



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Municipal Services Committee

Wednesday, February 6, 2019

6:30 PM

Council Chambers, 6th Floor

SPECIAL MEETING

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

[19-0090](#) Minutes from January 7, 2019

Attachments: [Minutes from January 7, 2019.pdf](#)

4. Public Hearings/Apearances

5. Action Items

[19-0091](#) Approve proposed 1-year extension of the Bicycle and Pedestrian Engineering on-call Consulting Services Contract with Alta Planning and Design in an amount not to exceed \$12,000.

Attachments: [1 year extension of the Bicycle and Pedestrian Engineering on-call Contract.pdf](#)

6. Information Items

[19-0092](#) 2019 Sidewalk Poetry Program

Attachments: [2019 Sidewalk Poetry Program.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible. Please contact Paula Vandehey at 832-6474 if you have any questions.



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Meeting Minutes - Final Municipal Services Committee

Monday, January 7, 2019

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Aldersperson Croatt called meeting to order at 4:30 p.m.

Present: 3 - Croatt, Konetzke and Williams

Excused: 2 - Coenen and Martin

3. Approval of minutes from previous meeting

[19-0006](#)

Minutes from December 10, 2018.

Attachments: [Minutes from December 10, 2018.pdf](#)

Konetzke moved, seconded by Williams, that the minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Konetzke and Williams

Excused: 2 - Coenen and Martin

4. **Public Hearings/Apearances**

5. **Action Items**

[19-0007](#)

Approve Resolution #13-R-18 Interstate 41 Public Safety Resolution.

Attachments: [Resolution #13-R-18.pdf](#)

Konetzke moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Konetzke and Williams

Excused: 2 - Coenen and Martin

[19-0010](#)

Approve Inter Governmental Agreement for French Road Traffic and Planning Study from STH 96 to CTH JJ.

Attachments: [French Road Traffic.pdf](#)

Konetzke moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Konetzke and Williams

Excused: 2 - Coenen and Martin

6. Information Items

[19-0011](#) Parking Utility Condensed Income Statement for November, 2018.

Attachments: [Parking Utility Statement for November, 2018.pdf](#)

[19-0012](#) Update on Railroad Quiet Zone Implementation.

[19-0013](#) DPW Great Ideas of 2018 List.

Attachments: [DPW Great Ideas of 2018 List.pdf](#)
[Updated DPW Great Ideas of 2018 List.pdf](#)

[19-0032](#) Inspection Division Permit Summary Report for December 2018.

Attachments: [Inspection Div. Permit Summary Report-December 2018.pdf](#)

[19-0033](#) Plan for addressing Elongate Hemlock Scale (EHS) on wreaths and evergreen trees.

Attachments: [Elongate Hemlock Scale.pdf](#)

7. Adjournment

Konetzke moved, seconded by Williams, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Konetzke and Williams

Excused: 2 - Coenen and Martin



"... meeting community needs... enhancing quality of life."

DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric Lom, City Traffic Engineer
Date: January 16, 2019
Re: Proposed 1-year extension of the *Bicycle and Pedestrian Eng'g On-Call Consulting Services contract*

In late 2016, the Department of Public Works solicited proposals for *Bicycle and Pedestrian Engineering On-Call Consulting Services*, and subsequently entered into a one-year contract (extendable to two years) with Alta Planning + Design. Based on the consultant's excellent performance, the contract was later extended through the end of the 2018 calendar year.

As a result of the consultant's continued excellent performance, the Department is proposing to extend this contract through the end of 2019.

Based on budgeted funds, we propose a not-to-exceed contract amount of \$12,000.

Appleton's 2019 Sidewalk Poetry Program

PURPOSE

The City of Appleton's Department of Public Works is entering our fifth year of a new and exciting venture. The idea (created by Saint Paul's City Artist in Residence, Marcus Young) is to transform the city's sidewalks into an open poetry book. By using our current sidewalk maintenance program and stamping poems into sidewalk squares throughout the city, we can create everyday moments of open-air reading for our residents!

PROCESS

Sidewalk poetry is stamped in sidewalks on city-owned property (adjacent to parks, city-owned buildings, etc.) and public sidewalks in neighborhoods throughout the City. A map of all current poem locations can be found on the City's webpage.

The City is once again soliciting original poetry from Appleton residents and will select up to 5 poems to install as part of the annual Sidewalk Poetry Program. Poems must be submitted by February 22, 2019 to paula.vandehay@appleton.org. Selected poems will be announced on March 22, 2019.

GUIDELINES

- All residents of Appleton and students of the Appleton Area School District are eligible to submit their original poetry.
- Poems can be previously published or unpublished, as long as it is original work by the entrant.
- Applicants may submit one poem per year.
- Subject matter must be appropriate for the general public.
- Poems must fit within a maximum of 10 lines (including title), 35 characters per line including spaces, and 225 characters overall including spaces.
- All poems are reviewed for appropriateness for this program.