

# Emergency Operations Plan (EOP)

City of Appleton



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## Basic Plan



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**I. Purpose****a. Purpose of the City of Appleton Emergency Operations Plan (EOP):**

- i.** Facilitate the protection of lives, property, and the environment in major disasters of any nature.
- ii.** Coordinate response to disasters, assess damages, identify mitigation opportunities, and implement recovery efforts.
- iii.** Describe the city's relationship in support of other local units of governments during response and recovery.
- iv.** Serve as a coordinating document for supporting Internal Agency Plans (i.e., SOP/SOGs).
- v.** Reflect information collected, decisions made, and procedures developed in the planning process and during response.

**b. Purpose of the Basic Plan:**

- i.** Provide a general overview for municipal emergency response personnel during response to disasters.

**II. Situations and Assumptions****a.** Per Wisconsin State Statute Chapter 323, county and municipal governments will appoint an emergency management director, develop and update emergency plans, and participate in training and exercising. In accordance with Chapter 5 City of Appleton Municipal Code the City will develop an Emergency Operation Plan to prepare for both natural and manmade emergencies. The Mayor will appoint, and the Common Council confirm an Emergency Management Coordinator, who will coordinate the planning process:

- i.** Hazard specific planning documents may need to be used in conjunction with the EOP. These documents are listed in Attachment 2, Supporting Operations Plans and Documents.
- ii.** City departments are responsible for identifying emergency personnel, developing, and updating Standard Operating Procedures (SOPs/SOGs and IAPs) and providing maps of the city (Attachment 1).
- iii.** Emergency Management in Wisconsin operates utilizing an all-hazards planning approach which includes mitigation, preparedness, response, and recovery from major incidents.
- iv.** Several hazards pose a threat, significant in frequency, magnitude or both, to the lives, property, and/or environment in the city. These hazards include:
  - 1.** Tornadoes
  - 2.** Downbursts and other violent storms
  - 3.** Floods
  - 4.** Ice storms
  - 5.** Drought
  - 6.** Fires
  - 7.** Hazardous materials releases to the air, ground, or water during transportation or at fixed locations, aircraft crashes
  - 8.** Civil disturbances
  - 9.** Communicable disease outbreaks
  - 10.** Terrorism
  - 11.** Other scenarios not readily identifiable may pose significant threats to the city as well.
- v.** Consequences of disasters could include, but are not limited to:
  - 1.** Mass casualties
  - 2.** Disruption of power, fuel, communications, water, and other vital services

3. Damage and destruction of homes, facilities, vehicles, and other property
  4. Damage to infrastructure
  5. Contamination of people, food, water, property, or the environment
  6. Looting and other disruption of law and order
  7. Disruption of government functions and economic and financial disruption
- vi. Governments have the legal and moral duty to protect the lives, property, and environment within their jurisdictions.
- vii. Local jurisdictions respond first to disaster through implementing municipal plans and can quickly exhaust resources, making outside assistance necessary. When such assistance is provided, local elected officials still retain control over the response (s.59). Outside assistance, whether from county, state, federal government, or private sector, is delivered to support the local effort.
- viii. The county is responsible for requesting state disaster assistance for local governments. The state will request federal assistance if needed.
- ix. The National Incident Management System (NIMS) incorporating the Incident Command System (ICS) will be used in disaster response by all responding agencies. Unified command will be used in situations which affect multiple jurisdictions, multiple agencies within a jurisdiction and/or which require response by multiple levels of government. These command and control systems require the participation of the chief elected officials.

### III. Concept of Operations

#### a. Response

- i. The City of Appleton has primary responsibility for supporting the response activities for emergencies within the city by:
  1. Providing initial response resources and draw additional resources (i.e., mutual aid agreements) from within and outside the city when city resources are exhausted (ss. 323.14 (2)).
  2. Notifying the county of the incident where statutes require and request assistance as needed.
  3. Providing a line of succession of key government officials.
  4. Maintaining accurate records of disaster-related activities and expenses.
  5. Compiling damage assessment figures reported by damage assessment teams and local unites of government.
- ii. County government supports the City by providing Emergency Management functions when requested by:
  1. Activating the County Emergency Operations Center (EOC) when necessary.
  2. Supplementing resources when they are exhausted or need specialized services not available at the local level. Services may be provided by private contractors or through various mutual aid agreements.
  3. Keeping informed and maintaining accurate records of disaster-related activities and expenses.
  4. Compiling information collected through the damage assessment process and requesting assistance from appropriate federal agencies.
- iii. State government provides support upon county request in disaster response by:
  1. Activating the State Emergency Operations Center (EOC) when necessary.



2. Supplementing resources when they are exhausted or need specialized services not available at the county level. Services may be provided by private contractors or through various mutual aid agreements.
  3. Keeping informed and maintaining accurate records of disaster-related activities and expenses.
  4. Compiling information collected through the damage assessment process and requesting assistance from appropriate federal agencies.
  5. Requesting National Guard support.
- iv. Federal government provides support upon state request in disaster response by:
    1. Providing assistance through the Federal Response Framework.
    2. Providing disaster assistance under that Stafford Act and other federal authorities.
- b. Recovery**
- i. City priorities for recovery priorities and implementation strategies such as:
    1. Restoring essential services to the community.
    2. Assigning personnel, obtaining additional assistance and managing volunteers and donated resources.
    3. Coordinating access to the disaster area.
    4. Coordinating restoration activities (i.e., re-entry).
    5. Identifying and implementing mitigation opportunities where feasible.
    6. Addressing the long-term economic impacts of the disaster.
    7. Continuing with the damage assessment process.
  - ii. County government priorities for recovery include but are not limited to:
    1. Assisting the city with submitting disaster assistance applications.
    2. Supporting city restoration activities by providing basic guidance, conflict resolution (such as billing disputes), providing specialized resources and requesting additional resources from state and federal government/private contractors.
    3. Assisting city government with the damage assessment process.
    4. Supporting the city government with identifying and addressing short- and long-term impacts (e.g., health, mental health, scene mitigation and economic recovery).
  - iii. State government priorities for recovery include but are not limited to:
    1. Supporting city and county restoration activities by providing basic guidance, conflict resolution (such as billing disputes), providing specialized resources and requesting additional resources from federal government/private contractors.
    2. Assisting the city/county government with the damage assessment process.
    3. Supporting the city and county government with identifying and addressing short- and long-term impacts (i.e., health, mental health, scene mitigation and economic recovery).
    4. Coordinating with the federal government to deliver disaster assistance under the Stafford Act and other federal authorities.
  - iv. Federal government priorities for recovery include but are not limited to:
    1. Coordinating federal assistance under the Stafford Act and other federal authorities.
    2. Providing specialized resources not previously available in accordance with state policy through the Emergency Support Function (ESF) of the Federal Response Framework (FRP).
    3. Supporting county/local and state long-term recovery efforts.

#### **IV. Organization of Emergency Operations Plan**

- a. The City of Appleton EOP establishes the following annexes that contain the emergency assignments and responsibilities for each of the functional annexes as detailed below:
- b. During the recovery phase, all agencies are expected to support continuing operations with equipment and staff.
  - i. Annex A, Direction and Control
    1. Response
      - a. Alert and communicate the incident information to the appropriate agencies and levels of government.
      - b. Assess the incident (See the [State of Wisconsin Guidelines for Assessing and Documenting Disaster Damage](#)).
      - c. Provide capabilities and procedures using ICS for the command and coordination of multi-agency, multi-jurisdictional operations including continuity of government.
      - d. Activate the city EOC and/or other necessary emergency coordinating facilities.
      - e. Request mutual aid or county support for response, protective actions, and public information activities.
      - f. Implement emergency protective actions (e.g., evacuation, curfew).
      - g. Release appropriate public information.
    2. Recovery
      - a. Develop and implement a recovery plan.
      - b. Assist with the dispersal of state and federal disaster relief resources.
      - c. Reconsider resource needs as appropriate
  - ii. Annex B, Communications and Warning
    1. Response
      - a. Provide citywide, continuous 24-hour communications and warning capabilities and procedures as needed.
      - b. Receive and disseminate reports and warnings of incidents to the public and emergency response personnel.
      - c. Disseminate and initiate warnings.
      - d. Support the Direction and Control function by linking agencies, jurisdictions, field sites, and command facilities.
      - e. Disseminate initial warning to alert individuals with special needs (i.e., mobility, visually, hearing impaired, or non-English speaking).
  - iii. Annex C, Resource Management
    1. Response
      - a. Identify and coordinate public and donated resources (i.e., personnel, facilities, equipment, supplies) in support of local operations.
      - b. Track resources used during operations.
      - c. Coordinate volunteer agency activities.
      - d. Identify facilities where resource management activities are based.
      - e. Identify and obligate transportation resources.
      - f. Consider increase in city issued credit card limits.
    2. Recovery
      - a. Identify and release resources from service when no longer needed.
      - b. Coordinate returning to pre-disaster status and replenish resources.

- iv. Annex D, Law Enforcement**
  - 1. Response**
    - a. Maintain security and control access to the site of the disaster, EOCs and other facilities. Assist with controlling traffic and crowds.
    - b. Coordinate with other agencies for the establishment of a perimeter around the evacuated area and a pass system for emergency response personnel and resources. (see attached PASS system SOG)
    - c. Assist with public warning, evacuations, search and rescue, identification of victims and shelter operations.
    - d. Obtain special resources and services (e.g., bomb squad, Civil Support Team, hostage negotiators, Victim Crises Responders, laboratory facilities).
  - 2. Recovery**
    - a. Coordinate re-entry activities.
    - b. Demobilize and return resources to a state of readiness.
- v. Annex E, Evacuation and Sheltering**
  - 1. Response**
    - a. Assess the incident and the need to evacuate or shelter in-place.
    - b. Coordinate with law enforcement to implement procedures for public warning, traffic re-routing, evacuation, and shelter operations.
    - c. Coordinate with Human Services for evacuating and sheltering those persons with special needs as necessary.
    - d. Identify and request special resources needed for evacuation and sheltering operations.
    - e. Disseminate public information announcements and warnings regarding evacuation and sheltering, including pet and livestock issues.
    - f. Coordinate the activities of volunteer agencies regarding evacuation and shelter functions (e.g., mass feeding, shelter operations)
  - 2. Recovery**
    - a. Determine the appropriateness of re-entry and implement re-entry activities.
    - b. Address long-term housing needs.
- vi. Annex F, Human Services**
  - 1. See Annex H (Health, Human Services, and Medical/EMS)**
- vii. Annex G, Public Works and Engineering**
  - 1. Response**
    - a. Assess and report the damage to infrastructure.
    - b. Coordinate the restoration and maintenance of essential services (i.e., electricity, fuel, water, gas, sewage disposal) to the affected area.
    - c. Clear or barricade roads, repair water and sewer systems and provide potable water supply as needed.
    - d. Coordinate with Wisconsin Department of Natural Resources for debris removal and disposal.
    - e. Procure services from mutual aid providers and private contractors and coordinate their operations with the county and/or public works department(s), the Incident Commander and the EOC.
  - 2. Recovery**
    - a. Reassign or dismiss resources as necessary.

**viii. Annex H, Health, Human Services, and Medical/EMS****1. Response**

- a. Provide emergency and non-emergency medical treatment, including mortuary services, to victims.
- b. Coordinate the recording and registration of victims.
- c. Procure medical/health equipment and personnel from mutual aid resources as needed.
- d. Ensure the adequate sanitary facilities are provided in emergency shelters and for response personnel.
- e. Request advice and assistance regarding hazardous chemicals, infectious disease, and animal health issues. (Refer to County Department of Agriculture for animal health issues)
- f. Coordinate service with County Health and Human Services and the Wisconsin Department of Health and Family Services.
- g. Issue health and medical advisories to the public.
- h. Isolate, decontaminate, and treat victims of hazardous chemicals or infectious disease.
- i. Coordinate the activities of volunteer agencies regarding public health functions (e.g., first aid, vaccination).
- j. Identify and address the requirement of all individuals involved including those with special needs.
- k. Register victims and families during shelter operations and make lists available to county emergency management upon request.
- l. Provide essential human services, including financial aid, to those impacted by the disaster.
- m. Implement appropriate mental health programs (e.g., crisis counseling, post-incident stress debriefings, Critical Incident Stress Management) to address the short- and long-term needs of victims and responders.
- n. Coordinate the activities of volunteer agencies regarding evacuation, shelter (see Annex E) and human services functions (e.g., emergency financial aid, mental health support).

**2. Recovery**

- a. Identify and implement appropriate protective actions and studies to address the long-term health effects.
- b. Coordinate the disposal of contaminated food and deceased animals.

**ix. Annex I, Radiological Incidents – Ingestion**

1. This Annex has been deleted from the EOP as per direction from Wisconsin Emergency Management.

**x. Annex J, Public Information****1. Response**

- a. Convene emergency public information staff; coordinate information between officials and the news media and implement rumor control.
- b. Obtain information and when authorized, release information to the news media through the proper channels (e.g., local media, EBS, newspapers).
- c. Establish and maintain a joint public information center (JIC) to ensure coordinated public information during emergency operations.

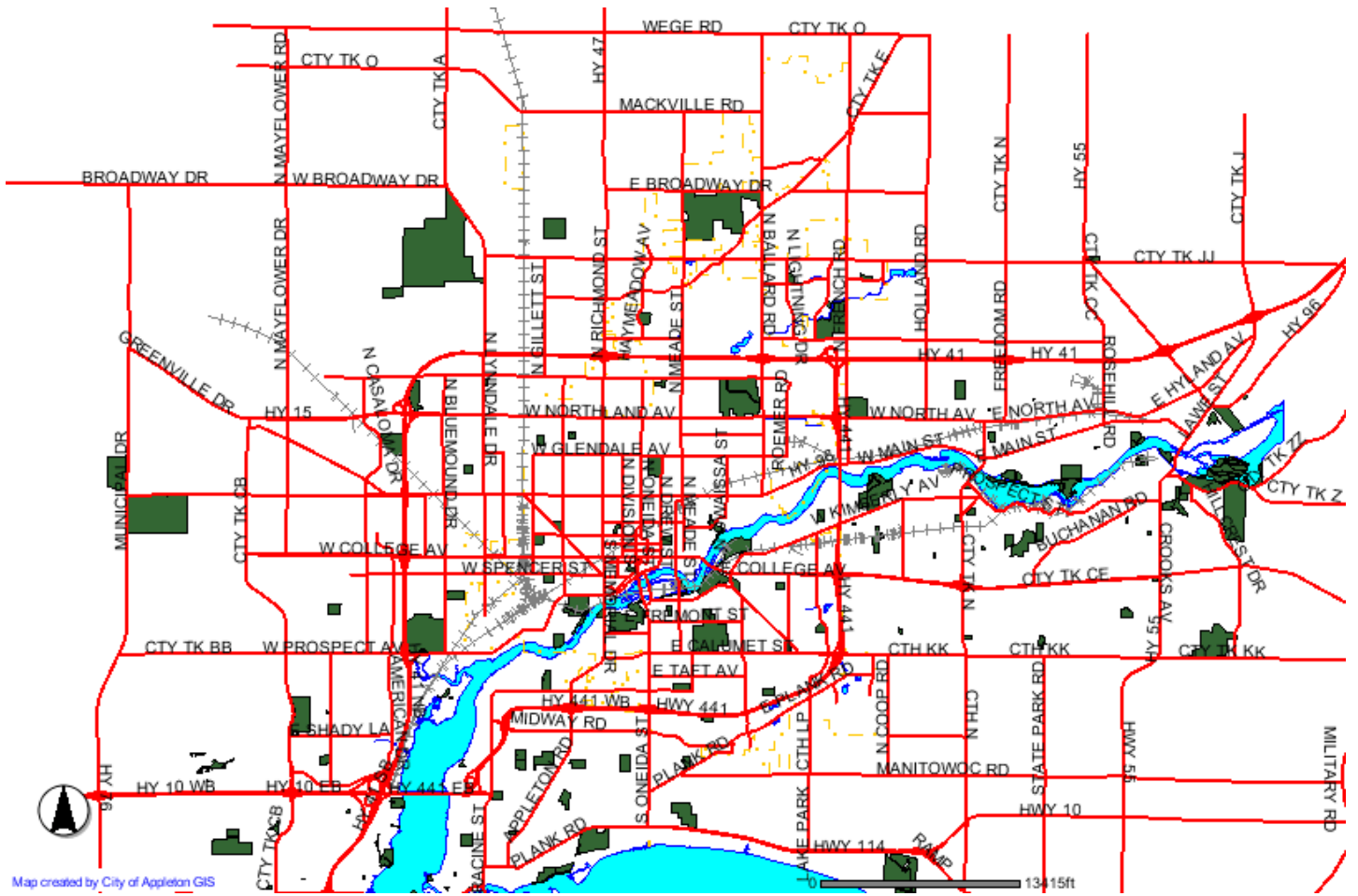
- d. Disseminate instructions to the public regarding protective action recommendations.
        - e. Provide consumer protection information to the public.
        - f. Assess the public affairs implications and support public officials with the dissemination of emergency protective actions.
      - 2. Recovery
        - a. Release information regarding timelines for restoration of services, on-going travel restrictions, and available assistance programs as necessary.
- xi. Annex K, Fire and Rescue
  - 1. Response
    - a. Initiate and participate in the ICS (see Annex A – Attachment 2).
    - b. Mobilize and coordinate resources.
    - c. Support hazardous materials monitoring teams (e.g., chemical, radiological) and response.
    - d. Provide advice and assistance regarding fire, search and rescue issues.
  - 2. Recovery
    - a. Ensure documentation of resources expended and costs.
    - b. Assist with the damage assessment process as requested.
- xii. Annex L, Disaster Assessment
  - 1. Response
    - a. Activate the city disaster assessment teams or process.
    - b. Report the extent of involvement, estimate damages, and gather information regarding the disaster’s impact on the public and private sectors.
    - c. Submit Uniform Disaster Situation Report (UDSR) to WEM within 48 hours and update as needed.
    - d. Receive and disseminate information to decision makers to prioritize recovery efforts and determine the need for state or federal assistance.
    - e. Collaborate with appropriate agencies to address any unmet needs.
  - 2. Recovery
    - a. Assist with the Preliminary Damage Assessment and disaster declaration processes as requested.
    - b. Identification and recommendation of mitigation projects based on departmental needs.
- xiii. Annex T, Terrorism
  - 1. Response
    - a. Alert appropriate county, state, and federal agencies.
    - b. Attempt to prevent event from occurring or escalating.
    - c. Notify the public of the threat and actions to be taken.
    - d. Activate City EOC.
    - e. Establish Command and communications systems.
    - f. Maintain records.
  - 2. Recovery
    - a. Maintain protective actions.
    - b. Determine priority of restoration for essential facilities and services.
    - c. Restore scene to a safe condition.
    - d. Continue to monitor area.

e. Implement Financial assistance programs.

V. Plan Development and Maintenance

- a. The City Emergency Management Coordinator will work with County Emergency Management Office in the development of the City Emergency Operations Plan. The Mayor in accordance with Section 3, City of Appleton Municipal Code, will appoint a head of emergency government services, (Emergency Management Coordinator) subject to the confirmation of the City of Appleton Common Council.
- b. The Emergency Management Coordinator will:
  - i. Coordinate the City Emergency Management Organization.
  - ii. Develop, promulgate and integrate into the county plan, emergency management plans for the operating services of the city.
  - iii. Coordinate participation of the city in such emergency management training programs and exercises as may be required on the county or state level.
  - iv. Coordinate the city emergency management training programs and exercises.
  - v. Perform such other duties relating to emergency management as may be required by the Organization for Emergency Management.
- c. The duties of the Emergency Management Coordinator shall parallel those of the County Director of Emergency Management services and they shall coordinate with the appropriate County Director of Emergency Management for the proper operations of the program within the appropriate county jurisdiction.
- d. In carrying out these responsibilities, the Emergency Management Coordinator will develop a primary core planning team composed of representatives from the following city departments that have been selected as the primary agencies as outlined within the City EOP (e.g., Police, Fire, Public Works, Health, Technology Services, Assessors, Human Resources, and Facilities). The Emergency Management Coordinator will review the City EOP with the County Emergency Management Directors for approval. This plan should be developed and maintained to work with the County and State EOP. (See Attachment – 2).
- e. The plan will be reviewed, updated, and distributed by the Emergency Management Coordinator annually. The update will include reference to all supporting documents and will be amended to reflect statutory and policy changes. Amendments may also be made to reflect lessons learned through drills, exercises, and actual disasters.
- f. The Mayor, the Emergency Management Coordinator, and the respective or designated department heads will sign and date the City EOP to certify completeness, currency, and accuracy. Revisions to the plan are distributed by the Emergency Management Coordinator, to all parties that hold copies of the plan. They acknowledge receipt of the revised plan by returning the signature page to the Emergency Management Coordinator.
- g. Copies of the City EOP shall be distributed to all plan holders. (see Attachment – 4)

Attachment – 1, City Map



**Attachment – 2, Supporting Operations Plans and Documents****City Plans**

Department Operational Procedures	City Departments
Continuity of Operations Plan (COOP)	City Departments
City Hazard Analysis	City Emergency Management
Emergency Action Plan – Kensington Dam	Department of Public Works
Emergency Action Plan – Holland Pond Dam	Department of Public Works
Emergency Action Plan – Ballard Pond Dam	Department of Public Works
Public Health Emergency Plan	Appleton Health Department

**County Plans**

County Emergency Operations Procedures Manual	County Emergency Management
County Hazard Analysis	County Emergency Management
County-wide/Strategic Plan	County Emergency Management
Farm Site Plan	County Emergency Management
County Airport Response Plan	County Airport Administration
Radiological Plan – Ingestion County	State Emergency Management

**State Plans**

State Emergency Operations Plan	WI Emergency Management
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**Federal Plans**

The Federal Response Framework	Department of Homeland Security
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**Attachment – 3, EOP Organizational Chart by Involved Agencies**

<b>Annex</b>	<b>Agencies</b>
Basic Plan	<ul style="list-style-type: none"> <li>• All Departments</li> </ul>
Annex A, Direction and Control	<ul style="list-style-type: none"> <li>• All Departments</li> </ul>
Annex B, Communications & Warning	<ul style="list-style-type: none"> <li>• Emergency Management</li> <li>• Police</li> <li>• ARES/RACES</li> <li>• Mayor's Office</li> <li>• Fire</li> <li>• Media</li> <li>• PIO</li> </ul>
Annex C, Resources Management	<ul style="list-style-type: none"> <li>• All Departments</li> </ul>
Annex D, Law Enforcement	<ul style="list-style-type: none"> <li>• Police</li> <li>• Emergency Management</li> </ul>
Annex E, Evacuation & Shelter	<ul style="list-style-type: none"> <li>• Police</li> <li>• American Red Cross</li> <li>• Health</li> <li>• ARES/RACES</li> <li>• Fire</li> <li>• EMS</li> <li>• CEDD</li> </ul>
Annex F, Human Services	<ul style="list-style-type: none"> <li>• See Annex H</li> </ul>
Annex G, Public Works	<ul style="list-style-type: none"> <li>• Public Works</li> <li>• Utilities</li> <li>• Emergency Management</li> </ul>
Annex H, Health, Human Services, Medical/EMS	<ul style="list-style-type: none"> <li>• EMS</li> <li>• Emergency Management</li> <li>• Coroner</li> <li>• Health</li> <li>• American Red Cross</li> </ul>
Annex J, Public Information	<ul style="list-style-type: none"> <li>• PIO</li> <li>• Emergency Management</li> <li>• Media</li> <li>• American Red Cross</li> <li>• All Departments PIO List</li> <li>• Mayor's Office</li> <li>• ARES/RACES</li> </ul>
Annex K, Fire	<ul style="list-style-type: none"> <li>• Fire</li> <li>• Emergency Management</li> <li>• EMS</li> </ul>
Annex L, Damage Assessment & Recovery	<ul style="list-style-type: none"> <li>• Emergency Management</li> <li>• Mayor's Office</li> <li>• Public Works</li> <li>• American Red Cross</li> <li>• City Clerk</li> <li>• Finance</li> <li>• Facilities</li> <li>• CEDD</li> </ul>
Annex T, Terrorism	<ul style="list-style-type: none"> <li>• Health</li> <li>• Emergency Management</li> <li>• Utilities</li> <li>• Police</li> <li>• Fire</li> <li>• Public Works</li> </ul>
Annex W, Water Utility	<ul style="list-style-type: none"> <li>• Utilities</li> <li>• Public Works</li> <li>• PIO</li> <li>• Emergency Management</li> <li>• Mayor's Office</li> </ul>

**Attachment – 4, Distribution List****City Emergency Operations Plan Distribution List**County Agencies:

- County Emergency Management Offices [Calumet, Outagamie, Winnebago] (3)
- Outagamie Department of Health and Human Services [HHS Director] (1)

City Departments

- Mayor’s Office [Mayor and City Attorney] (2)
- Common Council [Council President] (1)
- Emergency Management [EMC, Deputy EMCs] (3)
- Electronic Copy – stored on the city shared drive for all departments to access.
  - Hard Copies can be requested from Emergency Management

Other Agencies

- ThedaCare
- Ascension, St Elizabeth Hospital

**Attachment – 5, Acronyms**Acronyms

ARC	American Red Cross
ARES	Amateur Radio emergency Services
CAMEO	Computer-Aided Management of Emergency Operations
CAP	Civil Air Patrol
CAS	Chemical Abstract Service
CERCLA	Comprehensive Environmental Response, Compensation and Liability Act of 1980
CFR	Code of Federal Regulations
CHEMNET	Chemical Network of Chemical Manufacturers Association
CHEMTREC	Chemical Transportation Emergency Center
CHLOREP	Chlorine Emergency Plan of the Chlorine Institute
CHRIS	Chemical Hazards Response Information System
CISD	Critical Incident Stress Debriefing
CISMT	Critical Incident Stress Management Team
CMA	Chemical Manufacturers Association
COE	Corps of Engineers
CPR	Cardio-Pulmonary Resuscitation
DAC	Disaster Application Center
DATCP	Department of Agriculture, Trade & Consumer Protection
DFO	Disaster Field Office
DHHS	Department of Health & Human Services
DMA	Department of Military Affairs
DNR	Department of Natural Resources
DO	Duty Officer
DOA	Department of Administration
DOD	Department of Defense
DOJ	Department of Justice
DOT	Department of Transportation
DPI	Department of Public Instruction
DPW	Department of Public Works
EAS	Emergency Alert System
EBS	Emergency Broadcast System
EHS	Extremely Hazardous Substance
EM	Emergency Management
EMAC	Emergency Management Assistance Compact
EMI	Emergency Management Institute
EMPG	Emergency Management Program Grant
EMS	Emergency Medical Services
EOC	Emergency Operating Center
EOP	Emergency Operations Plan
EPA	Environmental Protection Agency
EPS	Emergency Police Services
ERA	Emergency Response Agency
ERP	Emergency Response Plan
ERT	Emergency Response Team
FAA	Federal Aviation Administration
FBI	Federal Bureau of Investigation

