



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Agenda Finance Committee

Monday, March 24, 2025

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

4. Approval of minutes from previous meeting

[25-0299](#) 2/24/25 Finance Committee minutes

Attachments: [Meeting Minutes022425.pdf](#)

5. **Public Hearing/Apearances**

6. **Action Items**

[25-0313](#) CEA Review Committee Report

Attachments: [CEA Minutes 031025.pdf](#)

[25-0300](#) Request to approve 2024 - 2025 Budget carryover appropriations (2/3 vote of Council required):

1. Items not under contract \$13,811,792
2. Items requesting special consideration \$1,143,133

Attachments: [Not Under Contract 2024-2025 Carryover.pdf](#)

[Special Consideration 2024-2025 Carryover.pdf](#)

[25-0301](#) Request to award Unit C-25 Sidewalk Sawcutting to ASTI Sawing Inc in an amount not to exceed \$30,000.

Attachments: [C-25 Award-Funding-Bid Tabs.pdf](#)

[25-0302](#) Request to award Unit J-25 Mini Storm Sewer to M&E Construction LLC in an amount not to exceed \$250,000.

Attachments: [J-25 Award-Funding-Bid Tab.pdf](#)

- [25-0303](#) Request to award Unit Y-25 Lead/Galvanized Water Service Replacement to Scott Lamers Construction LLC in an amount not to exceed \$486,212.08.
Attachments: [Y-25 Award-Funding-Bid Tab.pdf](#)
- [25-0304](#) Request to award Unit S-25 Repair & Preventative Maintenance of Parking Structures to Restoration Systems Inc in the amount of \$1,348,594.50 with at 3% contingency of \$40,000 for a project total not to exceed \$1,388,594.50.
Attachments: [S-25 Award-Bid Tabs.pdf](#)
- [25-0305](#) Request to approve the acceptance of the Department of Natural Resources Safe Drinking Water Loan Program loan with 100% principal forgiveness in the amount of \$618,975 for replacement of private lead service lines in Appleton.
Attachments: [20250324 FC MEMO ACCEPT SDWLP AWARD.pdf](#)
- [25-0306](#) Request to approve Change Order No. 1 to Contract 29-25 for W-25 Sewer and Water Construction, in the amount of \$300,451, resulting in no change to the current \$70,000 contingency. Overall contract increases from \$2,312,222.22 to \$2,612,673.22.
Attachments: [03-24-2025 Finance Memo W-25 CO1 w Form.pdf](#)
- [25-0307](#) Request to approve Change Order #1 to Fabick Power Systems as part of the Appleton Water Treatment Facility Emergency Generator Control Equipment Project totaling \$49,863.
Attachments: [250318 Finance Fabick Generator Controls CO1.pdf](#)
- [25-0308](#) Request to award the Appleton Wastewater Treatment Hardscapes and Truck Scale Project contract to Vinton Construction Company in the amount of \$1,370,111.56 with a 15% contingency of \$205,516 for a project total not to exceed \$1,575,627.56.
Attachments: [2025 AWWTP Hardscapes and Truck Scale Project with Budget Transfer-cfs\(2\)](#)

7. Information Items

- [25-0309](#) Contract 161-24 was awarded to Advance Construction Inc. for \$366,302.00 with a contingency of \$30,000.00 for Z-25 Watermain Reconstruction Ballard/I-41. No payments have been issued to date. Request final payment of \$362,438.60.

[25-0310](#)

The following Budget adjustments were approved by the Finance Director in accordance with Policy:

General Fund - Library

Library Admin - Other Reimbursements	+\$ 3,500
Library Admin - Training	+\$ 3,500
Materials Mgmt - Other Reimbursements	+\$21,000
Materials Mgmt - Book & Library Materials	+\$21,000
Children's - Other Reimbursements	+\$ 2,000
Children's - Office Supplies	+\$ 2,000
Library Admin - Donation	+\$11,981
Comm Partner - Supplies (Cultural Program)	+\$11,981
Library Grants - Other Reimbursements	+\$ 76
Library Grants - Books	+\$ 76

To reallocate OWLS Supporting Funds, Mapping Children's Play Grant, Fox Cities Reads and United Way donation

[25-0314](#)

The following Budget adjustments were approved by the Mayor and Finance Director in accordance to Policy:

General Fund - Fire

Fire Admin - Donations & Memorials	+\$500
Community Partner - Misc Supplies	+\$500

To record donation from Community First Fox Cities Marathon

General Fund - Police

Misc Donation	+\$12,123
Misc Supplies	+\$12,123

To record Theodore B Lang Trust donation

[25-0311](#)

Change Order #4 to Rohde Brothers, Inc. contract as part of the AWWTP Sludge Piping and Digester Heat Exchanger Replacement Project totaling \$31,269 resulting in a decrease in contingency from \$181,349 to \$150,080.

Attachments: [250319_Finance Info Memo AWWTP HEX ReplacementChangeOrderNo4.pdf](#)

[25-0312](#)

The following 2024-2025 Budget carryover appropriations were approved in accordance with Policy:

1. Amount under contract \$16,429,436
2. Non-Lapsing Funds \$7,717,978

Attachments: [Under Contract 2024-2025 Carryover.pdf](#)
[Non-Lapsing 2024-2025 Carryover.pdf](#)

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions regarding this agenda, please contact Jeri Ohman at (920) 832-5742.