



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

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Wednesday, July 20, 2022

7:00 PM

Council Chambers

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A. CALL TO ORDER

*The meeting was called to order by Mayor Woodford at 7:00 p.m.*

B. INVOCATION

*The Invocation was offered by Alderperson Firkus*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

**Present:** 12 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Nate Wolff, Alderperson Chad Doran and Mayor Jake Woodford

**Excused:** 4 - Alderperson Katie Van Zeeland, Alderperson Kristin Alfheim, Alderperson Sheri Hartzheim and Alderperson Christopher Croatt

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*All departments were represented.*

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[22-0816](#)

Common Council Meeting Minutes of June 15, 2022

**Attachments:** [CC Minutes 6-15-22.pdf](#)

**Alderperson Fenton moved, seconded by Alderperson Thyssen, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 11 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Nate Wolff and Alderperson Chad Doran

**Excused:** 4 - Alderperson Katie Van Zeeland, Alderperson Kristin Alfheim, Alderperson Sheri Hartzheim and Alderperson Christopher Croatt

**Abstained:** 1 - Mayor Jake Woodford

## G. BUSINESS PRESENTED BY THE MAYOR

[22-0909](#)

Presentation of Flag Day Parade Awards

*Corey Otis, along with Karl Kaufman presented the Flag Day Parade awards.*

[22-0907](#)

Budget Process Overview

[22-0908](#)

KPI Dashboard Presentation

**Attachments:** [Draft Statistics & KPI.pdf](#)

*Johanna Kopecky, the Data Analyst Fellow, presented the Key Performance Indicator dashboards.*

[22-0910](#)

Proclamations:

- Parks & Recreation Month
- Children's Week

**Attachments:** [Parks and Recreation Month Proclamation.pdf](#)  
[Children's Week Proclamation.pdf](#)

## H. PUBLIC PARTICIPATION

*There was no one signed up to speak during public participation.*

## I. PUBLIC HEARINGS

## J. SPECIAL RESOLUTIONS

## K. ESTABLISH ORDER OF THE DAY

[22-0757](#)

Request from Appleton Downtown Inc. for a waiver to allow for dumpsters to be placed within city-owned property without the required dumpster enclosure.

**Attachments:** [ADI-waiver for dumpsters.pdf](#)  
[ADI-Waiver to allow dumpsters Memo.pdf](#)

**Aldersperson Fenton moved, seconded by Aldersperson Firkus, that the Committee recommendation to deny the request be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 10 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Vaya Jones, Alderperson Nate Wolff and Alderperson Chad Doran

**Nay:** 1 - Alderperson Alex Schultz

**Excused:** 4 - Alderperson Katie Van Zeeland, Alderperson Kristin Alfheim, Alderperson Sheri Hartzheim and Alderperson Christopher Croatt

**Abstained:** 1 - Mayor Jake Woodford

[22-0778](#)

Class "B" Beer and "Class C" Wine Permanent Premise Amendment application for Area 509 LLC d/b/a Area 509, Reginald Desamour, Agent, located at 1025 N Badger Ave, contingent upon approval from the Community Development, Health, Inspections and Police departments.

**Attachments:** [Area 509 S&L.pdf](#)

**Alderperson Schultz moved, seconded by Alderperson Jones, that the Premise Amendment be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 10 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Vaya Jones, Alderperson Nate Wolff and Alderperson Chad Doran

**Excused:** 4 - Alderperson Katie Van Zeeland, Alderperson Kristin Alfheim, Alderperson Sheri Hartzheim and Alderperson Christopher Croatt

**Abstained:** 2 - Alderperson Alex Schultz and Mayor Jake Woodford

## L. COMMITTEE REPORTS

### Balance of the action items on the agenda.

**Alderperson Firkus moved, Alderperson Jones seconded, to approve the balance of the agenda. The motion carried by the following vote:**

**Aye:** 11 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Nate Wolff and Alderperson Chad Doran

**Excused:** 4 - Alderperson Katie Van Zeeland, Alderperson Kristin Alfheim, Alderperson Sheri Hartzheim and Alderperson Christopher Croatt

**Abstained:** 1 - Mayor Jake Woodford

## 1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[22-0801](#)

Request from Park Central/TLC Sign for a permanent street occupancy permit to install a 20' X 6'8" building mounted sign in the College Avenue right-of-way at 318 W. College Avenue.

**Attachments:** [Park Central-permanent street occ.pdf](#)

**This Report Action Item was approved.**

[22-0802](#)

Request from Appleton Downtown Inc. for a street occupancy permit to host a Sidewalk Sale on Saturday, August 6, 2022 from 10:00 am to 6:00 pm (during Mile of Music) on the College Avenue beautification strip from 600 W. College Avenue to 300 E. College Avenue.

**Attachments:** [ADI-Sidewalk Sale.pdf](#)

**This Report Action Item was approved.**

[22-0803](#)

Approve conversion of one metered stall to a handicap-accessible stall on the 300 block of N. Morrison Street.

**Attachments:** [300 Block of N. Morrison-handicap stall.pdf](#)  
[Handicap-accessible stall 130 E Franklin St-email.pdf](#)

**This Report Action Item was approved.**

[22-0804](#)

Request to award Unit P-22 Pavement Marking Maintenance Contract (Epoxy) to Century Fence Company in an amount not to exceed \$75,376.05.

**Attachments:** [Unit PP Pavement Marking.pdf](#)

**This Report Action Item was approved.**

[22-0849](#)

Award of contract for 2022 Parking Ramp Planning and Design Services to Desman Design Management in the amount of \$36,560.00 with a 9.4% contingency of \$3,440.00 for a project total not to exceed \$40,000.00

**Attachments:** [2022 Parking Ramp Planning.pdf](#)

**This Report Action Item was approved.**

[22-0853](#)

Approve Memorandum of Understanding between the City of Appleton and Fox Cities Chamber of Commerce for Amenity Peninsula Beautification at the Green Parking Ramp

**Attachments:** [Amenity Peninsula Beautification.pdf](#)

This Report Action Item was approved.

## 2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[22-0775](#)

Class "B" Beer and "Class B" Liquor License Temporary Premise Amendment application for Grand Meridian Inc d/b/a Grand Meridian, Ken Vandeyacht, Agent, located at 2621 N Oneida St, on August 11-13, 2022, contingent upon approval from the Finance, Health and Inspections departments.

**Attachments:** [Grand Meridian.pdf](#)

This Report Action Item was approved.

[22-0787](#)

Additional 2022-2023 Mechanical Amusement Device License renewal, contingent upon approval from all departments by 12:00 p.m. on June 30, 2022.

**Attachments:** [2nd Additional Amusement Device renewals 2022-23.pdf](#)

This Report Action Item was approved.

[22-0809](#)

Taxicab Company License Renewal Application for LIR Transportation, DBA Fox Valley Cab, Owner, Igor Leykin, 719 W Frances St.

**Attachments:** [Igor Leykin- LIR Transportation.pdf](#)

This Report Action Item was approved.

[22-0810](#)

Taxicab Driver License Application for Torrey Cronce.

**Attachments:** [Torrey Cronce.pdf](#)  
[Memo Re Taxicab Drive Lic. 6-22-22.pdf](#)  
[TorreyCronceDenial \(002\).docx](#)

The Committee's recommendation to deny the license was approved.

[22-0812](#)

Temporary Class "B" Beer and "Class B" Liquor License Premise Amendment application for DDCT Inc d/b/a Jim's Place, Jay Plamann, Agent, located at 223 E College Ave, on August 4-7, 2022, contingent upon approval from the Fire, Health and Inspections departments.

**Attachments:** [Jim's Place S&L.pdf](#)

**This Report Action Item was approved.**

[22-0813](#)

Temporary Class "B" Beer and "Class B" Liquor License Premise Amendment application for Wooden Nickel Restaurant & Lounge Inc d/b/a Wooden Nickel Sports Bar & Grill, Anthony Mueller, Agent, located at 217 E College Ave, on August 4-7, 2022, contingent upon approval from the Fire, Health and Inspections departments.

**Attachments:** [Wooden Nickel Restaurant S&L.pdf](#)

**This Report Action Item was approved.**

[22-0814](#)

Temporary Class "B" Beer and Reserve "Class B" Liquor License Premise Amendment for The 10th Frame LLC d/b/a The 10th Frame, Chad Van Daalwyk, Agent, located at 618 W Wisconsin Ave, on September 10, 2022, contingent upon approval from the Finance, Inspections and Police departments.

**Attachments:** [The 10th Frame S&L.pdf](#)

**This Report Action Item was approved.**

[22-0815](#)

Temporary Class "B" Beer and Reserve "Class B" Liquor License application for The Trout Museum of Art Inc, Christina S Turner, Agent, located at 111 W College Ave, on August 26, 2022, contingent upon approval from the Inspections department.

