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Department of Utilities
Water Treatment Facility
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To: Chairperson Brad Firkus and Members of the Finance Committee

From: Chris Stempa, Utilities Director

CC: Kelli Rindt, Enterprise Fund Accounting Manager

Date: July 17, 2024

Re: Information: Change Orders #1 to August Winter and Sons, Inc. contract as part of the Clearwell Repairs Project totaling \$8,814 resulting in a decrease in contingency from \$48,400 to \$39,586

BACKGROUND:

On March 20, 2024 Common Council approved a contract for the Appleton Water Treatment Facility (AWTF) Clearwell Repairs Project to August Winter and Sons, Inc. in the amount of \$242,000 with 20% contingency of \$48,400 for a project total not to exceed \$290,400. The change order task described below represents work added to the original contract scope of work (per Section IV P of the Procurement and Contract Management Policy) or deleted from, which alters the original contract amount.

CHANGE ORDER #1

Change Order #1 reflects the labor and equipment costs to replace the existing 18-inch diameter Filter Effluent Valve #8. The valve does not effectively seat or automatically open without manual assistance.

Please contact me at 920-832-5945 if you have any questions or require additional information regarding this project.