



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Human Resources & Information Technology Committee

---

Wednesday, January 10, 2018

6:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

2. Roll call of membership

**Present:** 4 - Konezke, Plank, Coenen and Baker

**Absent:** 1 - Spears

3. Approval of minutes from previous meeting

**Baker moved, seconded by Coenen, that the minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Konezke, Plank, Coenen and Baker

**Absent:** 1 - Spears

[18-0038](#)

Minutes from 12-13-17

**Attachments:** [Minutes 12-13-17.pdf](#)

4. **Public Hearings/Appearances**

5. **Action Items**

[18-0041](#)

Request from Police to approve the Support Services Division to be moved from the Assistant Chief to the Investigative Services Captain. Also to create two Lead positions, one in the Communication Specialist Unit and one in the Records Unit.

**Attachments:** [Police TO reorg memo.pdf](#)

[Police Lead Positions memo request Allcox.pdf](#)

[Police TO approved 3-1-17.pdf](#)

[Police TO draft Jan 2018.pdf](#)

**Coenen moved, seconded by Baker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Konezke, Plank, Coenen and Baker

**Absent:** 1 - Spears

[18-0040](#)

Request to overhire for the Waste Water Operations Supervisor position to be able to train the new employee prior to retirement date of current employee.

**Attachments:** [Ops Supervisor Overhire 01-05-09.pdf](#)

**Coenen moved, seconded by Baker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Konezke, Plank, Coenen and Baker

**Absent:** 1 - Spears

## 6. Information Items

[18-0045](#)

Update on I.T. projects

**This Presentation was received and filed**

[18-0039](#)

Recruitment Status Report 1/5/18

**Attachments:** [RSR thru 1-5-18.pdf](#)

**This Presentation was received and filed**

## 7. Adjournment

**Baker moved, seconded by Coenen, that the meeting adjourn be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Konezke, Plank, Coenen and Baker

**Absent:** 1 - Spears