



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Fox Cities Transit Commission

Tuesday, December 12, 2023

2:50 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership

In person attendees: Chairperson Dearborn, Wurdinger, Brown, Patza, Torrance, Dexter, Holzschuh, Detienne, Firkus, Jones

Virtual attendees: Kasimor

Present: 11 - Kasimor, Dexter, Chairperson Dearborn, Wurdinger, Detienne, Patza, Torrance, Firkus, Jones, Brown and Holzschuh

Excused: 1 - VandeHey

4. Approval of minutes from previous meeting

[23-1440](#)

Approval of minutes from previous meeting

Attachments: [MeetingMinutes 24-Oct-2023.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner Torrance, that the Minutes be approved. Voice Vote. Motion Carried.

5. **Public Hearing/Appearances**

[23-1452](#)

Public Participation on Agenda Items

No public participation on agenda items.

6. **Action Items**

[23-1441](#)

Approval of Payments

Attachments: [October 2023 Payments.pdf](#)

Commissioner Jones moved, seconded by Commissioner Patza, that the payments be approved. Voice Vote. Motion Carried.

[23-1442](#)

Approve the Intermunicipal Agreement with Outagamie County for Specialized Transportation Services for 2024 Contingent on Outagamie County Approval

Attachments: [2024 Outagaime Contract.pdf](#)

Commissioner Detienne moved, seconded by Commissioner Brown, that the agreement be recommended for approval. Voice Vote. Motion Carried.

[23-1443](#)

Approve the Intermunicipal Agreement with Winnebago County for Specialized Transportation Services for 2024 Contingent on Winnebago County Approval

Attachments: [2024 Winnebago Contract.pdf](#)

Commissioner Dexter moved, seconded by Commissioner Jones, that the agreement be recommended for approval. Voice Vote. Motion Carried.

[23-1444](#)

Approve the Intermunicipal Agreement with Calumet County for Specialized Transportation Services for 2024 Contingent on Calumet County Approval

Attachments: [2024 Calumet Contract.pdf](#)

Commissioner Patza moved, seconded by Commissioner Brown, that the agreement be recommended for approval. Voice Vote. Motion Carried.

[23-1445](#)

Approve the Intermunicipal Agreement with the City of Neenah for the Northern Winnebago Dial-A-Ride Service for 2024 Contingent on City of Neenah Approval

Attachments: [2024 NW Dial-A-Ride Neenah.pdf](#)

Commissioner Jones moved, seconded by Commissioner Wurdinger, that the agreement be recommended for approval. Voice Vote. Motion Carried.

[23-1446](#)

Approve the Intermunicipal Agreement with the Village of Fox Crossing for the Northern Winnebago Dial-A-Ride Service for 2024 Contingent on the Village of Fox Crossing Approval

Attachments: [2024 NW Dial-A-Ride Fox Crossings.pdf](#)

Commissioner Torrance moved, seconded by Commissioner Jones, that the agreement be recommended for approval. Voice Vote. Motion Carried.

[23-1447](#)

Approve 2024 - 2025 Federal Section 5310 Sub-recipient Contract

Attachments: [2024 - 2025 5310 GRANT AGREEMENT LSS.pdf](#)

Commissioner Detienne moved, seconded by Commissioner Patza, that the contract be recommended for approval. Voice Vote. Motion Carried.

[23-1448](#) Certify Valley Transit Public Transportation Agency Safety Plan (PTASP)

Attachments: [PTASP Appendices.pdf](#)

Commissioner Brown moved, seconded by Commissioner Jones, that the Public Transportation Agency Safety Plan be recommended for approval. Voice Vote. Motion Carried.

7. Information Items

[23-1449](#) Financial Report

Attachments: [Oct 2023 Income Statement.pdf](#)

The Financial Report was presented.

[23-1450](#) Ridership Report

Attachments: [October 2023 Ridership.pdf](#)

The Ridership Report was presented.

[23-1451](#) Request for Future Agenda Items

The report item was discussed.

8. Next Meeting Date & Time

- December 26, 2023, 2:50 PM - Cancelled
- January 9, 2024, 2:50 PM - Cancelled
- January 23, 2024, 2:50 PM

9. Adjournment

A motion was made by Commissioner Patza, seconded by Commissioner Brown, that this meeting was adjourned.. The motion carried unanimously.