

City of Appleton

100 North Appleton Street Appleton, WI 54911-4799 www.appleton.org

Meeting Agenda - Final CEA Review Committee

Monday, April 11, 2022 3:30 PM Council Chambers, 6th Floor

- 1. Call meeting to order
- 2. Roll call of membership
- 3. Approval of minutes from previous meeting

<u>22-0459</u> Minutes from August 23, 2021

Attachments: Minutes from August 23, 2021.pdf

4. Public Hearings/Appearances

5. Action Items

22-0467 Request to downgrade landscape truck #438 and upgrade chipper #443 when they are replaced in 2023.

Attachments: Landscape Truck #438-Chipper #443.pdf

22-0476 Approve 2022 Seasonal Vehicles.

Attachments: 2022 Seasonal Vehicles.pdf

22-0470 Request to upgrade DPW Traffic sedan #492 to an HEV when it is

replaced in 2023.

Attachments: DPW Traffic sedan #492.pdf

22-0472 Request to purchase Fire Truck via Sole Source and order prior to May 1,

2022.

Attachments: Purchase Fire Truck.pdf

6. Information Items

222-0473 2022 Equipment Purchase Log.

Attachments: 2022 Equipment Purchase Log.pdf

<u>22-0474</u> Proposed 2023 Equipment Replacements.

Attachments: 2023 Equipment Replacements.pdf

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



City of Appleton

100 North Appleton Street Appleton, WI 54911-4799 www.appleton.org

Meeting Minutes - Final-revised CEA Review Committee

Monday, August 23, 2021

4:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Alderperson Doran called the meeting to order at 4:02 p.m.

2. Roll call of membership

Present: 3 - Doran, Vandehey and Saucerman

Excused: 1 - Van Zeeland

Approval of minutes from previous meeting

21-1195

Minutes from May 10, 2021

Attachments:

Minutes from May 10, 2021.pdf

Saucerman moved, seconded by Vandehey, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Doran, Vandehey and Saucerman

Excused: 1 - Van Zeeland

- 4. Public Hearings/Appearances
- 5. Action Items

21-1191 Election of Chair-Alderperson Doran

Alderperson Doran was elected Chair.

Saucerman moved, seconded by Vandehey, that the Report Action Item be approved. Roll Call. The motion carried by the following vote:

Aye: 3 - Doran, Vandehey and Saucerman

Excused: 1 - Van Zeeland

21-1192 Election of Vice-Chair-Alderperson Van Zeeland

Alderperson Van Zeeland was elected Vice Chair.

Saucerman moved, seconded by Vandehey, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Doran, Vandehey and Saucerman

Excused: 1 - Van Zeeland

21-1193

Request to add the equipment associated with the Common Council approved Department of Public Works Modified Operations Plan effective April 1, 2022.

Attachments: DPW Modified Operations Plan Effective-April 1, 2022.pdf

Saucerman moved, seconded by Vandehey that the Request be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Doran, Vandehey and Saucerman

Excused: 1 - Van Zeeland

6. Information Items

7. Adjournment

Saucerman moved, seconded by Vandehey, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 3 - Doran, Vandehey and Saucerman

Excused: 1 - Van Zeeland



DEPARTMENT OF PUBLIC WORKS
Operations Division
2625 East Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

MEMO

To:

CEA Review Committee

From:

Nate Loper, Deputy Director of Public Works

Date:

March 31, 2022

Subject:

Request to downgrade landscape truck #438 and upgrade chipper #443 when they are replaced

in 2023.

The Department of Public Works is proposing the following equipment changes in 2023 to better meet our operational goals:

- Downgrade landscape truck #438 from Forestry division fleet
- Upgrade chipper #443 from the Forestry division fleet

Truck 438

Truck # 438 is a landscape truck that is utilized as a chip truck for tree pruning and removal operations and as a flatbed truck for planting and stump grinding operations. The truck currently has a diesel motor.

We are proposing to change this truck to a gas engine. The current use for the truck has it operating at low speeds and idling for a significant time each day. The gas engine option would eliminate the regeneration process required for diesel motor vehicles that becomes a maintenance issue over time.

Chipper 443

Chipper #443 is a 2015 15-inch capacity brush chipper that is used by the forestry crew to grind branches and brush. This is the smallest chipper in our fleet and it does not allow for the disposal of large portions of logs, which requires our crew to do more hand cutting and limbing of branches and trees.

The proposed replacement would be an 18-inch capacity chipper. The larger capacity will improve the efficiency of our tree removal operations, which is very important now with the increased tree removals related to the Emerald Ash Borer. Whole trees can be chipped, drastically reducing the time required to process trees. Safety is also significantly improved with the reduction of sawing and hand feeding of limbs into the chipper. The larger chipper will also function very efficiently for smaller pruning operations.

The estimated cost to replace chipper #443 in like kind is \$81,000. The estimated cost to replace this chipper with the proposed changes is \$100,253. This change would result in a cost increase of \$19,253. The estimated cost to replace truck #438 in like kind is \$93,100. The estimated cost to replace this truck with the proposed changes is \$72,170. This change would result in a cost savings of \$20,930.

Cost Analysis

Equipment	Recommendation	Like Kind	Proposed
438	Downgrade	\$93,100	\$72,170
443	Upgrade	\$81,000	\$100,253
TOTAL		\$174,100	\$172,423

These two equipment changes will result in a savings of approximately \$1,677 and will better help us meet our operational goals. Thank you for your consideration.



DEPARTMENT OF PUBLIC WORKS

Operations Division

2625 E. Glendale Avenue

Appleton, WI 54911

TEL (920) 832-5580 FAX (920) 832-5570

. meeting community needs . . . enhancing quality of life."

10.

CEA Review Committee

From:

Bruce Brazee

Date:

April 5, 2022

Re:

CEA Seasonal Vehicle Request

Engineering Division

The Engineering Division field staff requests five (6) vehicles during the construction season. (April through October)

Unit 805 (4WD Crew Cab Pickup)

Unit 59 (2WD Ext. Cab Compact Pickup)

Unit 1034 (Mini-Van)

Unit 804 (Mini-Van)

Unit 1021 (Mini-Van)

Unit 1023 (Mini-Van)

Traffic Division

The Traffic Division field staff requests four (4) seasonal vehicles.

Unit 903 (Impala)

Unit 181 (2WD Service Body Pickup)

Units 501 (2WD Pickup)

Unit 509 (2WD Pickup)

Parks, Recreation and Facilities Management Department

The Parks and Recreation Department staff requests two (3) additional vehicles for use during the summer. (May through September)

Unit 972 (Impala)

Unit 524 (4WD Compact Pickup)

Unit 932 (Impala)

Sewer Utilities Division

The Sewer Utilities Division staff requests one (1) seasonal vehicle for the use of sewer camera equipment.

Unit 1504 (KUV Van)

Storm Water Division

Strom Water Division field staff requests one (1) seasonal vehicle for the use of Storm Water Pond maintenance.

Unit 506 (4X4 Pickup)

*...meeting community needs...enhancing quality of life.

DEPARTMENT OF PUBLIC WORKS

Operations Division 2625 East Glendale Avenue Appleton, WI 54911 TEL (920) 832-5580 FAX (920) 832-5570

MEMO

TO:

CEA Review Committee

FROM:

Nate Loper, Deputy Director of Public Works

DATE:

March 31, 2022

SUBJECT:

Request to upgrade DPW Traffic sedan #492 to an HEV when it is replaced in 2023

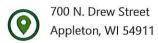
The Central Equipment Agency (CEA) is requesting permission to upgrade DPW Traffic sedan #492 to a Hybrid Electric Vehicle (HEV) when it is replaced in 2023.

The upgrade cost of \$1,416 will initially be funded by CEA, and CEA will be reimbursed through future year fuel surcharge fees. These fees will be a fraction of the dollar amount saved from the reduced fuel consumption.

Thank you for your consideration in this matter.

CITY OF APPLETON

FIRE DEPARTMENT





(920) 832-5810



(920) 832-5830



MEMORANDUM

April 06, 2022

To: Katie Van Zeeland, Chair – Safety & Licensing Committee and Common Council

From: Jeremy Hansen, Fire Chief

Cc: Ryan Weyers, Deputy Fire Chief

Re: Request to Purchase Fire Truck via Sole Source

The Appleton Fire Department (AFD) is requesting to purchase a PUC Engine prior to May 1, 2022 to avoid a 7% price increase and any subsequent inflationary price increases that may occur later this year. Lead time for receiving a fire truck after it is ordered has increased from 17 to about 23 months. Here is a guick cost breakdown:

Purchase Date	Price	Savings before May 1st
Prior to May 1, 2022	\$790,800	\$55,200
After May 1, 2022	\$846,000	

Under this scenario, no payment would be required until delivery. However, prepayment discounts are available based on interest rates. The estimated prepayment saving is:

Purchase Date	Price	Savings before May 1st	Prepayment Savings	Total Savings
Prior to May 1, 2022	\$790,800	\$55,200	\$35,000	\$90,200
After May 1, 2022	\$846,000		\$38,000	\$38,000

Historically, the city has exercised the prepayment option. I have no doubt this option will exists in the future. Which brings the known savings to \$55,200 if we purchase the vehicle prior to May 1, 2022. What we don't know is if there will be additional price increases between May 1st and the end of the year.

The AFD has purchased identical PUC Engine in 2017 and 2019. This would be the third nearly identical vehicle purchased. The department has identified that standardizing our fleet will improve efficiencies and safety by providing consistency from one truck to the next for personnel moving from one station to another. Efficiencies will also be gained relating to maintenance of the vehicles. By ordering the same PUC Engine, the department will save significant staff time by eliminating the need to develop specifications for each truck. The department will also save significant staff time training on the new truck prior to putting it in service.

The AFD has a long-standing relationship with Pierce Manufacturing and has seen the innovation, cooperation, improved pricing, as well as their commitment and direct involvement in the growth of our city. When the department has encountered issues with our vehicles, Pierce Manufacturing has been extremely responsive to our needs.

Plans are currently underway to proceed with the order prior to May 1, 2022 to avoid the 7% price increase. Therefore, the AFD requests the approval to order and prepay the PUC Engine via sole source with Fire Apparatus & Equipment, Pierce Manufacturing.

If you have any questions or concerns, please do not hesitate to contact me at (920) 832-5810. Thank you for your consideration.



OVER/UNDER Budget	\$3,427.28		\$4,459.50		-\$3,580.00		-\$5,783.50	\$14,233.00	-\$4,098.03	-\$28,370.00			\$68,611.82		\$108,320.00	\$21,500.00	-\$4,063.58	-\$2,839.70	\$3,614.70	\$4,419.20	\$25,029.00
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	L											Unpurchased Equipment		\$130,820.00

2023 CEA EQUIPMENT REPLACEMENTS

Nathor	Notes			3/4 Ton Trailers																			Compact SUV	Down Grade Chassis		Upgrade Chipper to an 18" unit	3/4 Ton Trailers						Compact SUV				Down Grade F-350 4x2 Flat Bed Lift Gate	
CEA Approval	(Y/N)	Y	Υ	>	*	Y	>	>	>	>	>	>	>	Υ		大学の世界の大学の	¥	>	\	Υ	γ	No. of the last of	-	*	>	>	γ		Υ	Υ	Y		γ		٨	,	× ;	>
Hybrid Candidate	(N/N)	z	z	z		z	z			z		3		z			z	z			Z	X	4	Z	z	z	z	TO STATE OF					Y				z	z
dorran	opgrade				20																	,	×			×												
Fliminate	cumuate																					STATE OF THE STATE																
7	חסום				×			×	×		×	×	×		×				×	×		St. 12 10 10 10 10 10 10 10 10 10 10 10 10 10	THE PARTY						×	×	×				×			
Replace	heplace	×	×	×		×	×			×				×			×	×			×	X	×	×	×	×	×						×	A STATE OF S		,	×	×
Wileage/Hours	willeage/mouts	006,1	1,412	59,872	38,393	2,870	2,880	N/A	1,160	1,299	819	27,100	413	135	27,023		1,001	471	35,273	48,926	67,301	00000	28,242	43196	2691	2,334	42,000	STATE OF STREET	1,120	2,017	N/A		74,742		46,753		63,819	1,675
Held (vrs)	rieid (yis)	0	က	0	0	0	0	4	1	2	1	0	1	-	3		11	16	2	0	0		7	0	0	-	2		-	0	က		2	Service Services	-		7	4
آنِ	ייי	77	10	12	12	œ	8	10	10	8	15	12	12	10	10		15	7	11	12	12	9	10	12	7	7	11	214218	7	7	10		8		Ξ		2 !	15
Vear	1001	1102	2010	2011	2011	2015	2015	2009	2012	2012	2002	2011	2010	2010	2011		1997	2000	2010	2011	2011	F F O C	2011	2011	2016	2015	2010		2015	2016	2009		2010		2011	7700	1102	2003
Description	Trooper	Tractor Loader	I ractor Loader	Pickup/Crew Cab	Pickup 4x4 Mini	Mower 16'	Mower 16'	Amazon Sweeper	Snowmobile	VTV	Forklift	Mini Dump	Skid steer	Lift Genie	Service Truck		Forklift	Gator	Pickup 4x4	Pickup 4x4/Service	Pickup 4x4	Codes	Car sedan	Dump/Chipper	Chipper	Chipper	Pickup		Workman HDX	Mower Greens	Aerifier		Prius		Van		i ruck Mini Dump	Forklift
Unit#	# 700	404	407	512	514	536	537	220	260	580	591	595	1503	1525	70		1502	1509	1520	1523	1524	400	487	438	440	443	200		909	624	637	No. of London	284		999	93	200	/4
Department - Division	Escilition 9 Daylo (D)	racilliles & Parks (b)													DPW - CEA (C)		Waste Water (D)					DBW Troffic (E)	Drw-Irainc (E)	DPW - Forestry (F)					Golf (G)			のではなったというできる。	DPW- Inspection (I)		DPW - Meters (M)	Man Series (A)	DPW - Sanitation (N)	

Department - Division	Unit #	Description	Year	Life	Held (yrs)	Mileage/Hours	Replace	Hold	Eliminate	Upgrade	Hybrid Candidate (Y/N)	CEA Approval (Y/N)	Notes
				* X 8 1 1 1							+ 111-12-		医乳球管 经销售 医乳球 经国际人员
DPW - Engineering (O)	82	Pickup 4x4	2011	12	0	72,071	×				z	>- 3	
	68	Pickup 4x4 Mini	2011	12	0	46,864	×				z	¥	
	901	Ford Interceptor	2017	9		36.281	×			×	>	>	SIIV Hybrid
	905	Ford Interceptor	2017	4	0	43.464	×			×	>	>	SUV Hybrid
Police (P)	921	Impala	2014	9	e	38.193	×				>	>	Compact SUV
	923	Ford Interceptor	2017	9	0	38.193		×				>	
	927	Ford Interceptor	2017	9	0	23,111		×				Υ.	
	940	Ford Interceptor	2017	9	0	25,933		×				\	
	941	Impala	2014	9	ဗ	19,100	×				z	Υ.	Sedan Patrol no Option for Hybrid
	942	Impala	2016	9	-	38,682	×				z	\	Sedan Patrol no Option for Hybrid
	944	Ford Interceptor	2017	9	0	54,852		×				Y	
	945	Ford Interceptor	2017	9	0	33,396		×				>	
	949	Ford Interceptor	2017	9	0	47,498		×				\	
	950	Ford Interceptor	2017	4	0	38,154	×			×	>	Υ.	SUV Hybrid
	951	Ford Interceptor	2017	9	0	26,069		×				Υ	
	954	Impala	2016	9	-	28,520	X				z	Υ	Sedan Patrol no Option for Hybrid
	957	Ford Interceptor	2017	9	0	50,641		×				γ	
	928	Impala	2016	9	1	63,787	×				z	γ	Sedan Patrol no Option for Hybrid
	962	Ford Interceptor	2017	9	0	28,647		×				γ	
	963	Ford Interceptor	2017	9	0	42,023		×				γ	
	965	Ford Interceptor	2017	9	0	60,747		×				Y	
	971	Impala	2016	9	1	27,418	×				٨	Y	Compact SUV
	926	Impala	2016	9	-	25,436	×				z	γ	Mini Van/Cargo Van
	977	Impala	2016	9	-	35,359	×				٨	٨	Compact SUV
	984	Impala	2016	9	-	42,465	×				Υ	γ	Compact SUV
	1001	IHC Command	2000/2008	15	0	2	×					Y	The state of the s
	1002	Ford ID	2001/2013	8	2	17,400	×					γ	
	1004	Impala	2016	9	1	35,828	×				٨	Y	Compact SUV
	1005	Impala	2016	9	-	30,483	×				٨	\	Compact SUV
	1006	Impala	2016	9	-	26,852	×				z	*	Sedan Patrol no Option for Hybrid
	1007	Escape	2017	9	-	42,407		×				Υ.	
	1009	Impala	2016	9	-	34,764	×				٨	٨	Compact SUV
	1020	Dodge CSO	2019	3	1	71,582	×				Z	Y	Mini Van CSO
	1022	Dodge CSO	2019	3	1	65,748	×				N	γ	Mini Van CSO
	1024	Dodge CSO	2019	3	1	77,416	×				Z	Y	Mini Van CSO
Parking (Q)	209	Pickup 4x4	2011	12	0	43,471	×				Z	Ϋ́	3/4 Ton Trailers
	210	Sweeper	2011	10	2	2,545	×				>	٨	Researching
							SE GATILLE			September 1			
Fire (R)	807	Mini Van	2015	∞ ;	0	47,670	:	×				> ;	
	823	Pumper	2003	20	0	101,737	×				Z	>	

