



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda Library Board

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Tuesday, June 18, 2024

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

4. Approval of minutes from previous meeting

[24-0787](#) May 14, 2024 Library Board Meeting Minutes

**Attachments:** [05-14-2024 Library Board Meeting Minutes.pdf](#)

5. **Public Participation & Communications**

[24-0788](#) Trustee Re-appointments: Brozek, Bunnow and Keller

**Attachments:** [Reappointment J. Brozek.pdf](#)

[Reappointment N. Bunnow.pdf](#)

[Reappointment J. Keller.pdf](#)

### Establish Order of the Day

6. **Action Items**

[24-0789](#) Bill Register - May 2024

**Attachments:** [May 24 Bill Register.pdf](#)

[APL Financial Cash Flow-May 2024.pdf](#)

[24-0790](#) Budget Amendment - June 2024

**Attachments:** [June 24 Budget Amendment.pdf](#)

[24-0791](#) Request to Approve Brand Identity Refresh with Showcase Communications for an Amount not to Exceed \$18,000

**Attachments:** [Brand Identity Update Memo.pdf](#)

[Proposal APL2024.pdf](#)

[24-0792](#) Approve Billing Winnebago County under Act 420 and Authorize the Outagamie Waupaca Library System (OWLS) to Coordinate Billing on Appleton Public Library's Behalf

**Attachments:** [Winnebago County Billing Memo June 2024.pdf](#)

[24-0793](#) Recommend to Approve Awarding Self-Checkout(s) Contract to Vendor MK Solutions for an Amount not to Exceed \$50,000

**Attachments:** [Self Check Vendor Recommendation 061224.pdf](#)

## 7. Information Items

### A. Administrative Report

[24-0795](#) Building Project Update

**Attachments:** [May 2024 Building Project Update.pdf](#)

[24-0796](#) APL Hiring Process Update

[24-0797](#) Outagamie and Waupaca County Libraries Planning

**Attachments:** [County Library Planning memo to Boards 2024.pdf](#)

[24-0798](#) 2023 EOY Collaborative and Cooperative Efforts List

**Attachments:** [Library 2023 Year End Collaborative Cooperative Agreements List by Dept FIN](#)

### B President's Report

[24-0799](#) Upcoming Summer Committee Meetings: Personnel & Policy Committee 6/25/2024 8:30am, Finance Committee TBD, Nominating Committee TBD

[24-0800](#) Staff Response to Article: An Exploratory Social Justice Framework to Develop Public Library Services and Underserved Families

**Attachments:** [Trustee Training\\_1\\_An Exploratory Social Justice Framework to Develop Public](#)

### C. Staff Updates

[24-0801](#) Children's Program Updates

[24-0802](#) Community Partnerships Updates - Poet Laureate

## 8. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

