



Memorandum

To: Parks and Recreation Committee

From: Dean R. Gazza, Director of Facilities & Construction

Date: February 19, 2014

Re: Information: Issued contract to GRAEF for \$13,285 for Lawe Street Railroad Trestle Structural Assessment and Cost Estimating Services

The 2014 Parks, Recreation and Facilities Management Department Capital Projects Fund includes \$25,000 for an engineering assessment and preliminary design of the Lawe Street Street Railroad Trestle. A “Request for Proposals” (RFP) was distributed to nine (9) engineering firms on December 19, 2013. Three (3) proposals were received on Friday, January 24, 2014. A contract was issues to GRAEF from Green Bay for \$13,285.00 for the scope of services outlined in the RFP.

The execution of the contract with GRAEF will appear on the Parks and Recreation Committee meeting agenda for Wednesday, February 26, 2014, as an information item.

Please contact me at 832-5572 or by email at dean.gazza@appleton.org if you need additional information or have questions.