



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appletonwi.gov](http://www.appletonwi.gov)

## Meeting Minutes - Final Finance Committee

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Monday, August 25, 2025

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

Chair Firkus called the meeting to order at 5:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 4 - Firkus, Van Zeeland, Fenton and Croatt

**Excused:** 1 - Hartzheim

4. Approval of minutes from previous meeting

[25-1006](#)

Finance Committee Meeting Minutes August 11, 2025

**Attachments:** [MeetingMinutes 11-August-2025.pdf](#)

**Croatt moved, seconded by Fenton, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Firkus, Van Zeeland, Fenton and Croatt

**Excused:** 1 - Hartzheim

5. Public Hearing/Apearances

[25-1007](#)

Leah Lasecki, CPA with CliftonLarsenAllen, LLP - Presentation of the 2024 Audit and Executive Summary

**The public hearing was held. The following people spoke  
Leah Lasecki**

6. Action Items

[25-1009](#)

Request to award the 2025 Parks Hardscape Replacement Project contract to Northeast Asphalt, Inc. in the amount of \$139,094.60 with a 10% contingency of \$13,909.46 for a project total not to exceed \$153,004.06 along with the following budget amendment (2/3 vote of Council required):

**Reid Golf Course Fund**

Fund Balance Applied + \$41,782.49

Land Improvements + \$41,782.49

**Attachments:** [2025 Parks Hardscapes Project with Budget Transfer.pdf](#)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Van Zeeland, Fenton and Croatt

**Excused:** 1 - Hartzheim

[25-1008](#)

Request to approve Change Order #1 to contract 106-25 Unit DD-25 Mackville Quarry Grading & Capping Project with MCC totaling \$13,600 increase for a new contract total of \$144,726.25 resulting in a decrease in contingency from \$19,668.94 to \$6,068.94

**Attachments:** [DD-25 Change Order\\_1.pdf](#)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Van Zeeland, Fenton and Croatt

**Excused:** 1 - Hartzheim

**7. Information Items**[25-1010](#)

Sustainability & Resiliency Master Plan - Request for Proposals

**Attachments:** [Sustainability Master Planning RFP - Informational.pdf](#)  
[Appleton Sustainability and Resiliency Master Planning RFP.pdf](#)

This Report Action Item was presented

**8. Adjournment**

Croatt moved, seconded by Fenton, that the meeting be adjourned at 5:18 p.m . Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Van Zeeland, Fenton and Croatt

**Excused:** 1 - Hartzheim