



# City of Appleton

225 N. Oneida Street  
Appleton WI, 54911

## Meeting Minutes Library Board

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Tuesday, August 9, 2022

10:00 AM

100 N. Appleton Street  
Council Chambers 6 A/B

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### Personnel & Policy Committee

1. Call meeting to order

Chairperson Margret Mann called the meeting to order at 10:01 a.m.

2. Roll call of membership

Others Present: Library Director Rortvedt

Present: 3 - Kellner, Mann and Brozek

### Closed Session

Kellner moved, seconded by Brozek that the meeting go into Closed Session pursuant to WI State Statute W 19.85(f)(c) to discuss personnel matters. Voice Vote. Motion Carried (3-0). Roll Call was taken. The meeting went into Closed Session at 10:03 a.m.

Kellner moved, seconded by Mann that the meeting resume Open Session. Voice Vote. Motion Carried. (3-0). The meeting resumed in Open Session at 10:28 a.m.

3. Action Items

[22-0981](#)

Library Director's 2022 Mid-Year Performance Review

Kellner moved, seconded by Brozek, that the Library Director's comments on her mid-year personnel evaluation be approved and directed the chair to capture the committee's comments in the document for approval at the August Board meeting. Voice Vote. Motion Carried. (3-0)

4. Information Items

[22-1010](#)

Proposed Library Table of Organization Change

**Attachments:** [TO Change August 2022 memo FINAL.pdf](#)

This item was presented

5. Adjournment

**Kellner moved, seconded by Brozek that the meeting be adjourned. Voice  
Vote. Motion Carried. (3-0)  
The meeting was adjourned at 10:42am**