ſ		Т				Г	Г	Г	Г	Г		Г	Г			1	_	6	_	_				
	Social	Salon												3/4 Ton Trailers				The state of the s		Service Body	3/4 Ton Trailers	3/4 Ton Trailers	STATE OF THE PARTY	
	CEA Approval	(N/A)	Α.	λ	>	Y	Ϋ́	,	>	Y	¥	\	λ	¥	λ	\	*	PARTICULAR PROPERTY.	λ	Y	λ.	>	ON THE PARTY OF TH	λ
Hybrid	Candidate	(1/14)	z	z		z	z	z			z			z					z	z	z	z	10 Sept. 101	
	Ilagordo	obdiane																					CONTRACTOR OF THE PARTY OF THE	
	Eliminato	בוווווווווווווווווווווווווווווווווווווו																STATE OF THE PARTY.					STATE OF THE STATE	
	T CI	DOL			×				×	×		×	×		×	×	×							×
	Donland	neplace	×	×		×	×	×			×			×					×	×	×	×		
	Mileage/Hours	r ooc	9,006	4,760	2,261	596	5,603	5,689	2,044	3,226	875	N/A	42,800	61,197	N/A	N/A	N/A			58,861	47,068	32,000		15,592
	Hold (vire)	(A) (A) (A)	-	0		2	0	ဗ	2		0	8	0	7	I.	0	0		0	0	2	l I		2
	l ife	200	70	20	12	10	12	10	12	12	15	12	12	12	12	12	12		10	8	10	12		10
	Vear	1000	2002	2003	2004	2011	2011	2009	2009	2004	2008	2003	2011	2009	2009	2011	2011		2013	2015	2011	2010		2011
	Description	Tollding.	Grader	Grader	Roller	Concrete Saw	Asph Trailer	Patcher	Tar Kettle	Paver	Snow Blower	Trailer	Pickup/Service	Pickup/Arrow Brd.	Plow	Plow	Plow		Pressure Washer	Pickup/Service	Pickup 4x4	Pickup 4x4		Truck/4x4/Plow
	Init #		3	104	118	123	124	137	138	139	142	145	180	281	303	331	334		920	654	999	229		1522
	Department - Division	DDW Ctroot (T)	Drw - Sireel (1)																DPW - Water (W)					Water Filtration (Z)