FE	Functional Exercise
FEMA	Federal Emergency Management Agency
FRA	Federal Railroad Administration
FRP	Federal Response Plan
FS	Full-Scale Exercise
GIS	Geographic Information System
HAZMAT	Hazardous Materials
HMIS	Hazardous Materials Identification System
HMIX	Hazardous Materials Information Exchange
HMR	Hazardous Materials Regulations
IC	Incident Command
ICP	Incident Command Post
ICS	Incident Command System
IDLH	Immediately Dangerous to Life and Health
I&G	Information and Guidance
IEMS	Integrated Emergency Management System
IFGP	Individual & Family Grant Program
JPIC	Joint Public Information Center
LEL	Lower Explosive Limit
LEPC	Local Emergency Planning Committee
LOC	Level of Concern
LOS	Line of Succession
LZ	Landing Zone
MAA	Mutual Aid Agreement
MCC	Mobile Command Center
MOU	Memorandum of Understanding
MSDS	Material Data Safety Sheet
MSHA	Mine Safety and Health Administration
NAWAS	National Warning System
NCCEM	National Coordinating Council on Emergency Management
NIOSH	National Institute for Occupational Safety and Health
NFA	National Fire Academy
NFIP	National Flood Insurance Program
NFPA	National Fire Protection Association
NOAA	National Oceanic and Atmospheric Administration
NRC	National Response Center
NRT	National Response Team
NTSB	National Transportation Safety Board
NWS	National Weather Service
PDA	Preliminary Damage Assessment
PEL	Permissible Exposure Limit
PIO/PI	Public Information Officer/Public Information
PL	Public Law
PPE	Personal Protective Equipment
PSA	Public Service Announcement
PSC	Public Service Commission
PWR	Pressurized Water Reactor
RACES	Radio Amateur Civil Emergency Services
RAP	Radiological Assistance Program
RCRA	Resource Conservation and Recovery Act of 1976

REACT	Radio Emergency Associates Communication Team
REL	Recommended Exposure Limit
REP	Radiological Emergency Preparedness
RO	Radiological Officer
RPS	Radiation Protection Section
RQ	Reportable Quantity
RRT	Regional Response Team
Rx	Receive Frequency
SAR	Search and Rescue
SARA	Superfund Amendments and Reauthorization Act of 1986
SBA	Small Business Administration
SCBA	Self-Contained Breathing Apparatus
SEOC	State Emergency Operations Center
SEOP	State Emergency Operations Plan
SIC	Standard Industrial Classification Code
SOG	Standard Operating Guide
SOP	Standard Operating Procedure
TIER II	Inventory Reporting Form for Hazardous Materials
TIME	Transaction Information for Management of Enforcement (Law Enforcement Teletype System)
TLV	Threshold Limit Value
TPQ	Threshold Planning Quantity
TRI	Toxic Release Inventory
TT	Tabletop Exercise
Tx	Transmit Frequency
UDSR	Uniform Disaster Situation Report
UEL	Upper Explosive Limit
UHF	Ultra High Frequency
USCG	United States Coast Guard
USDA	United States Department of Agriculture
VHF	Very High Frequency
VOAD	Volunteer Organizations Active in Disasters
VULZONE	Vulnerability Zone
VTAE	Vocational, Technical and Adult Education
WEM	Wisconsin Emergency Management
WEMA	Wisconsin Emergency Management Association
WISPERN	Wisconsin Police Emergency Radio Network
WISP	Wisconsin State Police

**Attachment – 6, Approval Signature Sheet**

The undersigned have hereby reviewed and approved Annex – A of the City of Appleton Emergency Operating Plan.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Emergency Management Coordinator

\_\_\_\_\_  
Date