



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Wednesday, September 4, 2024

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan

4. Approval of minutes from previous meeting

[24-1048](#)

Approval of the July 23, 2024 Utilities Committee Meeting minutes.

Attachments: [July 23, 2024 Utilities Committee Meeting Minutes.pdf](#)

**Hayden moved, seconded by Firkus, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan

5. **Public Hearing/Appearances**

6. **Action Items**

[24-1049](#)

Recommend for approval that City Staff and the Mayor be authorized, on behalf of the City of Appleton, to immediately execute and file a Request for Exclusion with the appropriate courts and parties in the Tyco and BASF class action lawsuits so that the City is opted-out of these respective lawsuits.

Attachments: [21-0078 - Utilities Memo \(BASF Tyco Opt Out\) - 08-01-2024.pdf.pdf](#)

Firkus moved, seconded by Hayden, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan

[24-1060](#)

Engineering Services Contract to Donohue and Associates, Inc. as part of Utilities Department Network System Upgrades Project in the amount of \$222,890 with a 15% contingency of \$33,443 for a project total not to exceed \$256,324.

Attachments: [240808_UCMemo_UilitiesNetworkUpgrades_Donohue.pdf](#)

Hayden moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan

[24-1131](#)

Approve an ordinance updating Municipal Code Chapter 20, Article V Stormwater Management Services

Attachments: [Memo A Stormwater Late Fee Ordinance Update 2024 .pdf](#)
[Stormwater Rates.pdf](#)

Firkus moved, seconded by Hayden, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan

[24-1170](#)

Request to approve Summer Sewer Credit Policy

Attachments: [Memo A Summer Sewer Credit Policy 2024 .pdf](#)
[Current Summer Sewer Credit Policy 1999.pdf](#)
[City of Appleton Summer Sewer Credit update 2024.pdf](#)

Hayden moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Firkus and Hayden

Excused: 2 - Doran and Heffernan

7. Information Items

8. Adjournment

Firkus moved, seconded by Hayden, that the Utilities Committee Meeting be adjourned at 6:39 p.m.. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Firkus and Hayden

Absent: 2 - Doran and Heffernan