



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, February 24, 2020

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Aldersperson Coenen called the meeting to order at 4:30 p.m.

2. Roll call of membership

Present: 5 - Croatt, Coenen, Martin, Williams and Firkus

3. Approval of minutes from previous meeting

[20-0279](#)

Minutes from February 19, 2020.

Attachments: [Minutes from February 19, 2020.pdf](#)

**Croatt moved, seconded by Martin, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

4. **Public Hearings/Apearances**

5. **Action Items**

[20-0280](#)

Request from FORE Development to convert two metered parking stalls on the east side of S. Morrison Street to designated parking only for the financial institution that will be located on the first floor of Gabriel Lofts, Monday through Friday from 8:00 am to 5:00 pm, be approved until such time Morrison Street is reconstructed. At that time, alternative locations to be considered.

Attachments: [FORE Development-metered parking stalls.pdf](#)

Martin moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[20-0281](#)

Resolution #2-R-20, designating the month of May, 2020 as No Mow May.

Attachments: [Resolution #2-R-20-No Mow May.pdf](#)
[Resolution #2-R-20-Citizen Comments.pdf](#)

Item 20-0281 be held and referred to staff

Coenen moved, seconded by Martin, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[20-0282](#)

Award contract for 2020 Bridge Inspections to Westbrook Associated Engineers, Inc. in an amount not to exceed \$30,000.

Attachments: [Contract for 2020 Bridge Inspections-Westbrook Ass. Eng.pdf](#)

Croatt moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[20-0285](#)

Award Contract for 2020 Bridge Dive Inspections to Collins Engineers, Inc. in an amount not to exceed \$36,098.25.

Attachments: [Contract for 2020 Bridge Dive Inspections.pdf](#)

Martin moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[20-0289](#)

Request from OMNNI Associates for a permanent street occupancy permit to install two (2) groundwater monitoring wells in Foster Street and Oneida Street for 1725 S. Oneida Street.

Attachments: [OMNNI Associates permanent street occ.pdf](#)

Croatt moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[20-0293](#)

Request from Cozy Corner (111 N. Walnut Street) for a permanent street occupancy permit to place their two dumpsters in the Johnston Street right-of-way blocking the sidewalk.

Attachments: [Cozy Corner permanent street occupancy.pdf](#)

Martin moved, seconded by Croatt, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

20-0298

Request from Casey Bungert for a permanent street occupancy permit for an underground dog fence within the street terrace and sidewalk area at 1011 E. Rustic Road be denied.

Attachments: [Casey Bungert-1011 E. Rustic Rd.pdf](#)

Croatt moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

6. Information Items

20-0295

Update on Urban Forestry Catastrophic Storm Grant Program.

Attachments: [Urban Forestry Catastrophic Storm Grant Program.pdf](#)

20-0297

Postponement of projects due to bid prices above our 2020 Budget.

Attachments: [Postponement of projects 2020 budget.pdf](#)

7. Adjournment

Croatt moved, seconded by Martin, that the meeting be adjourned at 5:33 p.m.. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus