



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Fox Cities Transit Commission

Wednesday, January 24, 2018

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Due to technical difficulties, the first 10 minutes of video for this meeting is not available.

2. Roll call of membership

Present: 11 - Kasimor, Detienne, Vice Chair Buckingham, Nau, Chairperson Lobner, Dvorachek, Dearborn, Wurdinger, Brown, Wilson and Schroeder

3. Approval of minutes from previous meeting

[18-0009](#)

Approval of Minutes from previous meeting

Attachments: [12-13-17 FCTC Minutes.pdf](#)

Aldersperson Dvorachek moved, seconded by Commissioner Dearborn, that the Minutes be approved. Voice Vote. Motion Carried.

4. **Public Hearings/Apearances**

[18-0019](#)

Public Participation on Agenda Items

There was no public participation on the agenda items.

5. **Action Items**

[18-0011](#)

Discuss Frequency of FCTC meetings

This Report Action Item was discussed, no vote taken.

[18-0012](#)

Approve the Memorandum of Understanding Between The City of Appleton, Valley Transit and Community Care Inc. for Specialized Transportation Services for 2018

Attachments: [2018 Contract_Valley Transit and Community Care.pdf](#)

Commissioner Brown moved, seconded by Aldersperson Dvorachek, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

6. Information Items

[18-0010](#) Approval of Payments

Attachments: [November 2017 Check Register.pdf](#)
[November 2017 P-Card Statement.pdf](#)
[December 2017 Check Register.pdf](#)
[December 2017 P- Card Statement.pdf](#)

This action item was moved to information items.

Vice Chair Buckingham moved, seconded by Commissioner Detienne, that the Report Action Item be approved. Voice Vote. Motion Carried.

[18-0013](#) Transit Operations Supervisor Introduction

Attachments: [Table of Organization Jan 2018.pdf](#)

This Presentation was presented

[18-0014](#) Financial Report

Attachments: [2017 FCTC Monthly Income Statement.pdf](#)
[2017 FCTC Monthly Income Statement PT.pdf](#)

This Presentation was presented

[18-0015](#) Ridership and Revenue

Attachments: [November 2017 Ridership and Revenue.pdf](#)
[2017 Fact Sheet.pdf](#)

This Presentation was presented

[18-0105](#) Key Performance Indicators

Attachments: [2017 Q4.pdf](#)

This Presentation was presented

[18-0108](#) Information System Update

This Presentation was presented

[18-0016](#) Capital Projects Update

This Presentation was presented

[18-0017](#)

Pending Items

Attachments: [Pending Items.pdf](#)

This Presentation was presented

[18-0018](#)

Request for Future Agenda Items

This Presentation was presented

7. Adjournment