



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Common Council

Wednesday, November 1, 2023

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[23-1319](#) Common Council Meeting Minutes of October 18, 2023

Attachments: [CC Minutes 10-18-23.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[23-1321](#)

Proclamations:

- Family Literacy Day
- Small Business Saturday
- Appleton High School DECA Week
- Runaway & Homeless Youth Prevention Month
- Native American Heritage Month

Attachments: [Family Literacy Day Proclamation.pdf](#)

[Small Business Saturday Proclamation.pdf](#)

[Appleton High Schools DECA Week Proclamation.pdf](#)

[Runaway and Homeless Youth Prevention Month Proclamation.pdf](#)

[Native American Heritage Month Proclamation.pdf](#)

[23-1322](#)

Public Art Committee Appointment

Attachments: [Nov 1 Public Art Committee Appt Memo.pdf](#)

- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS
- 1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

[23-1176](#) Request from Appleton Downtown Inc. for free ramp and meter parking on Small Business Saturday, November 25, 2023.

Attachments: [ADI Small Business Sat request.pdf](#)

Legislative History

10/9/23	Municipal Services Committee	recommended for approval
10/18/23	Common Council	referred to the Municipal Services Committee
10/23/23	Municipal Services Committee	recommended for approval

Amendment to allow free meter parking only on Small Business Saturday, November 25, 2023 8:00 am to 6:00 pm on that day. 5-0 passed

[23-1262](#) Request from Appleton Downtown Inc. and Creative Downtown Appleton for a Street Occupancy Permit to host the Holiday Tree Walk in conjunction with Light Up Appleton on November 11, 2023 - permit to run from November 10, 2023 to November 12, 2023.

Attachments: [ADI - Light Up Appleton.pdf](#)

Legislative History

10/23/23	Municipal Services Committee	recommended for approval
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[23-1263](#) Request from Anthony Utschig for a driveway extension appeal at 519 W. Sixth Street.

Attachments: [519 6th Street Driveway Extension Request.pdf](#)

Legislative History

10/23/23	Municipal Services Committee	recommended for approval
10/23/23	Municipal Services Committee	recommended for denial

[23-1264](#) Request from Egge Movers, Inc. to conduct a small building move from 225 N. Badger Ave to 1839 W. Winnebago Street.

Attachments: [Building Move 225 N. Badger Ave to 1839 W. Winnebago St.pdf](#)

Legislative History

10/23/23	Municipal Services Committee	recommended for approval
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2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[23-1187](#) Recommended Denial of an Operator License for Katie Baxley

Attachments: [Katie Baxley Denial Letter.pdf](#)

[Katie Baxley License Application.pdf](#)

[Katie Baxley PD Letter.pdf](#)

Legislative History

10/25/23	Safety and Licensing Committee	recommended for approval
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10/25/23	Safety and Licensing Committee	reconsidered
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Motion to Reconsider Application since applicant showed up.

10/25/23	Safety and Licensing Committee	held
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Katie Baxley, appeared late and addressed the committee.

Chris Ferron, W5553 Harper Rd, Chilton, appeared and addressed the committee.

[23-1155](#) Cigarette and Tobacco Products Retail License application for JSH Corporation d/b/a The Dispo, located at 2929 N Richmond St Suite 1.

Attachments: [The Dispo S&L.pdf](#)

Legislative History

10/25/23	Safety and Licensing Committee	recommended for approval
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3. MINUTES OF THE CITY PLAN COMMISSION

[23-1227](#) Request to approve Special Use Permit #11-23 to expand an existing restaurant and outdoor sidewalk cafe with alcohol sales and consumption located at 204 East College Avenue into the adjacent property located at 206 East College Avenue (Tax Id #31-2-0313-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffReport_Antojitos_SUP_For10-25-23.pdf](#)

Legislative History

10/25/23 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[23-1271](#) Request to approve Fourth Addition to Clearwater Creek Development Agreement

Attachments: [Clearwater Creek - Fourth Addn to Dev Agrm - 10-20-2023.pdf](#)
[Memo ClearwaterCreek4th DA 10232023.pdf](#)

Legislative History

10/23/23 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[23-1233](#) Request to approve City Program Funding for 2024 Community Development Block Grant (CDBG) Funding as specified in the attached document

Attachments: [CEDC_CDBG_Initial_Allocation_Memo.pdf](#)
[CDBG PY24 Request for Funds - Appleton Housing.pdf](#)

Legislative History

10/25/23 Community & Economic recommended for approval
Development Committee

7. MINUTES OF THE UTILITIES COMMITTEE

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[23-1245](#) Request to Approve the Valley Transit Teamsters 2024-2026 Contract Changes.

Attachments: [Valley Transit TA 10-16-23.pdf](#)
[Teamster Valley Transit 2021-2023.pdf](#)

Legislative History

10/25/23 Human Resources & recommended for approval
Information Technology
Committee

[23-1246](#) Approval of Alderperson Salaries.

Attachments: [HR-IT - Alderperson Raises Deadlines.pdf](#)
[Alderperson Compensation Survey.pdf](#)
[Elected Alderperson Salaries.pdf](#)

Legislative History

10/25/23 Human Resources & Information Technology Committee recommended for approval
Salary remains at \$6,750 annually and includes a parking pass.

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[23-1254](#) Approve Contract with SRF Consulting for Professional Services

Attachments: [SRF Memo.pdf](#)

Legislative History

10/24/23 Fox Cities Transit Commission recommended for approval

[23-1255](#) Authorize PO to Smart Spaces for Audio Visual Equipment

Attachments: [AV Equipment Memo.pdf](#)

Legislative History

10/24/23 Fox Cities Transit Commission recommended for approval

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[23-1320](#) Ordinance #155-23

Attachments: [Ordinances to Council 11-1-23.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

[23-1241](#)

Suspend the Council Rules to Cancel the January 3, 2024 & July 3, 2024
Common Council Meetings

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.