



# CITY OF APPLETON

**Appleton Public Library**  
3000 E. College Ave., Suite B  
Appleton, WI 54915  
p: 920.832.6173  
[www.apl.org](http://www.apl.org)

TO: Members of the Appleton Public Library Board of Trustees

FROM: Colleen Rortvedt, Library Director

DATE: October 10, 2024

RE: Recommendation to temporarily close the library at 3000 E. College Ave.  
Tuesday, November 26, 2024 to relocate back to 225 N. Oneida Street.

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The library will be closing the temporary library to return to 225 N. Oneida Street on Tuesday, November 26, 2024. Our last day open at the temporary library will be Monday, November 25.

The library's lease at 3000 E. College Avenue expires at the end of the year and this will allow for the relocation of physical materials, the library network, and systems prior to the end of our lease.

The library will reopen in early 2025 at a date to be determined based on our construction manager's schedule.

During the closure, we will continue to staff the City of Appleton Information line during standard business hours M-F, as well as respond to library phone calls and emails. Staff will be involved in various aspects of the moving process as well as providing programming throughout the community.