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DEPARTMENT OF PUBLIC WORKS

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MEMO

TO: Municipal Services Committee

FROM: Pete Neuberger, Deputy Director of Public Works

SUBJECT: Award Single-Source Design and Construction-Related Services Contract with Desman Design Management for 2024 Repair and Maintenance Program for the Red, Yellow, and Green Parking Ramps in an Amount Not to Exceed \$68,200.

DATE: January 2, 2024

In February of 2021, the Common Council authorized a sole source professional services agreement with Desman Design Management ("Desman") for planning, design and administrative services related to the structural maintenance of the City's public parking ramps. This agreement was authorized for a five-year period, subject to continued satisfactory performance by Desman.

In 2022, Desman completed a comprehensive update to their original 2019 structural condition analysis of all three of the City's parking ramps. The update included detailed descriptions of the structural condition of each ramp as well as general recommendations for short and long-term maintenance and repair needs. Accordingly, DPW developed a five-year Capital Improvement Plan to pursue recommended maintenance.

Per single-source contract authorizations provided at the April 10, 2023, Municipal Services Committee and April 19, 2023, Common Council meetings, DPW contracted with Desman to complete plans and specifications for 2023 repairs in City parking ramps. Throughout 2023, Desman provided these services to the satisfaction of DPW staff.

The 2024 Parking Utility budget includes \$70,000 for ramp structural repairs consulting services. Based on the 2022 Desman structural condition analysis and subsequent observations and discussions with DPW and Desman staff, DPW solicited a single-source proposal from Desman to provide consulting services for an estimated \$1.2M of 2024 ramp structural repairs and preventive maintenance work.

Desman has provided DPW a proposal for design and construction-related services for 2024 structural repair and maintenance activities in the Red, Yellow, and Green Parking Ramps. Desman's proposed fee for these services is \$68,200.

Desman Ramp Repairs

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Therefore, DPW is requesting authorization to award the single-source design and construction-related services contract with Desman Design Management for 2024 Repair and Maintenance Program for the Red, Yellow, and Green Parking Ramps in an amount not to exceed \$68,200.