



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, July 26, 2016

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Dannecker called the Utilities Committee meeting to order at 5:30 p.m.

2. Roll call of membership

Present: 4 - Dannecker, Meltzer, Reed and Jirschele

Excused: 1 - Baranowski

3. Approval of minutes from previous meeting

[16-1160](#)

Approval of the July 12, 2016 Utilities Committee Meeting Minutes.

Attachments: [July 12, 2016 Utilities Committee Meeting Minutes.pdf](#)

Dannecker moved, seconded by Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Dannecker, Meltzer, Reed and Jirschele

Excused: 1 - Baranowski

4. Public Hearings/Appearances

5. Action Items

[16-1161](#)

Award 2016H Contract for Coop Road Pond Modeling and Design Assistance to AECOM in an amount not to exceed \$38,700.

Attachments: [2016H Coop Road Pond Remodeling AECOM Award Memo Util Cmte 07-26-2016.pdf](#)

Jirschele moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Dannecker, Meltzer, Reed and Jirschele

Excused: 1 - Baranowski

[16-1162](#)

Amend 2016B contract for Arbutus Park Stormwater Lift Station Reconstruction Design with Strand Associates in an amount not to exceed \$4,400.

Attachments: [Arbutus Park Lift Station Design Amendment Memo.pdf](#)

Meltzer moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Dannecker, Meltzer, Reed and Jirschele

Excused: 1 - Baranowski

[16-1171](#)

Award of TOC Instrument Purchase to OI Analytical for \$23,829.50 with a 10% contingency of \$2,392.95 for a total not to exceed cost of \$26,212.45.

Attachments: [TOC Instrument Recommendation.pdf](#)

Reed moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Dannecker, Meltzer, Reed and Jirschele

Excused: 1 - Baranowski

6. Information Items

[16-1163](#)

Department of Utilities Mid-Year Performance Reviews.

Attachments: [Utilities Mid Year Performance Indicators.pdf](#)

Reviewed.

[16-1164](#)

Department of Public Works Mid-Year Performance Reviews.

Attachments: [Department of Public Works Mid Year Performance Indicators.pdf](#)

Reviewed.

[16-1165](#)

Monthly Reports for April, May, June 2016
- Wastewater Treatment Plant Synopsis and Receiving Station Revenue Report
- Water Treatment Plant Synopsis
- Water Distribution and Meter Team Monthly Report - June

Attachments: [2016 Q2 AWWTP Synopsis and Receiving Station Revenue.pdf](#)
[2016 Q2 AWTF Synopsis.pdf](#)
[Water Team Reports June.pdf](#)

Reviewed.

7. Adjournment

Jirschele moved, seconded by Reed, that the Utilities Committee meeting be adjourned at 5:47 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Dannecker, Meltzer, Reed and Jirschele

Excused: 1 - Baranowski