



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Parks and Recreation Committee

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Monday, February 25, 2019

4:30 PM

Council Chambers, 6th Floor

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**\*NOTE TIME CHANGE\***

1. Call meeting to order

*The meeting was called to order at 4:30 p.m.*

2. Roll call of membership

**Others:** Dean Gazza, Niki Wendt, Jeff Plasschaert, Parks, Recreation & Facilities Management Department; Jim Walsh, Legal Services

**Present:** 5 - Martin, Spears, Dvorachek, Siebers and Meltzer

3. Approval of minutes from previous meeting

[19-0258](#)

Minutes of the January 7, 2019 Parks & Recreation Committee Meeting

**Attachments:** [Minutes of the 1-07-19 P & R Committee Meeting.pdf](#)

**Aldersperson Siebers moved, seconded by Aldersperson Dvorachek, that the Minutes of the January 7, 2018 Parks & Recreation Committee meeting be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Martin, Spears, Dvorachek, Siebers and Meltzer

4. **Public Hearings/Appealances**

None

5. **Action Items**

[19-0259](#)

Action: Request Approval of Updated Aquatic Programs Fees and Charges Policy

**Attachments:**    [Aquatic Fees and Charges Policy Memo \(2.25.19\).doc](#)  
[2019 Aquatic Programs Fees and Charges - REDLINE.docx](#)  
[2019 Aquatic Programs Fees and Charges - CLEAN.docx](#)

*Alderson Siebers asked Director Gazza for the breakdown of 2018 Revenues and Expenses for the pools. Director Gazza has asked staff for input and the numbers are \$469,298 in revenues and \$524,210 in expenses.*

**Alderson Spears moved, seconded by Alderson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Martin, Spears, Dvorachek, Siebers and Meltzer

[19-0264](#)

Action: Request Approval of the Houdini Plaza Rental and Fee Schedule Policy

**Attachments:**    [2019 Houdini Plaza Memo.doc](#)  
[2019 Houdini Plaza Rental & Fee Schedule Policy - Redline Version.docx](#)  
[2019 Houdini Plaza Rental & Fee Schedule Policy - Clean.docx](#)

**Alderson Spears moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Martin, Spears, Dvorachek, Siebers and Meltzer

[19-0265](#)

Action: Request Approval of the Jones Park Rental and Fee Schedule Policy

**Attachments:**    [2019 Jones Park Policy.doc](#)  
[2019 Jones Park Rental & Fee Schedule Policy-Clean.docx](#)

**Alderson Spears moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Martin, Spears, Dvorachek, Siebers and Meltzer

## 6. Information Items

[19-0260](#)

Presentation of the 2018 Annual Report for the Recreation Division

**Attachments:** [2018 Recreation Year End Report.pdf](#)

This item was presented

[19-0261](#)

Presentation of the 2018 Annual Report for Reid Golf Course

**Attachments:** [2018 Reid Golf Course Year End Report.pdf](#)

This item was presented

[19-0263](#)**PRFMD Updates**

- > Appleton Family Ice Center Amended Lease Update
- > Adult Softball Vendor Update

This item was presented

## 7. Adjournment

*The meeting was adjourned at 5:28 p.m.***Aldersperson Spears moved, seconded by Aldersperson Siebers, that the meeting be adjourned. Roll Call. Motion carried by the following vote:****Aye:** 5 - Martin, Spears, Dvorachek, Siebers and Meltzer