



LEGAL SERVICES DEPARTMENT

Office of the City Clerk

100 North Appleton Street

Appleton, WI 54911

Phone: 920/832-6443

Fax: 920/832-5823

MEMORANDUM

December 6, 2017

To: Alderperson Konetzke, Chair of Human Resources & Information Technology Committee
Human Resources & Information Technology Committee Members, Common Council

From: Kami Lynch, City Clerk

Re: Addition of Election Inspectors/related staff to the Seasonal Pay Plan

The request to add election inspectors and related election positions to the Seasonal Pay Plan is a result of the decision to pay election inspectors an hourly rate versus a per diem stipend. As the length of time worked by an election inspector varies by the specific election this is a fair way to compensate these individuals. The polling places are open from 7 a.m. to 8 p.m. but election workers spend time setting up the polling place prior to open and stay after the close of the polls to serve voters in line at 8 p.m., process absentee ballots, and complete the other closing duties. After the polling places are closed, three election inspectors return the election materials to City Hall where they are reviewed and organized before those inspectors are able to leave for the night. General elections have a higher turnout and usually make for a longer work day for election inspectors. In addition to compensating election inspectors appropriately for each individual election, hourly pay allows for accurate compensation for inspectors who are unable to work an entire day.

Election Inspectors are also entitled to compensation for attending election training and for any election-related duties performed leading up to or following an election. For example, during in-person absentee voting numerous election workers help facilitate in-person absentee voting or voter registration and they would be entitled to their election inspector wage for this help.

Including election inspectors in the seasonal pay plan provides a pay range which allows us to recognize election workers who have served many terms and are knowledgeable workers. It also encourage workers to continue to serve knowing that there are opportunities for wage increases.

For the reasons cited above, I would encourage your support of including election inspectors/chief election inspectors in the seasonal plan. If you have any further questions on the item please do not hesitate to contact me at kami.lynch@appleton.org or 832-6443.

Thank you,

Kami Lynch, City Clerk