



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, October 8, 2018

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm

2. Roll call of membership

Present: 4 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and
Alderperson Baranowski

Excused: 1 - Alderperson Plank

3. Approval of minutes from previous meeting

[18-1437](#)

Finance Committee minutes from September 24, 2018 meeting

Attachments: [MeetingMinutes24-Sep-2018-11-43-10.pdf](#)

Alderperson Croatt moved, seconded by Alderperson Siebers, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and
Alderperson Baranowski

Excused: 1 - Alderperson Plank

4. Public Hearings/Appearances

5. Action Items

[18-1440](#)

Award the Fire Station #5 2018 Remodeling project contract to Miron Construction Co. Inc in the amount of \$40,669 with a contingency of 7% for a project total not to exceed \$43,516

Attachments: [2018 Fire Station #5 Remodeling.pdf](#)

Alderperson Croatt moved, seconded by Alderperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and
Alderperson Baranowski

Excused: 1 - Alderperson Plank

[18-1453](#)

Request to approve the following 2018 Budget adjustment:

TIF 11 Capital Projects Fund

Capital Outlay	+\$2,354,153
Proceeds of Debt	+\$2,354,153

to establish a 2018 budget for the construction of a public parking ramp at the U.S. Venture site

Attachments: [Finance Committee - USV Ramp 2018 Budget Request.pdf](#)

Aldersperson Croatt moved, seconded by Aldersperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

Excused: 1 - Aldersperson Plank

[18-1455](#)

Request to approve Apple Ridge Development Agreement

Attachments: [Apple Ridge Development Agreement - Clean - 09-28-2018.pdf](#)

Aldersperson Lobner moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

Excused: 1 - Aldersperson Plank

[18-1403](#)

Request to approve \$193,000 for Phase V, Part II payment of outstanding legal fees related to the financing of the Fox Cities Exhibition Center and deny Phase V Out of Scope payment in amount of \$129,143

Attachments: [vonBriesen Final Bills.pdf](#)
[vonBriesen Bills.pdf](#)

Amend to separate items: Recommend to approve payment of \$193,000; motion by Siebers second Lobner approved 4-0

Refer out of scope billings to Attorney's office for further review and investigation; to come back to Committee at next meeting; motion by Baranowski, second by Croatt, approved 4-0

Aldersperson Siebers moved, seconded by Aldersperson Lobner, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

Excused: 1 - Alderperson Plank

[18-1459](#)

The Finance Committee will go into closed session according to State Statute §19.85(1)(e) for the purpose of discussing the investment of public funds concerning the Fox Cities Exhibition Center invoices and reconvene into open session.

Committee did not go into closed session

6. Information Items

[18-1438](#)

Contract 22-18 was awarded to Vinton Construction Company, Inc for the 2018 Scheig Phase 3 Redevelopment project in the amount of \$91,120 with a contingency of \$4,556. One change order in the amount of \$1,032 was issued. Request to issue the final contract payment of \$92,151.90

Attachments: [Scheig Phase 3 Finance Memo Final Pymt \(10-08-18\).pdf](#)

This Presentation was presented

[18-1439](#)

Contract 19-18 was awarded to Martell Construction, Inc for the 2017 Wastewater Sidewalk Repair project in the amount of \$36,468 with a contingency of 10%. Payments issued to date total \$35,556.54. Request to issue the final contract payment of \$911.71

Attachments: [2017 Wastewater Sidewalks Final Payment_.pdf](#)

This Presentation was presented

[18-1454](#)

The following 2018 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Fire Department

Donations	+\$11,378
Equipment	+\$11,378

to record donation from the Friends of the Appleton Fire Department for the purchase of two gear washers and installation of a photo board for retired personnel

This Presentation was presented

7. Adjournment

Alderperson Croatt moved, seconded by Alderperson Lobner, that the meeting be adjourned at 6:16pm. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

Excused: 1 - Alderperson Plank