



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda Finance Committee

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Monday, December 11, 2023

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership
4. Approval of minutes from previous meeting  
[23-1490](#) 11/20/23 and 12/06/23 Meeting Minutes

**Attachments:** [MeetingMinutes Nov-20-2023.pdf](#)  
[MeetingMinutesDec-6-2023.pdf](#)

### 5. Public Hearing/Apearances

- [23-1491](#) Ms. Diane Keuther, Commodore of the Appleton Yacht Club to present the Club's financial reports.

**Attachments:** [AYC Oct 2023 Financials.pdf](#)  
[2023 Appleton Yacht Club Annual Review.pdf](#)

### 6. Action Items

- [23-1407](#) Resolution #13-R-23 To Use ARPA Funding for Flock License Plate Reading Cameras for APD

**Attachments:** [#13-R-23 ARPA Funds for Flock License Cameras for APD.pdf](#)

**Legislative History**

11/20/23 Finance Committee held

- [23-1408](#) Resolution #14-R-23 Changing the Timeline for Budget Delivery to the Common Council

**Attachments:** [#14-R-23 Change Budget Delivery to Council Timeline.pdf](#)

**Legislative History**

11/20/23 Finance Committee held

[23-1492](#) Request to approve the Relocation Order associated with the reconstruction of Linwood Avenue.

**Attachments:** [1183-1185 - Linwood 2023 - Relocation Order.pdf](#)

[23-1493](#) Request to approve Change Order #1 to Scott Lamers Construction, LLC contract 35-23: Unit Y-23 Lead/Galvanized Water Service Replacements to account for additional properties added to the 2023 program totaling \$74,193.13 resulting in a decrease in contingency from \$99,090 to \$24,896.87.

**Attachments:** [Finance Committee Memo Change Order#1 Y23-20231127.pdf](#)

[23-1494](#) Request to approve the following budget amendment:

**ARPA Special Revenue Fund**

Transfer Out - Parking Utility	+ \$244,000
Fund Balance Applied	+ \$244,000

To record use of ARPA funds as lost revenue for the Parking Utility (2/3 vote of Council required)

**Attachments:** [Memo - DPW Parking Utility 2023 Budget Amendment.pdf](#)

[Finance Committee - ARPA Memo 10-11-21.pdf](#)

[23-1495](#) Request to approve the following 2023 budget amendments:

**Facilities**

Damage to City Property	+ \$19,741
Building Repairs & Maintenance	+ \$19,741

To record insurance proceeds for damages to Jaycee Pavilion

**General Fund - Police**

Donation	+ \$22,337
Miscellaneous Supplies	+ \$ 7,592
Other Contracts & Obligations	+ \$14,745

To record donation from the Community Foundation for the Fox Valley Region, Appleton Police K9 Program

**Attachments:** [MPIC check for damage to Jaycee Park Pavilion.pdf](#)

[Community Foundation donation memo.pdf](#)

[23-1496](#) Request approval to create a Special Revenue Fund for the Ellen Kort Peace Park.

**Attachments:** [Request to Establish Special Revenue Fund.pdf](#)

## 7. Information Items

[23-1500](#) The following 2023 budget adjustments were approved by the Mayor and Finance Director in accordance with policy:

### **General Fund - Fire**

Donations	+ \$2,000
Miscellaneous Equipment	+ \$2,000

To record WE Energies Foundation donation for emergency medical equipment to be used during training

### **General Fund - Fire**

Donations & Memorials	+ \$1,500
Miscellaneous Equipment	+ \$1,500

To record donation from Fox Cities Marathon for PPE to be used during emergency response

### **General Fund - Park & Recreation**

Donations	+ \$10,000
Grounds Repairs & Maintenance	+ \$10,000

To record donation for Pierce Park for exercise & playground equipment

## 8. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

*For questions regarding this agenda, please contact Jeri Ohman at (920) 832-5742.*