



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Monday, April 22, 2019

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 6:04pm**

2. Roll call of membership

**Present:** 4 - Alderperson Siebers, Alderperson Croatt, Alderperson Martin and  
Alderperson Meltzer

**Excused:** 1 - Alderperson Lobner

3. Approval of minutes from previous meeting

[19-0548](#)

Finance Committee minutes for March 25, 2019

**Attachments:** [MeetingMinutes25-Mar-2019-01-17-08.pdf](#)

**Alderperson Siebers moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Siebers, Alderperson Croatt, Alderperson Martin and  
Alderperson Meltzer

**Excused:** 1 - Alderperson Lobner

4. Public Hearings/Appearances

5. Action Items

[19-0549](#)

Request to award the 2019 AWWTP Hardscape Repairs Project/Clarifier Assess Roads contract to Highway Landscapers, Inc in the amount of \$49,993 with a contingency of \$10,000 for a project total not to exceed \$59,993

**Attachments:** [2019 AWWTP Hardscapes \(Clarifier Road\).pdf](#)

**Alderperson Siebers moved, seconded by Alderperson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Siebers, Alderperson Croatt, Alderperson Martin and  
Alderperson Meltzer

**Excused:** 1 - Alderperson Lobner

[19-0550](#)

Request to award the 2019 Parks Hardscape Repairs Project - Kiwanis Park contract to RJM Construction, LLC in the amount of \$29,801 with a contingency of \$8,000 for a project total not to exceed \$37,801

**Attachments:** [2019 Parks Hardscape Repairs \(Kiwanis Park\).pdf](#)

**Alderperson Siebers moved, seconded by Alderperson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

**Excused:** 1 - Alderperson Lobner

[19-0557](#)

CEA Review Committee Report

**Attachments:** [CEA Review MeetingMinutes9-Apr-2019-01-51-03.pdf](#)

**Alderperson Meltzer moved, seconded by Alderperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

**Excused:** 1 - Alderperson Lobner

[19-0558](#)

Request to award the 2019 Green Parking Ramp Office Remodeling Project to Cardinal Construction Co, Inc in the amount of \$203,942 with a contingency of \$12,658 for a project total not to exceed \$216,600

**Attachments:** [2019 Green Parking Ramp Office Remodeling Project .pdf](#)

**Alderperson Martin moved, seconded by Alderperson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

**Excused:** 1 - Alderperson Lobner

[19-0559](#)

Request to award the 2019 City Hall First Floor Finance Area Remodeling Project contract to Miron Construction Co, Inc in the amount of \$194,238 with a contingency of \$6,962 for a project total not to exceed \$201,200

**Attachments:** [2019 City Hall First Floor Finance Remodel\\_.pdf](#)

**Alderson Meltzer moved, seconded by Alderson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

**Excused:** 1 - Alderson Lobner

[19-0605](#)

Request to award Unit D-19 Sidewalk Construction to Fischer Ulman Construction, Inc in an amount not to exceed \$310,000

**Attachments:** [Award of Contract Unit D-19.pdf](#)

**Alderson Siebers moved, seconded by Alderson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

**Excused:** 1 - Alderson Lobner

[19-0606](#)

Request to approve Finance Committee Report 1-P-19 for Concrete Pavement, Sidewalk Construction and Driveway Aprons

**Attachments:** [Report 1-P-19.pdf](#)

**Alderson Siebers moved, seconded by Alderson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

**Excused:** 1 - Alderson Lobner

[19-0607](#)

Approve Finance Committee Report 2-P-19 for Sidewalk Construction

**Attachments:** [Report 2-P-19.pdf](#)

**Alderson Croatt moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

**Excused:** 1 - Alderperson Lobner

## 6. Information Items

[19-0551](#)

Election of Vice-Chair

*Alderperson Lobner was appointed Vice-Chair*

**This Report Action Item was presented**

[19-0552](#)

Election of Central Equipment Agency Board Member

*Alderperson Meltzer was appointed to the Central Equipment Agency Board*

**This Report Action Item was presented**

[19-0553](#)

Election of Tax Appeals Board Member

*Alderperson Martin was appointed to the Tax Appeals Board*

**This Report Action Item was presented**

[19-0554](#)

Appoint Contact Person

*Finance Director Tony Saucerman was appointed Contact Person*

**This Report Action Item was presented**

[19-0555](#)

Set Meeting Day and Time

*Meetings will be held the second and fourth Monday of each month at 5:30pm*

**This Report Action Item was presented**

[19-0561](#)

Change Order #1 to Vinton Construction Company contract as part of the Briarcliff and Midway Lift Station Improvement Projects totaling \$1,625 resulting in a decrease in contingency from \$14,615 to \$12,990. No change to overall contract amount

**Attachments:** [Briarcliff and Midway Improvements Change Order #1.pdf](#)

**This Presentation was presented**

[19-0562](#)

Contract 39-18 was awarded to Miron Construction Co. Inc for the 2018 MSB Locker Room Remodeling project in the amount of \$314,713 with a contingency of \$12,702. Two change orders were issued in the amount of \$6,668.24. Payments to date total \$313,346.71. Request to issue the final contract payment of \$8,034.53

**Attachments:**     [2018 MSB Locker Room Remodelng Final Payment\\_.pdf](#)

**This Presentation was presented**

[19-0563](#)

Contract 49-18 was awarded to Miron Construction Co., Inc for the 2018 Fire Station #5 Remodeling project in the amount of \$40,669 with a contingency of 7%. One change order was issued in the amount of \$251. Payments to date total \$38,874. Request to issue the final contract payment of \$2,046

**Attachments:**     [2018 Fire Station #5 Remodelng Project Final Payment\\_.pdf](#)

**This Presentation was presented**

## 7. Adjournment

**Alderson Siebers moved, seconded by Alderson Martin, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

**Excused:** 1 - Alderson Lobner