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Department of Utilities
Wastewater Treatment Plant
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To: Chairperson Brad Firkus and Members of the Finance Committee

From: Chris Stempa, Utilities Director

CC: Kelli Rindt, Enterprise Fund Accounting Manager

Date: June 21, 2024

Re: **Information: *Change Orders #1 and #2 to Rhode Brothers contract as part of the AWTF Compressed Air System Improvements Project totaling \$1,256, resulting in a decrease in contingency from \$17,700 to \$16,444***

BACKGROUND:

On June, 21, 2023 Common Council approved a contract for the Appleton Water Treatment Facility (AWTF) Compressed Air System Improvements Project in the amount of \$177,700 with 10% contingency of \$17,770 for a project total not to exceed \$195,470. The change order tasks summarized within Table 1 on page 2 represent work added to the original contract scope of work (per Section IV P of the Procurement and Contract Management Policy) or deleted from, which alters the original contract amount.

Table 1: Change Order (CO) Summary

CO #	Cost	Description
CO#1	-\$66	Cut out old slurry concrete and replace with new concrete pad (\$1,242) and reuse one concrete equipment pad (credit \$1,308)
CO#2	\$1,322	Add pressure gauge and blow-off muffler into PT blower discharge pipes.
Total	\$1,256	

Project tasks have been completed and the contract effectively closed out with the final application processed. Please contact me at 920-832-5945 if you have any questions or require additional information regarding this project.