



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final City Plan Commission

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Wednesday, March 22, 2023

3:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order by Chair Mayor Woodford at 3:30 p.m.**

2. Roll call of membership

**Present:** 5 - Palm, Mayor Woodford, Fenton, Buetow and Dane

**Excused:** 2 - Robins and Uitenbroek

*Others present:*

*Kire Mikkelsen, Xavier High School student*

*Thomas Strauch, Mid Valley Motors LLC*

3. Approval of minutes from previous meeting

[23-0260](#)

City Plan Minutes from 3-8-23

**Attachments:** [City Plan Minutes 3-8-23.pdf](#)

**Palm moved, seconded by Fenton, that the Minutes be approved. Roll Call.**

**Motion carried by the following vote:**

**Aye:** 5 - Palm, Mayor Woodford, Fenton, Buetow and Dane

**Excused:** 2 - Robins and Uitenbroek

4. **Public Hearings/Appearances**

[23-0261](#)

Special Use Permit #1-23 for an automobile sales and display lot use located at 520 East Northland Avenue (Tax Id #31-6-3150-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (Associated with Action Item #23-0262)

**Attachments:** [ClassIIPublicHearingNoticeNewspaper\\_MidValleyMotors\\_SUP#1-23.pdf](#)  
[PublicHearingNoticeNeighborhood\\_MidValleyMotors\\_SUP#1-23.pdf](#)

**This public hearing was held, and no one spoke on the item.**

## 5. Action Items

### [23-0262](#)

Request to approve Special Use Permit #1-23 for an automobile sales and display lot use located at 520 East Northland Avenue (Tax Id #31-6-3150-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

**Attachments:** [StaffReport\\_MidValleyMotors\\_SUP\\_For03-22-23.pdf](#)

**Fenton moved, seconded by Palm, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Palm, Mayor Woodford, Fenton, Buetow and Dane

**Excused:** 2 - Robins and Uitenbroek

### [23-0263](#)

Request to approve the Seville Properties Ballard & Werner Road Annexation consisting of approximately 39.913 acres located at N2751 County Road EE, currently in the Town of Center, as shown on the attached maps, subject to the stipulation in the attached staff report

**Attachments:** [StaffReport\\_SevilleProperties\\_Ballard-WernerRd\\_Annexation\\_For3-22-23.pdf](#)

**Buetow moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Palm, Mayor Woodford, Fenton, Buetow and Dane

**Excused:** 2 - Robins and Uitenbroek

## 6. Information Items

## 7. Adjournment

**Buetow moved, seconded by Fenton, that the meeting be adjourned at 3:39 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Palm, Mayor Woodford, Fenton, Buetow and Dane

**Excused:** 2 - Robins and Uitenbroek