

**CITY OF APPLETON 2021 BUDGET**

**PARKS AND RECREATION  
DEPARTMENT**

**Director of Parks, Recreation & Facilities Management:**

**Dean R. Gazza, CPRE, LEED-AP**

**Deputy Director of Parks, Recreation & Facilities Management:**

**Thomas R. Flick, CPRP**

# CITY OF APPLETON 2021 BUDGET

## PARKS, RECREATION AND FACILITIES MANAGEMENT DEPARTMENT

### MISSION STATEMENT

Building communities and enriching lives where we live, work and play.

### DISCUSSION OF SIGNIFICANT 2020 EVENTS

Parks and Recreation is a tangible reflection of the quality of life in a community. Together, they provide gathering places and opportunities for families and social groups, as well as for individuals of all ages and economic status. In 2020, many great projects were completed to preserve and extend the useful life of our parks as well as updates made to our recreational programming to meet the demands and needs of our community.

#### Parks and Grounds Management

The grounds division proactively managed 610 acres of park grounds that includes the Scheig Center and gardens, 17 ball diamonds, 16 tennis courts, 8 pickle ball courts, 10 basketball courts, 3 volleyball courts, 2 frisbee golf courses, 1 skateboard park, 7 ice rinks, 12.1 miles of paved trails, one archery range, two kayak launches, and 20,100 sq. ft. of accessible playgrounds (29 playgrounds). The grounds, fencing and all safety and security entrances at the Waste Water Facility, MSB, Valley Transit, and Water Treatment Facility along with all City roundabouts, boulevards, and terraces are also maintained by the grounds division.

Significant projects include the completion of the Lawe Street trestle and trail, the reconstruction of the Scheig Center parking lot which included a new Veterans Memorial and walking trail, McDonald Street trail connection to Memorial Park, the Pierce Park playground and lighting project, and the AMP Universal playground. Other projects include the addition of covered dugouts to Field 5 and a scoreboard added to Field 7 in Memorial Park, a fence was installed along the new Cedar Street trail segment and the replanting of the Scheig rose garden. Several drainage projects were completed along with the installation of seven memorial benches. Additionally, several new park signs were constructed along with various playground equipment and surface repairs, invasive plant control, parking lot repairs and general grounds maintenance.

#### Recreation Services

The recreation division continued to excel in their mission to provide recreational services by developing programs and activities that encourage community involvement and the well-being of our residents.

There was a lot of excitement and anticipation in early 2020 with the opening of the Jones Park warming area, concession stand, and skating rinks (recreational and hockey). We saw a lot of camaraderie with the hockey rink at the park and a solid group who continued to show up and were willing to modify play so all could be involved.

This year, we decided to transition our Appletots Learning Center programs from our traditional preschool program to 6-week classes that focus on various learning domains using age-appropriate activities. The change has allowed us to reach more participants and to allow for a more recreational feel to the classes.

We developed a new partnership with the library to create a story walk at Appleton Memorial Park. The story walk was met with a lot of excitement and we look forward to exploring additional locations in the future.

Worked with community members to complete the Aspen Institute's Project Play pilot assessment as it relates to the landscape of youth sports in our community.

For the first time in recent history, our department was faced with the challenge of dealing with a nationwide pandemic. The Recreation team was very proactive in creating engagement with the public, developing content to keep the community active and invested, developing contingency plans for programs, and providing high level communication to our residents, our staff, and our community partners. A virtual recreation center, activities of the day, theme weeks with fun challenges/engagement, a reimagined Children's Week, and a virtual run with 412 participants were all a part of the creative programming that continue to take place during this challenging time.

# CITY OF APPLETON 2021 BUDGET PARKS, RECREATION AND FACILITIES MANAGEMENT

## MAJOR 2021 OBJECTIVES

Provide planning and project management services including construction oversight and representation related to projects outlined in the capital improvement plan.

Provide multi-use aquatic facilities that serve as a destination for residents of Appleton and surrounding communities at a reasonable cost for all ages and abilities while maintaining a welcoming and safe environment.

Implement the Parks and Recreation section of the Comprehensive Plan. Monitor trends in the community, changes in the parks and recreational industry and solicit and implement feedback to update the five-year plan annually.

Implement improvements as indicated in the ADA accessibility audit to ensure compliance with ADA Title II Section 35.150(d)(3) requirements.

Implement recommendations outlined in the Trails Master Plan.

Upgrade playground areas and equipment to obtain a 15 year life-cycle replacement schedule. We currently provide 46 playground structures, 81 swing sets and numerous other play equipment in 29 playground areas throughout the parks. When playground equipment exceeds its life expectancy, we replace it to ensure safety and that it meets the recreational needs of the users.

Continue to initiate an Adopt-A-Park program and volunteer programs for the Appleton Memorial Park Gardens.

Continue to reexamine current practices, foster healthy habits, and evaluate new ideas to keep the community engaged and safe during the COVID-19 pandemic.

Enhance/expand our program and event offerings to include more family-based opportunities for learning and socialization to promote well-being for families in our community.

Develop and deliver meaningful outdoor adventure and educational experiences for members of our community to help connect them to the outdoors/nature.

Complete a strategic planning process with the Recreation Division that will evaluate our programs, research needs in the community, create/improve systems and procedures, and move forward with a plan that will focus on quality.

Strengthen partnerships to become more responsive to community needs. Look to engage, leverage and develop community and corporate partners to optimize and broaden programs and services.

Continue to drive Teen Core initiative forward and explore additional opportunities to engage this demographic.

Encourage increased awareness, program participation, and staff hiring amongst community demographic segments that are currently under-represented.

## DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			% Change *
Unit	Title	2018	2019	Adopted 2020	Amended 2020	2021	
<b>Program Revenues</b>		\$ 1,072,333	\$ 1,148,861	\$ 1,053,304	\$ 1,053,304	\$ 1,056,304	0.28%
<b>Program Expenses</b>							
16532	Grounds Maintenance	1,929,488	2,016,133	2,042,573	2,042,573	2,080,414	1.85%
16541	Recreation Programs	1,751,731	1,849,769	1,856,235	1,856,235	1,895,100	2.09%
<b>Total Program Expenses</b>		\$ 3,681,219	\$ 3,865,902	\$ 3,898,808	\$ 3,898,808	\$ 3,975,514	1.97%
<b>Expenses Comprised Of:</b>							
Personnel		1,905,855	1,984,128	1,988,225	1,988,225	2,044,128	2.81%
Training & Travel		6,555	7,084	8,320	8,320	8,740	5.05%
Supplies & Materials		295,002	344,750	341,904	341,904	341,904	0.00%
Purchased Services		1,473,807	1,529,940	1,560,359	1,560,359	1,580,742	1.31%
<b>Full Time Equivalent Staff:</b>							
Personnel allocated to programs		16.39	16.39	16.39	16.39	16.39	

**CITY OF APPLETON 2021 BUDGET  
PARKS, RECREATION AND FACILITIES MANAGEMENT**

**Parks and Grounds Management**

**Business Unit 16532**

**PROGRAM MISSION**

Develop, manage and maintain a high quality, diverse system of park land, athletic facilities, trails, open spaces and other City property in an environmentally conscious manner for the enjoyment and healthful recreation of the community.

**PROGRAM NARRATIVE**

**Link to City Goals:**

Implements Key Strategy #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement".

**Objectives:**

To maintain the appropriate levels and quality of green space to increase health, social connection, aid the environment and have significant positive impacts on the local economy.

Proactively perform grounds preparation, planning and maintenance of open spaces, City-owned facilities, ball diamonds, trails, boulevards, triangles, ice rinks and playgrounds. Services provided to internal and external customers include, but are not limited to:

Asphalt/concrete maintenance	Landscaping	Spring and Fall cleanup
Fence/gate maintenance	Mowing	Snow removal/ice control
Fertilizing	Parking/sidewalks maint.	Turf management
Graffiti removal	Signage	Weed control

Recreational maintenance of playground equipment, ball fields, basketball courts, tennis courts, trails, fat tire courses, boat and canoe/kayak launches, cross-country skiing and ice rink maintenance.

**Major changes in Revenue, Expenditures, or Programs:**

No major changes.

**PERFORMANCE INDICATORS**

	<u>Actual 2018</u>	<u>Actual 2019</u>	<u>Target 2020</u>	<u>Projected 2020</u>	<u>Target 2021</u>
<b>Client Benefits/Impacts</b>					
Provide a proactive grounds program					
% of internal satisfied customers	99%	99%	100%	99%	100%
% of external satisfied customers	99%	99%	100%	99%	100%
<b>Strategic Outcomes</b>					
Services performed as scheduled:					
Work completed in time scheduled	99%	99%	100%	99%	100%
Quantity of code, safety, etc. citations	0	0	0	0	0
<b>Work Process Outputs</b>					
Net cost of service					
Per Capita	\$23.41	\$24.24	\$25.12	\$25.12	\$ 25.64
Acres of parkland & trails maintained					
Parks (acres)	609.6	609.6	609.6	609.6	609.6
Trails (miles)	11.5	11.5	12.1	12.1	12.1

**CITY OF APPLETON 2021 BUDGET  
PARKS, RECREATION AND FACILITIES MANAGEMENT**

**Parks and Grounds Management**

**Business Unit 16532**

**PROGRAM BUDGET SUMMARY**

Description	Actual		Budget		
	2018	2019	Adopted 2020	Amended 2020	2021
<b>Revenues</b>					
480100 Charges for Service	\$ 76,916	\$ 85,162	\$ 78,000	\$ 78,000	\$ 78,000
501000 Miscellaneous Revenue	135	-	250	250	250
501600 Lease Revenue	106,917	108,364	107,892	107,892	107,892
502000 Donations & Memorials	21,984	30,083	7,500	7,500	7,500
503000 Damage to City Property	264	1,088	-	-	-
503500 Other Reimbursements	130	7,507	-	-	-
Total Revenue	<u>\$ 206,346</u>	<u>\$ 232,204</u>	<u>\$ 193,642</u>	<u>\$ 193,642</u>	<u>\$ 193,642</u>
<b>Expenses</b>					
610100 Regular Salaries	\$ 545,494	\$ 560,968	\$ 566,772	\$ 566,772	\$ 588,812
610400 Call Time Wages	2,141	3,080	1,630	1,630	1,640
610500 Overtime Wages	10,118	9,196	8,683	8,683	8,687
610800 Part-Time Wages	89,321	111,692	106,037	106,037	106,039
615000 Fringes	229,287	225,531	250,611	250,611	255,656
620100 Training/Conferences	1,534	2,231	2,000	2,000	2,000
630300 Memberships & Licenses	822	710	600	600	600
630500 Awards & Recognition	165	176	165	165	165
630600 Building Maint./Janitorial	22	-	-	-	-
630700 Food & Provisions	222	220	220	220	220
630899 Other Landscape Supplies	52,639	52,685	55,000	55,000	55,000
630901 Shop Supplies	5,554	6,520	5,000	5,000	5,000
630903 Other Misc. Supplies	-	499	-	-	-
632002 Outside Printing	14	502	-	-	-
632199 Other Clothing	1,075	407	1,500	1,500	1,500
632200 Gas Purchases	17,261	18,428	17,000	17,000	17,000
632300 Safety Supplies	2,599	2,594	2,500	2,500	2,500
632700 Miscellaneous Equipment	26,631	24,273	25,000	25,000	25,000
640400 Consulting Services	17,650	11,980	12,000	12,000	12,000
640700 Solid Waste/Recycling	117	7,704	-	-	-
614300 Utilities	246,071	247,530	282,500	282,500	284,550
641500 Tipping Fees	232	862	1,000	1,000	1,000
642000 Facilities Charges	251,540	285,125	241,637	241,637	247,626
642500 CEA Expense	359,778	378,189	405,218	405,218	407,919
642900 Interfund Allocations	(24,769)	(29,730)	(30,000)	(30,000)	(30,000)
644000 Snow Removal Services	6,954	11,770	15,000	15,000	15,000
645400 Grounds Repair & Maint.	50,099	57,326	49,000	49,000	49,000
650301 Facility Rent	3,753	3,500	500	500	500
659900 Other Contracts/Obligation	33,164	22,165	23,000	23,000	23,000
Total Expense	<u>\$ 1,929,488</u>	<u>\$ 2,016,133</u>	<u>\$ 2,042,573</u>	<u>\$ 2,042,573</u>	<u>\$ 2,080,414</u>

**DETAILED SUMMARY OF 2021 PROPOSED EXPENDITURES > \$15,000**

Landscape Supplies

Topsoil, sand, seed, fertilizer,  
infield mix for ball diamonds, plant  
material, herbicides/pesticides,  
mulch, chips and other supplies

\$ 55,000  
\$ 55,000

Gas Purchases

Fuel for small equipment

\$ 17,000  
\$ 17,000

Other Contracts/Obligations

Contracted pavilion/bathroom cleaning \$ 15,000  
Reid maintenance bldg. rental 3,500  
Port-a-potty rental 4,500

\$ 23,000

Misc. Equipment

Replace small motor equip.

\$ 25,000  
\$ 25,000

Grounds Repair & Maintenance

Weed cutting \$ 5,000  
Fencing repair 6,000  
Weed control 5,000  
Playground equip. 8,000  
Courts/fields upkeep 8,000  
Signage upkeep 2,500  
Exterior lighting repair 2,500  
Stormwater pond maint. 5,000  
Landscaping maint. 4,000

Other:

Scoreboards, gates, trails,  
ice rinks, goose mgmt. \$ 3,000

\$ 49,000

**CITY OF APPLETON 2021 BUDGET  
PARKS, RECREATION AND FACILITIES MANAGEMENT**

**Recreation Services**

**Business Unit 16541**

**PROGRAM MISSION**

To provide both structured and unstructured recreational services by developing diverse programs and activities that encourage community involvement while striving to enhance the social, cultural and physical well-being of our residents and visitors.

**PROGRAM NARRATIVE**

**Link to City Goals:**

Implements Key Strategy #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures."

**Objectives:**

- Provide exceptional customer service through:
  - Promotion and support services for our online registration system and pass management system
  - Effective and efficient person to person customer service contacts
  - Utilization of social media including the e-newsletter, website, Facebook, and Instagram
  - Well trained staff and volunteers
- Provide diverse recreational opportunities for youth and adults (pre-school through older adult) that are cost-effective:
 

Active adult programs	Youth sports programs/leagues	Drop-in programs
Pre-school programs	Adult and older instructional programs	Special events/trips
Youth instructional programs	Adaptive programs	Teen programs
- Coordinate delivery of recreation programs, activities and facilities by:
  - Administration of agreements with existing partners
  - Collaboration with other government agencies
  - Coordination with community groups and organizations
- Maximize utilization of recreational facilities through:
  - Department programming of pools, athletic fields, tennis courts, studios, pavilions, etc.
  - Policies that promote and monitor community use
  - Customer friendly registration and reservation methods for park usage, sport fields/diamonds, pavilions
  - Collaboration of recreation services with community groups and other leisure service providers
- Recognize changing landscape of parks and recreation services in community by:
  - Developing strategic plan for delivery of recreation services
  - Annually updating the five year comprehensive plan
  - Engaging in community activities, groups and organizations

**Major Changes in Revenue, Expenditures or Programs:**

No major changes.

**PERFORMANCE INDICATORS**

	<u>Actual 2018</u>	<u>Actual 2019</u>	<u>Target 2020</u>	<u>Projected 2020</u>	<u>Target 2021</u>
<b>Client Benefits/Impacts</b>					
Timely and organized program delivery					
% of customers who were satisfied with the services provided	96%	96%	100%	90%	100%
<b>Strategic Outcomes</b>					
Customer experience					
% of program with >80% maximum enrollment	95%	95%	100%	90%	100%
# of new programs offered	11	20	5	6	2
<b>Work Process Outputs</b>					
Number of recreational opportunities:					
# of programs offered	189	209	219	215	217
# of collaborations	101	107	101	107	107
Net cost of service					
Recreation (per capita)	\$ 12.04	\$ 12.68	\$ 13.33	\$ 13.62	\$ 13.72

**CITY OF APPLETON 2021 BUDGET  
PARKS, RECREATION AND FACILITIES MANAGEMENT**

**Recreation Services**

**Business Unit 16541**

**PROGRAM BUDGET SUMMARY**

Description	Actual		Budget		
	2018	2019	Adopted 2020	Amended 2020	2021
<b>Revenues</b>					
480100 Charges for Service	\$ 842,858	\$ 864,931	\$ 842,432	\$ 842,432	\$ 845,432
500100 Fees & Commissions	1,475	1,726	980	980	980
501000 Miscellaneous Revenue	547	26,921	-	-	-
501500 Rental of City Property	9,062	5,967	6,000	6,000	6,000
502000 Donations & Memorials	12,045	17,052	10,250	10,250	10,250
508500 Cash Short or Over	-	60	-	-	-
Total Revenue	<u>\$ 865,987</u>	<u>\$ 916,657</u>	<u>\$ 859,662</u>	<u>\$ 859,662</u>	<u>\$ 862,662</u>
<b>Expenses</b>					
610100 Regular Salaries	\$ 411,437	\$ 405,009	\$ 417,711	\$ 417,711	\$ 428,434
610500 Overtime Wages	220	19,260	-	-	-
610800 Part-Time Wages	467,899	502,578	477,470	477,470	477,476
615000 Fringes	149,938	146,814	159,311	159,311	177,384
620100 Training/Conferences	5,022	4,490	6,320	6,320	6,320
620600 Parking Permits	-	363	-	-	420
630100 Office Supplies	2,078	1,426	2,775	2,775	2,775
630200 Subscriptions	242	384	300	300	300
630300 Memberships & Licenses	7,262	6,547	8,579	8,579	8,579
630400 Postage\Freight	281	12,825	13,600	13,600	13,600
630500 Awards & Recognition	3,502	2,908	3,893	3,893	3,893
630600 Building Maint./Janitorial	210	37	250	250	250
630700 Food & Provisions	2,962	2,945	4,695	4,695	4,695
631000 Miscellaneous Chemicals	41,223	44,810	41,500	41,500	41,500
631400 Concession Supplies	53,774	60,335	52,605	52,605	52,605
631500 Books & Library Materials	-	145	750	750	750
631600 Supplies	26,733	26,283	28,010	28,010	28,010
632000 Printing / Copying	4,339	33,436	34,950	34,950	34,950
632100 Clothing	24,608	29,351	29,620	29,620	29,620
632400 Medical/Lab Supplies	1,725	1,629	900	900	900
632700 Miscellaneous Equipment	19,060	14,673	12,492	12,492	12,492
640300 Bank Service Fees	30,032	34,109	22,500	22,500	32,000
640400 Consulting Services	795	447	700	700	700
640700 Solid Waste/Recycling	330	605	400	400	400
640900 Inspection Fees	264	-	200	200	200
641100 Temporary Help	4,383	-	5,600	5,600	5,600
641200 Advertising	4,090	4,816	4,500	4,500	4,500
614300 Utilities	121,440	130,514	117,200	117,200	112,400
641800 Equip Repairs & Maint	194	-	-	-	-
642000 Facilities Charges	175,578	154,327	205,869	205,869	210,941
642400 Software Support	-	8,907	9,458	9,458	9,458
642500 CEA Expense	4,427	7,285	7,894	7,894	7,765
643100 Interpreter Services	-	-	200	200	200
650301 Facility Rent	101,492	118,940	123,513	123,513	123,513
650302 Equipment Rent	5,884	5,999	5,500	5,500	5,500
659900 Other Contracts/Obligation	80,307	67,572	56,970	56,970	56,970
Total Expense	<u>\$ 1,751,731</u>	<u>\$ 1,849,769</u>	<u>\$ 1,856,235</u>	<u>\$ 1,856,235</u>	<u>\$ 1,895,100</u>

**DETAILED SUMMARY OF 2021 PROPOSED EXPENDITURES > \$15,000**

<b><u>Chemicals</u></b>		<b><u>Clothing</u></b>	
Chlorine, CO <sub>2</sub> , stabilizer;		Youth sport t-shirts	\$ 22,950
Mead & Erb pools	\$ 41,500	Staff clothing	6,670
	<u>\$ 41,500</u>		<u>\$ 29,620</u>
<b><u>Concessions</u></b>		<b><u>Rent</u></b>	
Food and beverage	\$ 50,305	City Center Studios	\$ 48,738
Other concession supplies	2,300	Appleton Schools	29,950
	<u>\$ 52,605</u>	Appleton Schools (pools)	28,825
<b><u>Miscellaneous Supplies</u></b>		Reid Golf Course	8,500
Arts and crafts	\$ 1,725	USA Youth-soccer field use	7,500
Sports equipment	16,575		<u>\$ 123,513</u>
Other misc. program supplies	9,710	<b><u>Other Contracts/Obligations</u></b>	
	<u>\$ 28,010</u>	City Band	\$ 14,000
<b><u>Printing and Reproduction</u></b>		Playground fair rentals, camp trips, programs, recital tix	40,970
City copy charges	3,300	On the hill movies	2,000
Outside printing (Rec guide, flyers etc)	31,650		<u>\$ 56,970</u>
	<u>\$ 34,950</u>		