**Attachments:** [Trout Museum of Art.pdf](#)

**This Report Action Item was approved.**

[22-0819](#)

Temporary Class "B" Beer and Reserve "Class B" Liquor Premise Amendment application for the Fox Cities Performing Arts Center, Maria Van Laanen, Agent, located at 400 W College Ave, on August 16, 2022, contingent upon approval from the Fire and Health departments.

**Attachments:** [Fox Cities Performing Arts Center.pdf](#)

**This Report Action Item was approved.**

[22-0826](#)

Class "A" Beer and "Class A" Liquor - Cider Only License Change of Agent application for Kwik Trip Inc d/b/a Kwik Trip #182, Isaac A Peterson, New Agent, located at 306 N Richmond St.

**Attachments:** [Isaac A Peterson S&L.pdf](#)

**This Report Action Item was approved.**

[22-0827](#)

Cigarette and Tobacco Products Retail License application for James Holder d/b/a D8D Hemp, located at 2929 N Richmond Street Ste 1.

**Attachments:** [D8D Hemp S&L.pdf](#)

**This Report Action Item was approved.**

[22-0828](#)

Pet Store License renewal application for Petco #1656, located at 3829 E Calumet St, contingent upon approval from the Inspections department.

**Attachments:** [Petco #1656 S&L.pdf](#)

**This Report Action Item was approved.**

[22-0830](#)

Temporary Class "B" Beer and "Class B" Liquor Premise Amendment application for TNE Inc, d/b/a Emmett's Bar & Grill, Sharon Reader, Agent, located at 139 N Richmond St, contingent upon approval from the Health department.

**Attachments:** [Emmetts Bar & Grill S&L.pdf](#)

**This Report Action Item was approved.**

[22-0831](#)

Class "B" Beer and "Class B" Liquor License application for Appleton Nickel Inc d/b/a Glass Nickel Pizza Co, Stacy Knaack, Agent, located at 2120 W College Ave, contingent upon approval from the Community Development, Health and Public Works departments.

**Attachments:** [Glass Nickel Pizza Co.pdf](#)

**This Report Action Item was approved.**

[22-0841](#)

Class "A" Beer and "Class A" Liquor License Change of Agent application for Ultimate Mart LLC d/b/a Pick N Save #187, Lyndsey Lawrence, New Agent, located at 511 W Calumet St, contingent upon approval from the Police department.

**Attachments:** [Lyndsey Lawrence S&L.pdf](#)

**This Report Action Item was approved.**

[22-0847](#)

Class "B" Beer License application for Mai's Deli LLC d/b/a Mai's Deli, Fong Lee, Agent, located at 104 S Memorial Dr, contingent upon approval from the Inspections and Public Works departments.

**Attachments:** [Mai's Deli.pdf](#)

**This Report Action Item was approved.**

[22-0871](#)

Temporary Class "B" Beer and "Class B" Liquor Premise Amendment application for Gregg Van Dinter d/b/a Riverside Bar & Grill, located at 906 S Olde Oneida St, on August 4-7, 2022, contingent upon approval from the Community Development, Health, Inspections and Police departments.

**Attachments:** [Riverside Bar & Grill.pdf](#)

**This Report Action Item was approved.**

[22-0882](#)

"Class B" Liquor License application for Bowl Ninety-One LLC d/b/a Bowl Ninety-One, Thong Vue, Agent, located at 100 E College Ave, contingent upon approval from the Health and Inspections departments.

**Attachments:** [Bowl Ninety-One.pdf](#)

**This Report Action Item was approved.**

### 3. MINUTES OF THE CITY PLAN COMMISSION

[22-0868](#)

Request to approve Special Use Permit #7-22 to conform and expand an automobile sales and display lot located at 1608 East Wisconsin Avenue (Tax Id #31-1-2605-00, #31-1-2609-00, #31-1-2607-00, and #31-1-1962-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

**Attachments:** [StaffReport\\_MidwesternWheels\\_SUP\\_For07-13-22.pdf](#)

**This Report Action Item was approved.**

[22-0869](#)

Request to approve Certified Survey Map #21-22, which crosses a plat boundary, to combine four adjacent parcels (Tax Id #31-1-2605-00, #31-1-2609-00, #31-1-2607-00, and #31-1-1962-00) into one new parcel as shown on the attached map and subject to the conditions in the attached staff report

