



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Board of Zoning Appeals

Monday, December 16, 2024

7:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - McCann, Engstrom, Sperl, Loosen and Babbitts

Excused: 1 - Cain

4. Approval of minutes from previous meeting

[24-1516](#)

Minutes from October 21, 2024

Attachments: [Meeting Minutes October 21, 2024.pdf](#)

Engstrom moved, seconded by Loosen, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Engstrom, Sperl, Loosen and Babbitts

Excused: 1 - Cain

Abstained: 1 - McCann

5. **Public Hearing/Appearances**

*Joseph Janson
Aldersperson Croatt*

6. **Action Items**

[24-1576](#)

126 E. Pacific St (31-2-0742-00) The applicant proposes to change the use of the property to a restaurant use and not provide off street parking. Section 23-172(m) of the Zoning Ordinance requires restaurants to provide one (1) parking space for each three (3) persons allowed based on maximum capacity. The capacity of this property is fifteen (15) occupants, which would require the business to provide five (5) parking spaces.

Attachments: [126 E. Pacific St.pdf](#)

Engstrom moved, seconded by Sperl, that the Report Action Item be approved.
Roll Call. Motion carried by the following vote:

Aye: 4 - Engstrom, Sperl, Loosen and Babbitts

Excused: 1 - Cain

Abstained: 1 - McCann

[24-1577](#)

3115 N. Ballard Rd (31-1-6708-00) The applicant proposes to extend the existing driveway ten (10) feet. Section 23-43(f)(3)(f) of the Zoning Ordinance limits driveway extensions to four (4) feet into the front yard.

Attachments: [3115 N. Ballard Rd.pdf](#)

Sperl moved, seconded by Engstrom, that the Report Action Item be approved.
Roll Call. Motion failed by the following vote:

Aye: 1 - Sperl

Nay: 3 - Engstrom, Loosen and Babbitts

Excused: 1 - Cain

Abstained: 1 - McCann

[24-1578](#)

3115 N. Ballard Rd (31-1-6708-00) The applicant proposes to keep the concrete installed adjacent to the sidewalk that is not tapered from the sidewalk. Section 23-43(f)(3)(j) of the Zoning Ordinance requires driveway payment leading from the apron to taper onto the driveway to prevent vehicles from driving over the right of way terrace.

Attachments: [3115 N. Ballard Rd.pdf](#)

Engstrom moved, seconded by Sperl, that the Report Action Item be approved.
Roll Call. Motion failed by the following vote:

Aye: 1 - Loosen

Nay: 3 - Engstrom, Sperl and Babbitts

Excused: 1 - Cain

Abstained: 1 - McCann

7. Information Items

8. Adjournment

A motion was made by Engstrom, seconded by Babbitts, that this meeting be adjourned 8:18 p.m. The motion carried by the following vote:

Aye: 5 - McCann, Engstrom, Sperl, Loosen and Babbitts

Excused: 1 - Cain