

City of Appleton

100 North Appleton Street Appleton, WI 54911-4799 www.appletonwi.gov

Meeting Minutes - Final Municipal Services Committee

Monday, October 20, 2025

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chair Fenton called the meeting to order at 4:30 p.m.

- 2. Pledge of Allegiance
- 3. Roll call of membership

Present: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

4. Approval of minutes from previous meeting

<u>25-1310</u> Minutes from October 6, 2025

Attachments: 10-06-25 MSC Minutes.pdf

Stancil-Martin moved, seconded by Firkus, that the Minutes be approved. Roll

Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

5. Public Hearing/Appearances

25-1311 Design Hearing for 2026 Paving Reconstruction Project - Marston Alley

(Spruce St to Summit St)

<u>Attachments:</u> Design Hearing A-26 Marston Alley.pdf

6. Action Items

25-1312 Approve 3rd Revision to State/Municipal Agreement (SMA) for the design and

construction of Lawe Street from College Avenue to Wisconsin Avenue.

<u>Attachments:</u> Lawe Street Reconst SMA College Ave to Wisconsin Ave.pdf

Schultz moved, seconded by Stancil-Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Ave: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

<u>25-1313</u> Approve Long Term Temporary Occupancy Permit for 318 W College Avenue through November 19, 2025.

Attachments: LTT Occupancy Permit 318 W College.pdf

Firkus moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

25-1314 Approve Contract Amendment #2 for Thrivent Complete Streets Plan Review and Design Support contract with Alta Planning + Design by an increase of \$9,990 for a total contact amount not to exceed \$55,090.

Attachments: Alta Thrivent Complete Streets Amendment#2.pdf

Schultz moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

25-1315 Approve relocation order for right-of-way acquisition at the southeast corner of Richmond Street and Ridgeview Lane for the construction of traffic signals.

Attachments: Ridgeview Relocation Order ROW.pdf.pdf

Meltzer moved, seconded by Schultz, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

7. Information Items

8. Adjournment

Meltzer moved, seconded by Stancil-Martin, that the meeting be adjourned at 4:43 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus