



CITY OF APPLETON

Department of Parks & Recreation
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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 8/25/2025

RE: **Action: Award the “2025 Parks Hardscape Replacement Project” contract to Northeast Asphalt, Inc. in the amount of \$139,094.60 with a contingency of 10% for a project total not to exceed \$153,004.06.**

Action: Approve a budget amendment of \$41,782.49 from the Reid Reserves to fully fund the Reid Cart Paths project.

BACKGROUND

The 2025 Capital Improvement Plan (CIP) includes \$350,000 for the Parks Hardscapes Project. From that total, \$13,000 was designated for design services and \$144,878 was transferred to the Mead Pool project, leaving a balance of \$192,122 for construction. The 2025 CIP plan also includes \$80,000 for the Reid Cart Paths project, of which \$11,000 was allocated for design services, leaving \$69,000 for construction.

Both projects were bid together to take advantage of economies of scale. By combining the work, we anticipated lower overall costs since both projects use identical materials.

- **Telulah Trail:** The shoreline trail reconstruction came in at \$39,383.25. This portion of the trail has been significantly damaged by tree roots and does not currently meet ADA accessibility standards.
- **Reid Cart Paths:** The paving bid totaled \$77,785.00, with an alternate of \$21,926.35. Costs exceeded the available budget because of limited site access—large trucks and heavy equipment cannot be used without damaging the golf course. Instead, smaller tractors must be used to haul asphalt, which raises costs.

The scope of work includes:

- **Telulah Trail** – Full reconstruction of 500 linear feet of shoreline trail, correcting surface damage, base failure, and restoring ADA compliance.
- **Reid Cart Paths** – Paving 2,450 linear feet of existing gravel paths (base bid) plus 580 linear feet as an alternate. This will reduce long-term maintenance, improve drainage, and enhance the player experience

PUBLIC BID RESULTS

Bids were received as follows:

- **Northeast Asphalt, Inc. (Low Bid) – \$139,094.60**
- MCC, Inc. – \$154,669.85

FUNDING REQUEST & JUSTIFICATION

To complete the Reid Cart Paths project in 2025 as planned, a budget transfer of \$41,782.49 from the Reid Reserve Funds is necessary. This will ensure that drainage and maintenance issues are resolved while also completing a long-requested improvement to the golf course.

RECOMMENDATION

The Parks and Recreation Department and our consulting engineer recommend:

- Transferring \$41,782.49 from the Reid Reserve Funds to fully fund the Reid Cart Paths paving project.
- Awarding the construction contract to Northeast Asphalt, Inc., the lowest responsive bidder, in the amount of \$139,094.60, with a 10% contingency to be used only if needed.

Please contact me at (920) 832-5572 or via email at dean.gazza@appletonwi.gov with any questions.