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DEPARTMENT OF
UTILITIES

MEMORANDUM

Date:	January 3, 2025
To:	Chairperson Vered Meltzer
CC:	Ryan Rice, Deputy Director of Utilities Brian Kreski, Environmental Programs Coordinator Kelli Rindt, Enterprise Accounting Fund Manager
From:	Chris Stempa, Director of Utilities
Subject:	**Utilities Committee Action: Approve Contract Amendment #1 to Applied Technologies Inc. as part of the AWWTP Column and Plank Storage Upgrades for additional design and construction management services in the amount of $4,900 increasing the contract amount from $25,500 to $30,400**

BACKGROUND:

The Appleton Wastewater Treatment Plant (AWWTP) Sludge Storage Column and Plank Storage Upgrades engineering service contract was awarded to Applied Technologies Inc. (ATI) by Common Council on September 4, 2024 in the amount of $25,500 with a 10% contingency of $2,550 for a Project Total not to exceed $28,050. Owner directed changes in contract scope occurred over the course of the preliminary engineering phase as additional needs and opportunities were identified. The change in scope listed below will add additional contract drawings and 32 hours of labor to the project.

1. Repair of the nine precast roof support columns in the Biosolids Storage Building.
2. Refinish the existing six removable columns that were not recoated during the Sludge Storage Building Addition Project.

RECOMMENDATION

The cost of additional engineering design and construction management services outlined in Contract Amendment #1 totals $4,900. The funding outside of the originally approved contingency would come from remaining budget associated with the Sludge Storage Building Addition Project. This amendment, if approved, would result in the contract with ATI increasing from $25,500 to $30,400.

If you have any questions regarding this project, please contact Chris Stempa at ph: 832-5945.