**CITY OF APPLETON 2021 BUDGET  
PARKS, RECREATION AND FACILITIES MANAGEMENT**

	2018 <u>ACTUAL</u>	2019 <u>ACTUAL</u>	2020 <u>YTD ACTUAL</u>	2020 <u>ORIG BUD</u>	2020 <u>REVISED BUD</u>	2021 <u>BUDGET</u>
Revenues						
480100 General Charges for Service	458,773	346,768	12,835	479,119	479,119	916,532
480203 Concessions	164,746	109,931	562	-	-	-
480204 Merchandise Sales	4,088	3,332	-	-	-	-
480205 Equipment Rentals	33,055	33,729	(1,014)	-	-	-
480300 Program Fees	34,445	24,294	1,019	431,413	431,413	-
480500 Fire Extinguisher Training	4,976	-	-	-	-	-
485000 Daily Entrance Fees	68,152	79,027	(3,148)	3,000	3,000	-
486000 Lessons/Classes	151,539	349,562	33,631	-	-	-
487700 Advertising/Promotional Fees	-	3,450	4,450	6,900	6,900	6,900
500100 Fees & Commissions	1,475	1,726	-	980	980	980
501000 Miscellaneous Revenue	135	26,921	1,351	250	250	250
501500 Rental of City Property	9,062	5,967	5,000	6,000	6,000	6,000
501600 Lease Revenue	106,917	108,364	100,403	107,892	107,892	107,892
502000 Donations & Memorials	34,029	47,135	29,275	17,750	17,750	17,750
503000 Damage to City Property	264	1,088	185	-	-	-
503500 Other Reimbursements	130	7,507	2,100	-	-	-
508500 Cash Short or Over	547	60	430	-	-	-
<b>TOTAL PROGRAM REVENUES</b>	<b>1,072,333</b>	<b>1,148,861</b>	<b>187,079</b>	<b>1,053,304</b>	<b>1,053,304</b>	<b>1,056,304</b>
Personnel						
610100 Regular Salaries	697,383	716,378	421,274	984,483	984,483	1,017,246
610200 Labor Pool Allocations	157,989	149,139	88,968	-	-	-
610400 Call Time Wages	2,141	3,080	1,430	1,630	1,630	1,640
610500 Overtime Wages	10,338	28,456	4,206	8,683	8,683	8,687
610800 Part-Time Wages	557,220	614,271	135,326	583,507	583,507	583,515
611000 Other Compensation	1,555	1,616	1,675	-	-	-
611400 Sick Pay	1,846	3,063	11	-	-	-
611500 Vacation Pay	98,158	95,780	54,167	-	-	-
615000 Fringes	379,225	372,345	220,142	409,922	409,922	433,040
<b>TOTAL PERSONNEL</b>	<b>1,905,855</b>	<b>1,984,128</b>	<b>927,199</b>	<b>1,988,225</b>	<b>1,988,225</b>	<b>2,044,128</b>
Training~Travel						
620100 Training/Conferences	6,555	6,721	371	8,320	8,320	8,320
620600 Parking Permits	-	363	420	-	-	420
<b>TOTAL TRAINING / TRAVEL</b>	<b>6,555</b>	<b>7,084</b>	<b>791</b>	<b>8,320</b>	<b>8,320</b>	<b>8,740</b>
Supplies						
630100 Office Supplies	2,078	1,426	422	2,775	2,775	2,775
630200 Subscriptions	242	384	-	300	300	300
630300 Memberships & Licenses	8,084	7,257	4,496	9,179	9,179	9,179
630400 Postage\Freight	281	12,825	12,839	13,600	13,600	13,600
630500 Awards & Recognition	3,667	3,084	1,147	4,058	4,058	4,058
630600 Building Maint./Janitorial	232	37	-	250	250	250
630700 Food & Provisions	3,184	3,165	254	4,915	4,915	4,915
630899 Other Landscape Supplies	52,639	52,685	27,196	55,000	55,000	55,000
630901 Shop Supplies	5,554	6,520	2,295	5,000	5,000	5,000
631000 Miscellaneous Chemicals	41,223	44,810	7,949	41,500	41,500	41,500
631402 Non-Alcoholic Beverages	8,451	8,488	24	7,730	7,730	7,730
631403 Candy/Food	42,483	48,604	-	42,575	42,575	42,575
631404 Other Concession Supplies	2,840	3,243	-	2,300	2,300	2,300
631500 Books & Library Materials	-	145	-	750	750	750
631601 Arts & Crafts Supplies	1,585	1,864	516	1,725	1,725	1,725
631602 Sports Equipment	14,010	13,445	10,722	16,575	16,575	14,575
631603 Other Misc. Supplies	11,138	11,472	1,291	9,710	9,710	11,710
632001 City Copy Charges	2,270	2,849	593	3,300	3,300	3,300
632002 Outside Printing	2,083	31,090	15,266	31,650	31,650	31,650
632101 Uniforms	7,227	8,257	2,397	6,670	6,670	6,670
632199 Other Clothing	18,456	21,502	8,129	24,450	24,450	24,450
632200 Gas Purchases	17,261	18,429	4,988	17,000	17,000	17,000
632300 Safety Supplies	2,599	2,594	1,300	2,500	2,500	2,500



**CITY OF APPLETON 2021 BUDGET  
PARKS, RECREATION AND FACILITIES MANAGEMENT**

	2018 <u>ACTUAL</u>	2019 <u>ACTUAL</u>	2020 <u>YTD ACTUAL</u>	2020 <u>ORIG BUD</u>	2020 <u>REVISED BUD</u>	2021 <u>BUDGET</u>
632400 Medical/Lab Supplies	1,725	1,629	-	900	900	900
632700 Miscellaneous Equipment	45,690	38,946	5,395	37,492	37,492	37,492
<b>TOTAL SUPPLIES</b>	<b>295,002</b>	<b>344,750</b>	<b>107,219</b>	<b>341,904</b>	<b>341,904</b>	<b>341,904</b>
Purchased Services						
640300 Bank Service Fees	30,032	34,108	8,557	22,500	22,500	32,000
640400 Consulting Services	18,445	12,427	1,850	12,700	12,700	12,700
640700 Solid Waste/Recycling Pickup	447	8,309	4,784	400	400	400
640900 Inspection Fees	264	-	-	200	200	200
641100 Temporary Help	4,383	-	-	5,600	5,600	5,600
641200 Advertising	4,090	4,816	2,797	4,500	4,500	4,500
641301 Electric	120,440	118,150	56,776	130,000	130,000	127,250
641302 Gas	16,095	18,733	2,083	19,600	19,600	19,600
641303 Water	51,794	52,938	7,511	47,000	47,000	47,000
641304 Sewer	23,121	11,190	1,679	21,000	21,000	21,000
641306 Stormwater	139,838	159,493	82,069	165,650	165,650	165,650
641307 Telephone	6,490	6,797	3,986	7,100	7,100	7,100
641308 Cellular Phones	9,734	10,743	2,323	9,350	9,350	9,350
641500 Tipping Fees	232	862	16	1,000	1,000	1,000
641800 Equip Repairs & Maint	194	-	-	-	-	-
642000 Facilities Charges	427,118	439,452	237,950	447,506	447,506	458,567
642400 Software Support	-	8,907	4,958	9,458	9,458	9,458
642501 CEA Operations/Maint.	204,537	199,541	103,961	224,001	224,001	225,247
642502 CEA Depreciation/Replace.	159,668	185,933	85,895	189,111	189,111	190,437
642900 Interfund Allocations	(24,769)	(29,730)	(6,847)	(30,000)	(30,000)	(30,000)
643100 Interpreter Services	-	-	-	200	200	200
644000 Snow Removal Services	6,954	11,770	4,246	15,000	15,000	15,000
645400 Grounds Repair & Maintenance	50,099	57,326	16,008	49,000	49,000	49,000
650301 Facility Rent	105,246	122,440	78,536	124,013	124,013	124,013
650302 Equipment Rent	5,884	5,999	4,242	5,500	5,500	5,500
659900 Other Contracts/Obligation	113,471	89,736	8,543	79,970	79,970	79,970
<b>TOTAL PURCHASED SVCS</b>	<b>1,473,807</b>	<b>1,529,940</b>	<b>711,923</b>	<b>1,560,359</b>	<b>1,560,359</b>	<b>1,580,742</b>
<b>TOTAL EXPENSE</b>	<b><u>3,681,219</u></b>	<b><u>3,865,902</u></b>	<b><u>1,747,132</u></b>	<b><u>3,898,808</u></b>	<b><u>3,898,808</u></b>	<b><u>3,975,514</u></b>

**CITY OF APPLETON 2021 BUDGET  
PARKS, RECREATION AND FACILITIES MANAGEMENT**

**NOTES**

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