



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, May 21, 2018

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 3 - Coenen, Konetzke and Martin

Excused: 1 - Croatt

Absent: 1 - Williams

3. Approval of minutes from previous meeting

18-0748 Minutes from May 7, 2018.

Attachments: [Minutes from May 7, 2018.pdf](#)

Coenen moved, seconded by Martin, that the minutes be approved. Roll Call.
Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 1 - Croatt

Absent: 1 - Williams

4. **Public Hearings/Appearances**

5. **Action Items**

18-0749 Design Hearing for the following streets in the 2020 pavement reconstruction program:

- a. Prospect Avenue (Seminole Dr-Haskell St)
- b. Erb Street (Michigan St-130' n/o Michigan St)
- c. Harriet Street (Walter Ave-Telulah Ave)
- d. Henry Street (Warner St-Telulah Ave)
- e. Warner Street (College Ave-Henry St)

Attachments: [Public Information Session May 15, 2018.pdf](#)
[Why Sidewalks on Prospect Ave.pdf](#)
[Why Sidewalks on Warner & Henry Streets.pdf](#)

Held until June 11, 2018 meeting.

Martin moved, seconded by Konetzke, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 1 - Croatt

Absent: 1 - Williams

18-0750

Request from Appleton Downtown Inc. for street occupancy permits for College Avenue (600 W. College Avenue to 300 E. College Avenue) as follows:

- a. June 15, 2018-Hidden Textures in the beautification strip area only (noon to 9:00 p.m.)
- b. July 20, 2018-Chalk on the Town in the sidewalk area only (noon to 9:00 p.m.)
- c. August 17, 2018-Paint on the Town in the beautification strip area only (noon to 9:00 p.m.)
- d. September 21, 2018 -Parking Day in the beautification strip area only (noon to 9:00 p.m.)

Attachments: [Art on the Town.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 1 - Croatt

Absent: 1 - Williams

18-0751

Request from Appleton Downtown Inc. for a street occupancy permit to host a Sidewalk Sale on Saturday, August 4, 2018 from 10:00 a.m. to 6:00 p.m. (during Mile of Music) on the beautification strip from 600 W. College Avenue to 300 E. College Avenue.

Attachments: [ADI-Sidewalk Sale.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be

recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 1 - Croatt

Absent: 1 - Williams

18-0752

Request from Appleton Downtown Inc. for a street occupancy permit for International Make Music Day on Thursday, June 21, 2018 in the beautification strip area only (noon to 9:00 p.m.) from 600 W. College Avenue to 300 E. College Avenue.

Attachments: [Make Music Day.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 1 - Croatt

Absent: 1 - Williams

18-0753

Request from Appleton Downtown Inc. for a street occupancy permit for Street Music Week, June 11-15, 2018 in the beautification strip area only (noon-1:00 p.m.) from 600 W. College Avenue to 300 E. College Avenue.

Attachments: [Street Music Day.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 1 - Croatt

Absent: 1 - Williams

18-0755

Request from Mr. Paul Hess for a variance to Municipal Code Section 19-92 (c) to park his RV Camper (longer than 26 feet) in the front yard at 3621 N. Meadowsweet Lane.

Attachments: [Paul Hess variance.pdf](#)

Held until June 11, 2018 meeting.

Martin moved, seconded by Coenen, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 1 - Croatt

Absent: 1 - Williams

18-0764

Request from Creative Sign Company for a permanent street occupancy permit to install two signs that extend 6 feet in College Avenue and Appleton Street right-of-way at 100 W. College Avenue be approved with a minimum clearance of 10 feet.

Attachments: [Creative Sign Company-100 W. College Ave.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 1 - Croatt

Absent: 1 - Williams

18-0788

R/B Resolution #7-R-18 Snow Emergencies

Submitted by: William Siebers, District 1

Date: May 16, 2018

Referred to: Municipal Services Committee

Whereas, there are only 218 days left until winter, And

Whereas, the best time to deal with a problem is before circumstances force our hand, And

Whereas, with all winters we will once again need to deal with winter storms, which includes calling snow emergencies, And

Whereas, snow emergencies are exactly that, emergencies, And

Whereas, these emergencies are called to promote the most efficient removal of snow from our streets, and also to promote safety, And

Whereas, as common as it is to have snow storms in the winter it is also common for people to ignore the parking ban during the snow emergency, And

Whereas, the fine for parking on the street during the snow emergency is the same as a normal parking ticket and not likely a deterrent as we would hope,

Therefore, the fine for parking on the street during a snow emergency be more reflective of the seriousness of the situation and be increased.

Refer to staff report back June 11, 2018 meeting.

Martin moved, seconded by Coenen, that the Report Action Item be referred. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 1 - Croatt

Absent: 1 - Williams

6. Information Items

18-0758 Wisconsin Active Together-recognition award.

Attachments: Wisconsin Active Together.pdf

7. Adjournment

**Martin moved, seconded by Coenen, that the meeting be adjourned. Roll Call.
Motion carried by the following vote:**

Aye: 3 - Coenen, Konetzke and Martin

Excused: 1 - Croatt

Absent: 1 - Williams