**Attachments:** [StaffReport\\_1608EWisconsinAv\\_CrossingPlatBoundary\\_For07-13-22.pdf](#)

**This Report Action Item was approved.**



**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE****5. MINUTES OF THE FINANCE COMMITTEE**[22-0834](#)

Request to award contract to Commercial Appliance for Reid Golf Course Clubhouse walk-in freezer and cooler replacement in the amount of \$31,733.35

**Attachments:** [2022 Reid Golf Course Appliance Memo.pdf](#)

**This Report Action Item was approved.**

[22-0835](#)

Request to award the AWWTP V-3 Sludge Storage Building Addition Construction Project Base Bid to Miron Construction in the amount of \$5,330,989 with a 15% contingency of \$799,648 for a project total not to exceed \$6,130,637

**Attachments:** [SSB Construction Project Bid Award Miron.pdf](#)

**This Report Action Item was approved.**

[22-0840](#)

Request to approve the Relocation Order for construction of officially mapped Lightning Drive, future Providence Avenue, future Baldeagle Drive and the associated stormwater pond

**Attachments:** [Lightning Drive - 2022 - Relocation Order.pdf](#)

**This Report Action Item was approved.**

[22-0851](#)

Request to approve the following 2022 Budget amendment:

**Water Utility**

Corrosion Control Treatment Project	+\$ 190,000
Matthias Tower Pump Station Project	- \$ 190,000

to reallocate excess budget funds from the Matthias Tower Pump Station Project to the Corrosion Control Treatment Project (2/3 vote of Council required)

**Attachments:** [Budget Adjustment for OCCT Engineering in 2022.pdf](#)

**This Report Action Item was approved.**

[22-0854](#)

Request to approve Contract Amendment / Change Order No. 1 to contract 58-22, Unit D-22 Sidewalk Construction for added sidewalk and driveway replacement at Appleton Memorial Park and Fire Station No. 3 in the amount of \$50,000 resulting in no change to contract contingency. Overall contract increases from \$368,000 to \$418,000

**Attachments:** [Unit D-22 Change Order No. 1.pdf](#)

This Report Action Item was approved.

[22-0855](#)

Request to approve the following Budget amendment:

**Water Utility**

2022 Watermain Program	+ \$2,900,000
Second Raw Water Line Improvements	- \$2,900,000

to reallocate funds from the Second Raw Water Line Improvements project to the 2022 Watermain replacement program (2/3 vote of Council required)

**Attachments:** [Second Raw Water Line Budget Transfer.pdf](#)

This Report Action Item was approved.

## 6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

## 7. MINUTES OF THE UTILITIES COMMITTEE

[22-0858](#)

Award Unit N-22 Spot Repairs, Protruding Tap & Mineral Deposit Removal to Northern Pipe, Inc. in an amount not to exceed \$120,000.

**Attachments:** [Attachment -Utilities Committee - 07-12-22 - Award of Contract N-22.pdf](#)

This Report Action Item was approved.

[22-0859](#)

Award Lawe Street Force Main Replacement Design Services contract to McMahon Associates, Inc. in an amount not to exceed \$100,000.

**Attachments:** [Attachment -Utilities Committee - 07-12-22 - Lawe Street Force Main Design Services.pdf](#)

This Report Action Item was approved.

8. **MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

9. **MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

10. **MINUTES OF THE BOARD OF HEALTH**

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[22-0817](#) Ordinances #45-22 to #51-22

**Attachments:** [Ordinances to Council 7-20-22.pdf](#)

**Aldersperson Meltzer moved, seconded by Aldersperson Fenton, that the Ordinances be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 11 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Nate Wolff and Aldersperson Chad Doran

**Excused:** 4 - Aldersperson Katie Van Zeeland, Aldersperson Kristin Alfheim, Aldersperson Sheri Hartzheim and Aldersperson Christopher Croatt

**Abstained:** 1 - Mayor Jake Woodford

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

[22-0968](#) Resolution #8-R-22 Requesting an Advisory Referendum related to Marijuana Legalization for the November 8, 2022 election ballot

**Attachments:** [#8-R-22 Advisory Referendum Res- Marijuana Legalization..pdf](#)

R. OTHER COUNCIL BUSINESS

S. ADJOURN

**Aldersperson Meltzer moved, seconded by Aldersperson Thyssen, that the meeting be adjourned at 7:53 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 11 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Nate Wolff and Aldersperson Chad Doran

**Excused:** 4 - Aldersperson Katie Van Zeeland, Aldersperson Kristin Alfheim, Aldersperson Sheri Hartzheim and Aldersperson Christopher Croatt

**Abstained:** 1 - Mayor Jake Woodford

Kami Lynch, City Clerk