



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, October 23, 2023

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

4. Approval of minutes from previous meeting

[23-1261](#)

Minutes from 10-9-2023

Attachments: [10-09-23 Meeting Minutes.pdf](#)

**Alfheim moved, seconded by Siebers, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

5. **Public Hearing/Appearances**

6. **Action Items**

[23-1176](#)

Request from Appleton Downtown Inc. for free ramp and meter parking on Small Business Saturday, November 25, 2023.

Attachments: [ADI Small Business Sat request.pdf](#)

Amendment to allow free meter parking only on Small Business Saturday, November 25, 2023 8:00 am to 6:00 pm on that day. 5-0 passed

Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

[23-1262](#)

Request from Appleton Downtown Inc. and Creative Downtown Appleton for a Street Occupancy Permit to host the Holiday Tree Walk in conjunction with Light Up Appleton on November 11, 2023 - permit to run from November 10, 2023 to November 12, 2023.

Attachments: [ADI - Light Up Appleton.pdf](#)

Meltzer moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

[23-1263](#)

Request from Anthony Utschig for a driveway extension appeal at 519 W. Sixth Street.

Attachments: [519 6th Street Driveway Extension Request.pdf](#)

Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion failed by the following vote:

Aye: 1 - Siebers

Nay: 4 - Van Zeeland, Alfheim, Doran and Meltzer

Alfheim moved, seconded by Meltzer, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 4 - Van Zeeland, Alfheim, Doran and Meltzer

Nay: 1 - Siebers

[23-1264](#)

Request from Egge Movers, Inc. to conduct a small building move from 225 N. Badger Ave to 1839 W. Winnebago Street.

Attachments: [Building Move 225 N. Badger Ave to 1839 W. Winnebago St.pdf](#)

Meltzer moved, seconded by Alfheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

[23-1251](#)

Resolution #11-R-23 Overnight Parking

Attachments: [#11-R-23 Overnight Parking.pdf](#)

Held at committee (referred to staff for further investigation) for approximately 30 days.

This Report Action Item was held

7. Information Items

8. Adjournment

**Meltzer moved, seconded by Siebers, that the meeting be adjourned. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers