



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

---

Wednesday, October 18, 2023

7:00 PM

Council Chambers

---

A. CALL TO ORDER

*The meeting was called to order by Mayor Woodford at 7:00 p.m.*

B. INVOCATION

*The Invocation was offered by Alderperson Meltzer.*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

*All members were present.*

*Alderperson Croatt appeared virtually.*

**Present:** 16 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt, Alderperson Chad Doran and Mayor Jake Woodford

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*All departments were represented.*

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[23-1206](#)

Common Council Meeting Minutes of October 4, 2023

**Attachments:** [CC Minutes 10-4-23.pdf](#)

**Alderperson Hartzheim moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

H. PUBLIC PARTICIPATION

*The following spoke regarding Item #23-1199 Neighborhood Grant Request:  
Rebecca Zornow, 1009 N Oneida St.*

I. PUBLIC HEARINGS

[23-1136](#)

Public Hearing for Rezoning #7-23 Prospera Annexation (4704 N. Ballard Rd) from Temp AG Agricultural District & R-1A Single Family District to C-2 General Commercial District

**Attachments:** [RZ #7-23 Notice of Public Hearing.pdf](#)

*The public hearing was held. No one spoke during the hearing.*

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[23-1176](#)

Request from Appleton Downtown Inc. for free ramp and meter parking on Small Business Saturday, November 25, 2023.

**Attachments:** [ADI Small Business Sat request.pdf](#)

**This Item was referred back to the Municipal Services Committee by Alderperson Hartzheim.**

[23-1236](#)

Request to award an American Rescue Plan Act grant to Thompson Center on Lourdes, Inc. in the amount of \$1,000,000.

**Attachments:** [Thompson Center on Lourdes.pdf](#)

**Alderperson Fenton moved, seconded by Alderperson Van Zeeland, that the ARPA grant award be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim and Alderperson Christopher Croatt

**Nay:** 1 - Alderperson Chad Doran

**Abstained:** 2 - Alderperson Vaya Jones and Mayor Jake Woodford

[23-1128](#)

Resolution #10-R-22, Alternate Lawe Street Truck Route.

**Attachments:** [2023.09.20 MSC Lawe Street Truck Route Memo.pdf](#)  
[Lawe Street Attachments.pdf](#)  
[10-R-22 Amended.pdf](#)  
[AMENDED 10-R-22 Staff Memo.pdf](#)  
[WisDOT functional class map appleton.pdf](#)  
[10-R-22 Email Feedback 2023.09.25.pdf](#)

*Amend to reinstate the original language of the Resolution*

**Aldersperson Meltzer moved, seconded by Aldersperson Wolff, that the Resolution be amended to restore the original language (removing the last two sentences that were added in Committee) of the Resolution. Roll Call. Motion carried by the following vote:**

**Aye:** 11 - Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff and Aldersperson Christopher Croatt

**Nay:** 4 - Aldersperson William Siebers, Aldersperson Katie Van Zeeland, Aldersperson Sheri Hartzheim and Aldersperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

**Aldersperson Fenton moved, seconded by Aldersperson Van Zeeland, that the recommendation from Committee to deny the Resolution be approved as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 8 - Aldersperson William Siebers, Aldersperson Brad Firkus, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Sheri Hartzheim and Aldersperson Chad Doran

**Nay:** 6 - Aldersperson Vered Meltzer, Aldersperson Israel Del Toro, Aldersperson Patrick Hayden, Aldersperson Joss Thyssen, Aldersperson Nate Wolff and Aldersperson Christopher Croatt

**Abstained:** 2 - Aldersperson Alex Schultz and Mayor Jake Woodford

*There was a Motion by Aldersperson Fenton, seconded by Aldersperson Van Zeeland, to reconsider this item. Motion carried 14/1 (Hartzheim) and the item was reconsidered.*

*A notwithstanding vote was requested.*

**Aldersperson Van Zeeland moved, seconded by Aldersperson Alfheim, that the Resolution be approved as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 8 - Aldersperson Vered Meltzer, Aldersperson Israel Del Toro, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Nate Wolff and Aldersperson Christopher Croatt

**Nay:** 7 - Alderperson William Siebers, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Sheri Hartzheim and Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

[23-1199](#)

Request to approve the Neighborhood Grant Program request submitted by the Historic Central Neighborhood

- Attachments:** [Memo\\_RequestForTNGP\\_HistoricCentral\\_For10-11-23.pdf](#)  
[ApplicationSubmittedByHistoricCentralNeighborhood\\_10-02-23.pdf](#)  
[HistoricCentral\\_BoundaryMap.pdf](#)  
[SubjectAreaMap\\_HistoricCentral\\_TNGP.pdf](#)  
[NGP Support Letter HCN.pdf](#)

**Alderperson Del Toro moved, seconded by Alderperson Van Zeeland, that the Grant Request be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

[23-1197](#)

Request to approve the following budget amendment:

2023 Jones Park Shade Project	-\$37,400
2022 City Hall Remodel Project	+\$37,400

for additional project costs (2/3 vote of Council required)

- Attachments:** [City Hall Renovation Project Budget Adjustment.pdf](#)

**Alderperson Fenton moved, seconded by Alderperson Van Zeeland, that the Budget Amendment be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

**Nay:** 1 - Alderperson Alex Schultz

**Abstained:** 1 - Mayor Jake Woodford

[23-1162](#)

Elected City of Appleton Attorney Compensation for May 2024 term.

**Attachments:** [Elected COA Attorney Compensation for May 2024 Term.pdf](#)

**Alderson Doran moved, seconded by Alderson Alfheim, that the Compensation be amended to increase the salary by 3% for all years in the term. Roll Call. Motion failed by the following vote:**

**Aye:** 7 - Alderson William Siebers, Alderson Brad Firkus, Alderson Katie Van Zeeland, Alderson Kristin Alfheim, Alderson Nate Wolff, Alderson Sheri Hartzheim and Alderson Chad Doran

**Nay:** 8 - Alderson Vered Meltzer, Alderson Israel Del Toro, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Joss Thyssen, Alderson Alex Schultz, Alderson Vaya Jones and Alderson Christopher Croatt

**Abstained:** 1 - Mayor Jake Woodford

**Alderson Fenton moved, seconded by Alderson Hartzheim, that the Compensation be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Joss Thyssen, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Kristin Alfheim, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Chad Doran

**Nay:** 1 - Alderson Israel Del Toro

**Abstained:** 1 - Mayor Jake Woodford

[23-1012](#)

Resolution #9-R-23 Mental Health Awareness & Services

**Attachments:** [#9-R-23 mental health awareness.pdf](#)

**Alderson Fenton moved, seconded by Alderson Del Toro, that the Resolution be amended to add "Community Wellness, Mental Health & Violence Prevention" after \$1,000,000 ARPA allocation and to remove "and we will divide this money amongst organizations in our community." Roll Call. Motion carried by the following vote:**

**Aye:** 8 - Alderson Israel Del Toro, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Joss Thyssen, Alderson Alex Schultz, Alderson Nate Wolff and Alderson Christopher Croatt

**Nay:** 7 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Vaya Jones, Alderson Kristin Alfheim, Alderson Sheri Hartzheim and Alderson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

**Alderson Fenton moved, seconded by Alderson Del Toro, that the Resolution be approved as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 8 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Israel Del Toro, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Alex Schultz and Alderperson Nate Wolff

**Nay:** 7 - Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

L. COMMITTEE REPORTS

**Balance of the action items on the agenda.**

**Alderperson Fenton moved, Alderperson Van Zeeland seconded, to approve the balance of the agenda. The motion carried by the following vote:**

**Aye:** 15 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[23-1175](#)

Request from Alan Schmidt at 508 W. Wisconsin Avenue for a Terrace Occupancy Permit to keep an existing terrace flower garden in the street terrace along N. Alvin Street.

**Attachments:** [2023.10.03 508 W. Wisconsin Ave Terrace Occupancy Permit.pdf](#)

This Report Action Item was approved.

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

3. MINUTES OF THE CITY PLAN COMMISSION

[23-1118](#)

Request to approve Rezoning #7-23 for the subject parcels located at 4704 N. Ballard Road (Tax Id #31-1-8008-00), including to the centerline of the adjacent right-of-way, and the adjacent land locked parcel directly to the east (Tax Id #31-1-8007-00), as shown on the attached maps, from Temporary AG Agricultural District and R-1A Single-Family District to C-2 General Commercial District

**Attachments:** [StaffReport\\_4704NBallardRdandParceltoEast\\_Rezoning\\_For9-27-23.pdf](#)

This Report Action Item was approved.

4. **MINUTES OF THE PARKS AND RECREATION COMMITTEE**
5. **MINUTES OF THE FINANCE COMMITTEE**
6. **MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**
7. **MINUTES OF THE UTILITIES COMMITTEE**

[23-1180](#)

Approval to single source and award 2023C Stormwater Consulting Services Contract for assistance with the Interstate 41 Reconstruction Project to Brown and Caldwell in an amount not to exceed \$50,000.

**Attachments:** [2023C Single Source 41 Reconstruction Phase 2 BC award util memo.pdf](#)

This Report Action Item was approved.

[23-1181](#)

Second amendment 2023A Stormwater Management Plan Review contract with Brown and Caldwell by an increase of \$20,000 for a total contract amount not to exceed \$75,000.

**Attachments:** [2023A SWM Plan Review BC 2nd Amendment Memo Util Cmte.pdf](#)

This Report Action Item was approved.

[23-1182](#)

Approve wastewater rate increase of 7% for general service and special hauled waste service and increase compost fee to \$13/cu. yard to be effective January 1, 2024.

**Attachments:** [Memo 2024 Rate Increase.pdf](#)  
[2024 Rate Sheet.pdf](#)

This Report Action Item was approved.

**8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

[23-1161](#) Lieutenant Over Hire Request.

**Attachments:** [Lt Overhire 2023.pdf](#)

**This Report Action Item was approved.**

[23-1163](#) City of Appleton Mayor Compensation for April 2024 Term.

**Attachments:** [COA Mayor Compensation for April 2024 Term.pdf](#)

**This Report Action Item was approved.**

**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

**10. MINUTES OF THE BOARD OF HEALTH**

[23-1152](#) AHD002\_Creation and Maintenance of Procedures

**Attachments:** [ADH002\\_Creation and Maintenance of Procedures\\_10.02.2023.pdf](#)

**This Report Action Item was approved.**

**M. CONSOLIDATED ACTION ITEMS**

**N. ITEMS HELD**

**O. ORDINANCES**

[23-1207](#) Ordinances #153-23 and #154-23

**Attachments:** [Ordinances to Council 10-18-23.pdf](#)

**Aldersperson Hartzheim moved, seconded by Aldersperson Fenton, that the Ordinances be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford



P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

[23-1251](#) Resolution #11-R-23 Overnight Parking

**Attachments:** [#11-R-23 Overnight Parking.pdf](#)

R. OTHER COUNCIL BUSINESS

S. ADJOURN

**Alderson Hartzheim moved, seconded by Alderson Wolff, that the meeting be adjourned at 8:01 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Israel Del Toro, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Joss Thyssen, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Kristin Alfheim, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

Kami Lynch, City Clerk