



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Utilities Committee

Tuesday, June 11, 2013

4:30 PM

Sixth Floor, Room 6 A/B

1. Call meeting to order

Chairperson Martin called the meeting to order at 4:30 p.m.

2. Roll call of membership

<i>Pete Neuberger</i>	<i>City of Appleton</i>
<i>Jim Bachhuber</i>	<i>AECOM</i>
<i>Kelly Mattfield</i>	<i>AECOM</i>

Present: 5 - Alderperson Jeffrey Jirschele, Alderperson John Robin Hill, Alderperson Joe Martin, Alderperson Cathy Spears and Alderperson Kyle Lobner

Others : 4 - Nate Loper, Ellen Totzke, Chris Shaw and Paula VandeHey

3. Approval of minutes from previous meeting

Alderperson Hill moved, seconded by Alderperson Spears, that the minutes from the May 21, 2013 meeting be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Jirschele, Alderperson Hill, Alderperson Martin, Alderperson Spears and Alderperson Lobner

4. Public Hearings/Appealances

None

5. Action Items

[13-668](#)

The Utilities Committee will go into closed session according to State Statute 19.85(1)(e) for the purpose of discussions of real estate negotiations for the West Wisconsin Avenue drainage project and reconvene into open session.

Alderperson Spears motioned, seconded by Alderperson Jirschele to go into Closed Session.

Alderperson Spears motioned, seconded by Alderperson Hill to rise and report from Closed Session.

Aye: 5 - Alderperson Jirschele, Alderperson Hill, Alderperson Martin, Alderperson Spears and Alderperson Lobner

[13-664](#)

Approval of an Engineering contract for the AWWTP Evaluation of Phosphorus Treatment Optimization and TMDL Compliance Project to CH2M Hill in the amount of \$218,355 plus a 7% contingency of \$15,285 for a total cost of \$233,640.

The engineering contract for the AWWTP evaluation of phosphorous treatment optimization and TMDL compliance project be approved. Motion carried by the following vote:

Aye: 5 - Alderperson Jirschele, Alderperson Hill, Alderperson Martin, Alderperson Spears and Alderperson Lobner

[13-689](#)

Request approval of electronic Compliance Maintenance Annual Report (eCMAR) for 2012 and request the following Resolution be presented to the Common Council for approval:

RESOLVED, that the City of Appleton inform the Department of Natural Resources that the following actions were taken by the Common Council:

1. Review and approval of the Compliance Maintenance Annual Report (CMAR), which is attached to this Resolution.
2. Set forth the following actions to maintain requirements contained in the WPDES Permit:
 - a) Department of Utilities continue to evaluate the compost demonstration project and further reduce infiltration and inflow from our collection system.

Alderperson Hill moved, seconded by Alderperson Lobner, that the electronic Compliance Maintenance Annual Report (eCMAR) for 2012 be approved.

Motion carried by the following vote:

Aye: 5 - Alderperson Jirschele, Alderperson Hill, Alderperson Martin, Alderperson Spears and Alderperson Lobner

6. Information Items

[13-667](#)

Stormwater Projects / Reid Golf Course Construction Update with AECOM.

Jim Bachhuber and Kelly Mattfield of AECOM updated the Committee on these projects.

[13-666](#)

Regulatory Upgrade and Process Improvement Project Update.

The Committee was given a brief update on the project.

7. Adjournment

Alderperson Hill moved, seconded by Alderperson Spears, that the Utilities Committee meeting be adjourned at 5:22 p.m.. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Jirschele, Alderperson Hill, Alderperson Martin, Alderperson Spears and Alderperson Lobner