



DEPARTMENT OF
**PUBLIC
WORKS**

MEMORANDUM

Date: September 24, 2024
To: Utilities Committee
From: Pete Neuberger, Deputy Director of Public Works/City Engineer
Subject: Approve Contract Amendment #2 for 2024A Stormwater Management Plan Review contract with Brown and Caldwell by an increase of \$38,000 for a total contact amount not to exceed \$113,000.

The Department of Public Works is requesting contract amendment with Brown and Caldwell (BC) for 2024 Stormwater Management Plan Reviews by an increase of \$38,000 for a total contact amount not to exceed \$113,000.

Due to the number of stormwater management plans submitted in 2024, the number of plans expected to be submitted later in 2024, including the Thrivent master stormwater plan, the current contact amount of \$75,000 is anticipated to be expended before the end of the year.

Work under this contract is charged on an hourly basis and is therefore only used as needed. In order to keep projects moving forward, staff is requesting this amendment now, before the current contract is completely spent. Sufficient funds remain in the 2024 Stormwater Consulting Budget to cover the necessary costs.