



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, February 12, 2024

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 4 - Van Zeeland, Doran, Meltzer and Siebers

**Excused:** 1 - Alfheim

4. Approval of minutes from previous meeting

[24-0148](#)

Minutes from 01-22-2024

**Attachments:** [01-22-24 MSC Minutes.pdf](#)

**Meltzer moved, seconded by Siebers, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Van Zeeland, Doran, Meltzer and Siebers

**Excused:** 1 - Alfheim

5. **Public Hearing/Appearances**

6. **Action Items**

[24-0149](#)

Preliminary Resolution 1-P-24 for Concrete Pavement, Driveway Aprons and Sidewalk Construction be adopted and refer the matter to the Finance Committee to determine the assessment rate.

**Attachments:** [1-P-24 Concrete Paving Sidewalks and Aprons.pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Van Zeeland, Doran, Meltzer and Siebers

**Excused:** 1 - Alfheim

[24-0150](#)

Preliminary Resolution 2-P-24 for Sanitary Laterals, Storm Laterals and Storm Main Construction be adopted and refer the matter to the Finance Committee to determine the assessment rate.

**Attachments:** [2-P-24 Sanitary Laterals, Storm Laterals, Storm Main.pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Van Zeeland, Doran, Meltzer and Siebers

**Excused:** 1 - Alfheim

[23-1405](#)

Resolution #12-R-23 Closure of the Whitman Yard Waste Site

**Attachments:** [#12-R-23 Closure of Whitman Yard Waste Site.pdf](#)  
[Whitman Site Resolution Staff Memo.pdf](#)  
[Yard Site Community Comparison.pdf](#)  
[2024.02.07 Whitman Site Resolution Memo Final.pdf](#)

**Meltzer moved, seconded by Siebers, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Van Zeeland, Doran, Meltzer and Siebers

**Excused:** 1 - Alfheim

[24-0151](#)

Award 2024 Materials Testing and Contaminated Soils Contract (M-24) to Westwood Infrastructure, Inc. in an amount not to exceed \$100,000.

**Attachments:** [M-24 Contract Award Memo.pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Van Zeeland, Doran, Meltzer and Siebers

**Excused:** 1 - Alfheim

[24-0152](#)

ALTA Planning + Design Complete Streets Study Update

**Attachments:** [Complete Streets Policy Update \(2-12-24 MSC\).pdf](#)  
[MSC 2-12-24 ALTA Presentation.pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be received and filed. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Van Zeeland, Doran, Meltzer and Siebers

**Excused:** 1 - Alfheim

**7. Information Items**

**8. Adjournment**

**Siebers moved, seconded by Meltzer, that the meeting be adjourned. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Van Zeeland, Doran, Meltzer and Siebers

**Excused:** 1 - Alfheim