



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Municipal Services Committee

Monday, August 11, 2025

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chair Fenton called the meeting to order at 4:32 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Ald. Schultz arrived at 4:33 p.m.

Present: 4 - Fenton, Stancil-Martin, Meltzer and Firkus

Absent: 1 - Schultz

4. Approval of minutes from previous meeting

[25-0918](#)

Minutes from July 21, 2025

Attachments: [07-21-25 MSC Minutes.pdf](#)

Stancil-Martin moved, seconded by Firkus, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Stancil-Martin, Meltzer and Firkus

Absent: 1 - Schultz

5. Public Hearing/Appearances

Present: 5 - Fenton, Stancil-Martin, Meltzer, Firkus and Schultz

6. Action Items

[25-0919](#)

Approve Oklahoma Street Asphalt Reconstruction Design.

Attachments: [Oklahoma Street Design Memo.pdf](#)

Meltzer moved, seconded by Schultz, that the Report Action Item be held. Roll Call. Motion failed by the following vote:

Aye: 2 - Meltzer and Schultz

Nay: 3 - Fenton, Stancil-Martin and Firkus

Amendment to install roadway at 32-foot width.

Meltzer moved, seconded by Schultz, that the Report Action Item be amended to install roadway at 32-foot width. Roll Call. Motion passed by the following vote:

Aye: 3 - Stancil-Martin, Meltzer and Schultz

Nay: 2 - Fenton and Firkus

Original Report Action Item was moved for approval by Firkus, seconded by Fenton, prior to this Meltzer/Schultz amendment being approved.

Firkus moved, seconded by Fenton, that the Report Action Item be recommended for approval as amended. Roll Call. Motion failed by the following vote:

Aye: 2 - Stancil-Martin and Meltzer

Nay: 3 - Fenton, Firkus and Schultz

Motion to recommend for approval as amended failed 2/3. Oklahoma Street Asphalt Reconstruction Design is reported as recommended for denial as amended.

[25-0920](#)

Approve Long Term Temporary Occupancy Permit 25-104-T for a construction dumpster in Public Right-of-Way at 100 W Lawrence Street through November 1, 2025.

Attachments: [Occupancy Permit 25-104-T Lawrence St.pdf](#)

Stancil-Martin moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Firkus and Schultz

7. Information Items

8. Adjournment

Meltzer moved, seconded by Stancil-Martin, that the meeting be adjourned at 6:04 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Firkus and Schultz