



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Utilities Committee

Tuesday, April 26, 2016

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Dannecker called the Utilities Committee meeting to order at 5:30 p.m.

Present: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

2. Roll call of membership

Present: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

3. Approval of minutes from previous meeting

[16-629](#)

Approval of the April 12, 2016 Utilities Committee Meeting minutes.

Baranowski moved, seconded by Jirschele, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

4. Public Hearings/Appearances

5. Action Items

[16-627](#)

Amend 2015E Stormwater Consulting Services Contract for Spartan Drive Culvert and Stormwater Practices Preliminary Design and Lift Station Stormwater Management Plan with Brown & Caldwell in an amount not to exceed \$4,235.

Baranowski moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

[16-631](#)

Confirm the following:

- Elect Vice-Chair and Secretary
- Designate a "Contact Person" who can answer specific questions about agenda items
- Meeting date and time

The Committee motioned and approved Alderperson Jirschele as Vice-Chairperson. No Secretary will be elected. Director Shaw and Director Vandehey will be contact people for agenda items. The Utilities Committee will continue to meet on the Tuesday following Common Council at 5:30 p.m.

Dannecker moved, seconded by Meltzer, that the Presentation be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

6. Information Items

[16-628](#)

Award Land Appraisal Consultant Contract to Steiro Appraisal Service, Inc. in an amount not to exceed \$16,950. This item will be an Action Item at the Municipal Services Committee meeting.

Discussed.

[16-630](#)

Monthly Reports for January, February, March 2016

- Wastewater Treatment Plant Synopsis and Receiving Station Revenue
- Water Treatment Plant Synopsis
- Water Distribution and Meter Team Monthly Report - March

Reviewed.

7. Adjournment

Baranowski moved, seconded by Meltzer, that the Utilities Committee meeting be adjourned at 5:49 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele