



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes CEA Review Committee

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Monday, April 12, 2021

3:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Aldersperson Firkus called the meeting to order at 3:30 p.m.*

2. Roll call of membership

**Present:** 4 - Vandehey, Saucerman, Lobner and Firkus

3. Approval of minutes from previous meeting

[21-0378](#)

Minutes from September 16, 2020

**Attachments:** [Minutes from September 16, 2020.pdf](#)

**Lobner moved, seconded by Saucerman, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus

4. **Public Hearings/Appearances**

5. **Action Items**

[21-0379](#)

Request from Department of Utilities to remove JD Tractor #1508 from CEA Fleet without replacement.

**Attachments:** [Remove JD Tractor #1508.pdf](#)

**Lobner moved, seconded by Saucerman, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0380](#)

Request to upgrade Pick-Up Truck #1521 to four-wheel drive when replaced in 2022. Total additional cost of \$3,300 to be paid using replacement reserve funds from Tractor #1508.

**Attachments:** [Pick-up Truck #1521 to Four Wheel Drive in 2022.pdf](#)

**Lobner moved, seconded by Vandehey, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0381](#)

Request to retain Reid Golf Course sprayer #602 as a spare when replaced in 2022, increasing overall fleet by one vehicle.

**Attachments:** [Reid Golf Course sprayer #602.pdf](#)

**Lobner moved, seconded by Vandehey, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0382](#)

Request to eliminate Mower #538 and replace with two stand on, zero turn mowers using replacement reserve funds from mower #538 and add them both into CEA Fleet.

**Attachments:** [Replace 538 Kubota Mower.pdf](#)

**Lobner moved, seconded by Vandehey, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0383](#)

Request to upgrade Sweeper #113 when replaced in 2022 for a total additional cost of \$10,000.

**Attachments:** [Upgrade Sweeper #113.pdf](#)

**Lobner moved, seconded by Vandehey, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0384](#)

Request to upgrade Sign Shop Pick-up Truck #185 when replaced in 2022 for a total additional cost of \$25,000.

**Attachments:** [Upgrade Truck #185.pdf](#)

**Lobner moved, seconded by Vandehey, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0385](#)

Request to add a Toolcat Utility Vehicle to the Parking Utility CEA Fleet in 2022 for a total cost of \$75,000.

**Attachments:** [Add a Toolcat Utility Vehicle.pdf](#)

**Lobner moved, seconded by Vandehey, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0386](#)

Approve 2021 Seasonal Vehicles.

**Attachments:** [CEA Seasonal Vehicle Request.pdf](#)

**Lobner moved, seconded by Saucerman, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0432](#)

Approve amended Central Equipment Agency Policy and Procedure Manual.

**Attachments:** [CEA Procedures Manual Strike and Bold April 2021.pdf](#)

**Lobner moved, seconded by Saucerman, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus

## 6. Information Items

[21-0387](#)

2021 Equipment Purchase Log.

**Attachments:** [2021 Purchase Log.pdf](#)

[21-0388](#)

Proposed 2022 Equipment Replacements.

**Attachments:** [2022 CEA Equipment Replacements.pdf](#)

## 7. Adjournment

**Lobner moved, seconded by Saucerman, that the meeting be adjourned at 3:55 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Vandehey, Saucerman, Lobner and Firkus