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Finance Department
100 N. Appleton Street
Appleton, WI 54912
920-832-6442

TO: Chairperson Christopher Croatt and Members of the Finance Committee

FROM: Kelli Rindt, Enterprise Fund Accounting Manager

DATE: March 25, 2020

RE: *Temporary suspension of the late payment charges for Wastewater, Stormwater and Refuse that are billed on the City Service Invoice.*

On March 24, 2020 the Wisconsin Public Service Commission (PSC) issued order 5-UI-120, Investigation on the Commission's Own Motion to Ensure Safe, Reliable and Affordable Access to Utility Services During Declared Public Health Emergency for COVID-19. Part of the is order included the suspension of charging late payment fees for Water Utility Accounts. The City Service Invoice also includes charges for Wastewater, Stormwater and Refuse services. These services are not regulated by the PSC, but are governed by local City Ordinances.

I am requesting that the City Council also take similar action to temporarily suspend late fee charges for Wastewater, Stormwater and Refuse services to be consistent with the direction that has been provided by the PSC and to allow for simpler modifications to the City's billing system for the PSC order.

The temporary suspension will remain in effect concurrently with the PSC order. The City will continue to send reminder notices to property owners, with no additional late fees assessed, during the duration of these temporary orders.

Should you have questions please contact me at phone: 832-6316.