

Department of Public Works – Engineering Division

MEMO

TO: Municipal Services Committee

FROM: Paula Vandehey, Director of Public Works
Sue Olson, Staff Engineer

DATE: December 2, 2013

RE: ***CRITICAL TIMING*** Award of 2014 Materials Testing Contract (M-14) to OMNNI Associates, Inc. in an amount not to exceed \$100,000.

The Department of Public Works recommends award of the 2014 Materials Testing Contract to OMNNI Associates, Inc. in an amount not to exceed \$100,000.

In January 2012 a Request for Proposals (RFP) was sent to thirteen (13) consulting firms and four (4) proposals were received. A Quality Based Selection process was used. As indicated in the memo recommending award of the 2012 Materials Testing contract, staff indicated that with satisfactory performance by the consultant, it was anticipated that the 2013 and 2014 Materials Testing Contracts would be awarded to OMNNI without an RFP process.

The WWTP Storm Sewer Relocation, the Appleton East High School Stormwater Storage Project, and the Riverheath project will carry over from 2013 to 2014. OMNNI has performed extensive geotechnical and environmental analysis on these projects and changing consultants could cause delays.

In addition to the three projects listed above, this contract includes:

- Material testing for concrete, asphalt, and soils
- Contaminated material response, analysis, permitting and disposal
- Performing Phase I and Phase II environmental assessments
- Performing geotechnical investigations for other DPW projects and for other departments, as needed
- Performing any needed testing for cast in place pipe (CIPP)

No specific Phase I, Phase II or geotechnical investigations are known at this time and should the need arise, separate subcontracts will be negotiated for these services under this contract.

Based on an estimated number of concrete and asphalt tests, and an estimate of the testing protocol needed at the WWTP Storm Sewer, Appleton East Stormwater Storage, and Riverheath projects, staff recommends a not to exceed budget of \$100,000 for this contract. Expenditures will be for services actually used and may be less than the awarded amount. A contract amendment would be brought to committee in the event that additional funding is necessary.