



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, July 20, 2022

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
 - [22-0816](#) Common Council Meeting Minutes of June 15, 2022
 - Attachments:** [CC Minutes 6-15-22.pdf](#)
- G. BUSINESS PRESENTED BY THE MAYOR
 - [22-0907](#) Budget Process Overview
 - [22-0908](#) KPI Dashboard Presentation
 - [22-0909](#) Presentation of Flag Day Parade Awards
 - [22-0910](#) Proclamations:
 - Parks & Recreation Month
 - Children's Week
 - Attachments:** [Parks and Recreation Month Proclamation.pdf](#)
[Children's Week Proclamation.pdf](#)
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[22-0757](#)

Request from Appleton Downtown Inc. for a waiver to allow for dumpsters to be placed within city-owned property without the required dumpster enclosure.

Attachments: [ADI-waiver for dumpsters.pdf](#)

[ADI-Waiver to allow dumpsters Memo.pdf](#)

Legislative History

6/6/22	Municipal Services Committee	held
	<i>Hold until June 20, 2022 meeting.</i>	
6/20/22	Municipal Services Committee	recommended for denial

[22-0801](#)

Request from Park Central/TLC Sign for a permanent street occupancy permit to install a 20' X 6'8" building mounted sign in the College Avenue right-of-way at 318 W. College Avenue.

Attachments: [Park Central-permanent street occ.pdf](#)

Legislative History

6/20/22	Municipal Services Committee	recommended for approval
---------	---------------------------------	--------------------------

[22-0802](#)

Request from Appleton Downtown Inc. for a street occupancy permit to host a Sidewalk Sale on Saturday, August 6, 2022 from 10:00 am to 6:00 pm (during Mile of Music) on the College Avenue beautification strip from 600 W. College Avenue to 300 E. College Avenue.

Attachments: [ADI-Sidewalk Sale.pdf](#)

Legislative History

6/20/22	Municipal Services Committee	recommended for approval
---------	---------------------------------	--------------------------

[22-0803](#)

Approve conversion of one metered stall to a handicap-accessible stall on the 300 block of N. Morrison Street.

Attachments: [300 Block of N. Morrison-handicap stall.pdf](#)

[Handicap-accessible stall 130 E Franklin St-email.pdf](#)

Legislative History

6/20/22	Municipal Services Committee	recommended for approval
---------	---------------------------------	--------------------------

[22-0804](#) Request to award Unit P-22 Pavement Marking Maintenance Contract (Epoxy) to Century Fence Company in an amount not to exceed \$75,376.05.

Attachments: [Unit PP Pavement Marking.pdf](#)

Legislative History

6/20/22	Municipal Services Committee	recommended for approval
---------	------------------------------	--------------------------

[22-0849](#) Award of contract for 2022 Parking Ramp Planning and Design Services to Desman Design Management in the amount of \$36,560.00 with a 9.4% contingency of \$3,440.00 for a project total not to exceed \$40,000.00

Attachments: [2022 Parking Ramp Planning.pdf](#)

Legislative History

7/11/22	Municipal Services Committee	recommended for approval
---------	------------------------------	--------------------------

[22-0853](#) Approve Memorandum of Understanding between the City of Appleton and Fox Cities Chamber of Commerce for Amenity Peninsula Beautification at the Green Parking Ramp

Attachments: [Amenity Peninsula Beautification.pdf](#)

Legislative History

7/11/22	Municipal Services Committee	recommended for approval
---------	------------------------------	--------------------------

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[22-0775](#) Class "B" Beer and "Class B" Liquor License Temporary Premise Amendment application for Grand Meridian Inc d/b/a Grand Meridian, Ken Vandeyacht, Agent, located at 2621 N Oneida St, on August 11-13, 2022, contingent upon approval from the Finance, Health and Inspections departments.

Attachments: [Grand Meridian.pdf](#)

Legislative History

7/13/22	Safety and Licensing Committee	recommended for approval
---------	--------------------------------	--------------------------

[22-0778](#) Class "B" Beer and "Class C" Wine Permanent Premise Amendment application for Area 509 LLC d/b/a Area 509, Reginald Desamour, Agent, located at 1025 N Badger Ave, contingent upon approval from the Community Development, Health, Inspections and Police departments.

Attachments: [Area 509 S&L.pdf](#)

Legislative History

6/22/22 Safety and Licensing recommended for approval
Committee

[22-0787](#)

Additional 2022-2023 Mechanical Amusement Device License renewal, contingent upon approval from all departments by 12:00 p.m. on June 30, 2022.

Attachments: [2nd Additional Amusement Device renewals 2022-23.pdf](#)

Legislative History

6/22/22 Safety and Licensing recommended for approval
Committee

[22-0809](#)

Taxicab Company License Renewal Application for LIR Transportation, DBA Fox Valley Cab, Owner, Igor Leykin, 719 W Frances St.

Attachments: [Igor Leykin- LIR Transportation.pdf](#)

Legislative History

6/22/22 Safety and Licensing recommended for approval
Committee

[22-0810](#)

Taxicab Driver License Application for Torrey Cronce.

Attachments: [Torrey Cronce.pdf](#)
[Memo Re Taxicab Drive Lic. 6-22-22.pdf](#)
[TorreyCronceDenial \(002\).docx](#)

Legislative History

6/22/22 Safety and Licensing held
Committee

7/13/22 Safety and Licensing recommended for denial
Committee
Mr. Cronce was not in attendance.

[22-0812](#)

Temporary Class "B" Beer and "Class B" Liquor License Premise Amendment application for DDCT Inc d/b/a Jim's Place, Jay Plamann, Agent, located at 223 E College Ave, on August 4-7, 2022, contingent upon approval from the Fire, Health and Inspections departments.

Attachments: [Jim's Place S&L.pdf](#)

Legislative History

7/13/22 Safety and Licensing recommended for approval
Committee

[22-0813](#)

Temporary Class "B" Beer and "Class B" Liquor License Premise Amendment application for Wooden Nickel Restaurant & Lounge Inc d/b/a Wooden Nickel Sports Bar & Grill, Anthony Mueller, Agent, located at 217 E College Ave, on August 4-7, 2022, contingent upon approval from the Fire, Health and Inspections departments.

Attachments: [Wooden Nickel Restaurant S&L.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

[22-0814](#)

Temporary Class "B" Beer and Reserve "Class B" Liquor License Premise Amendment for The 10th Frame LLC d/b/a The 10th Frame, Chad Van Daalwyk, Agent, located at 618 W Wisconsin Ave, on September 10, 2022, contingent upon approval from the Finance, Inspections and Police departments.

Attachments: [The 10th Frame S&L.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

[22-0815](#)

Temporary Class "B" Beer and Reserve "Class B" Liquor License application for The Trout Museum of Art Inc, Christina S Turner, Agent, located at 111 W College Ave, on August 26, 2022, contingent upon approval from the Inspections department.

Attachments: [Trout Museum of Art.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

[22-0819](#)

Temporary Class "B" Beer and Reserve "Class B" Liquor Premise Amendment application for the Fox Cities Performing Arts Center, Maria Van Laanen, Agent, located at 400 W College Ave, on August 16, 2022, contingent upon approval from the Fire and Health departments.

Attachments: [Fox Cities Performing Arts Center.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

[22-0826](#)

Class "A" Beer and "Class A" Liquor - Cider Only License Change of Agent application for Kwik Trip Inc d/b/a Kwik Trip #182, Isaac A Peterson, New Agent, located at 306 N Richmond St.

Attachments: [Isaac A Peterson S&L.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

[22-0827](#)

Cigarette and Tobacco Products Retail License application for James Holder d/b/a D8D Hemp, located at 2929 N Richmond Street Ste 1.

Attachments: [D8D Hemp S&L.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

[22-0828](#) Pet Store License renewal application for Petco #1656, located at 3829 E Calumet St, contingent upon approval from the Inspections department.

Attachments: [Petco #1656 S&L.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

[22-0830](#) Temporary Class "B" Beer and "Class B" Liquor Premise Amendment application for TNE Inc, d/b/a Emmett's Bar & Grill, Sharon Reader, Agent, located at 139 N Richmond St, contingent upon approval from the Health department.

Attachments: [Emmetts Bar & Grill S&L.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

[22-0831](#) Class "B" Beer and "Class B" Liquor License application for Appleton Nickel Inc d/b/a Glass Nickel Pizza Co, Stacy Knaack, Agent, located at 2120 W College Ave, contingent upon approval from the Community Development, Health and Public Works departments.

Attachments: [Glass Nickel Pizza Co.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

[22-0841](#) Class "A" Beer and "Class A" Liquor License Change of Agent application for Ultimate Mart LLC d/b/a Pick N Save #187, Lyndsey Lawrence, New Agent, located at 511 W Calumet St, contingent upon approval from the Police department.

Attachments: [Lyndsey Lawrence S&L.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

[22-0847](#) Class "B" Beer License application for Mai's Deli LLC d/b/a Mai's Deli, Fong Lee, Agent, located at 104 S Memorial Dr, contingent upon approval from the Inspections and Public Works departments.

Attachments: [Mai's Deli.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

[22-0871](#) Temporary Class "B" Beer and "Class B" Liquor Premise Amendment application for Gregg Van Dinter d/b/a Riverside Bar & Grill, located at 906 S Olde Oneida St, on August 4-7, 2022, contingent upon approval from the Community Development, Health, Inspections and Police departments.

Attachments: [Riverside Bar & Grill.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

[22-0882](#) "Class B" Liquor License application for Bowl Ninety-One LLC d/b/a Bowl Ninety-One, Thong Vue, Agent, located at 100 E College Ave, contingent upon approval from the Health and Inspections departments.

Attachments: [Bowl Ninety-One.pdf](#)

Legislative History

7/13/22 Safety and Licensing Committee recommended for approval

3. MINUTES OF THE CITY PLAN COMMISSION

[22-0868](#) Request to approve Special Use Permit #7-22 to conform and expand an automobile sales and display lot located at 1608 East Wisconsin Avenue (Tax Id #31-1-2605-00, #31-1-2609-00, #31-1-2607-00, and #31-1-1962-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffReport_MidwesternWheels_SUP_For07-13-22.pdf](#)

Legislative History

7/13/22 City Plan Commission recommended for approval

[22-0869](#) Request to approve Certified Survey Map #21-22, which crosses a plat boundary, to combine four adjacent parcels (Tax Id #31-1-2605-00, #31-1-2609-00, #31-1-2607-00, and #31-1-1962-00) into one new parcel as shown on the attached map and subject to the conditions in the attached staff report

Attachments: [StaffReport_1608EWisconsinAv_CrossingPlatBoundary_For07-13-22.pdf](#)

Legislative History

7/13/22 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[22-0834](#) Request to award contract to Commercial Appliance for Reid Golf Course Clubhouse walk-in freezer and cooler replacement in the amount of \$31,733.35

Attachments: [2022 Reid Golf Course Appliance Memo.pdf](#)

Legislative History

7/11/22 Finance Committee recommended for approval

[22-0835](#) Request to award the AWWTP V-3 Sludge Storage Building Addition Construction Project Base Bid to Miron Construction in the amount of \$5,330,989 with a 15% contingency of \$799,648 for a project total not to exceed \$6,130,637

Attachments: [SSB Construction Project Bid Award Miron.pdf](#)

Legislative History

7/11/22 Finance Committee recommended for approval

[22-0840](#) Request to approve the Relocation Order for construction of officially mapped Lightning Drive, future Providence Avenue, future Baldeagle Drive and the associated stormwater pond

Attachments: [Lightning Drive - 2022 - Relocation Order.pdf](#)

Legislative History

7/11/22 Finance Committee recommended for approval

[22-0851](#) Request to approve the following 2022 Budget amendment:

Water Utility

Corrosion Control Treatment Project	+\$ 190,000
Matthias Tower Pump Station Project	- \$ 190,000

to reallocate excess budget funds from the Matthias Tower Pump Station Project to the Corrosion Control Treatment Project (2/3 vote of Council required)

Attachments: [Budget Adjustment for OCCT Engineering in 2022.pdf](#)

Legislative History

7/11/22 Finance Committee recommended for approval

[22-0854](#) Request to approve Contract Amendment / Change Order No. 1 to contract 58-22, Unit D-22 Sidewalk Construction for added sidewalk and driveway replacement at Appleton Memorial Park and Fire Station No. 3 in the amount of \$50,000 resulting in no change to contract contingency. Overall contract increases from \$368,000 to \$418,000

Attachments: [Unit D-22 Change Order No. 1.pdf](#)

Legislative History

7/11/22 Finance Committee recommended for approval

[22-0855](#) Request to approve the following Budget amendment:

Water Utility

2022 Watermain Program	+\$2,900,000
Second Raw Water Line Improvements	- \$2,900,000

to reallocate funds from the Second Raw Water Line Improvements project to the 2022 Watermain replacement program (2/3 vote of Council required)

Attachments: [Second Raw Water Line Budget Transfer.pdf](#)

Legislative History

7/11/22 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

[22-0858](#) Award Unit N-22 Spot Repairs, Protruding Tap & Mineral Deposit Removal to Northern Pipe, Inc. in an amount not to exceed \$120,000.

Attachments: [Attachment -Utilities Committee - 07-12-22 - Award of Contract N-22.pdf](#)

Legislative History

7/12/22 Utilities Committee recommended for approval

[22-0859](#) Award Lawe Street Force Main Replacement Design Services contract to McMahon Associates, Inc. in an amount not to exceed \$100,000.

Attachments: [Attachment -Utilities Committee - 07-12-22 - Lawe Street Force Main Design Se](#)

Legislative History

7/12/22 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**10. MINUTES OF THE BOARD OF HEALTH**

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[22-0817](#) Ordinances #45-22 to #51-22*Attachments:* [Ordinances to Council 7-20-22.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.