

LEGAL & ADMINISTRATIVE SERVICES DEPARTMENT

Office of the City Clerk Kami Lynch, Clerk

100 North Appleton Street Appleton, WI 54911 Phone: 920/832-6443

MEMORANDUM

To:

Safety & Licensing Committee (Chris Croatt, Chairperson), Common

Council

From:

Kami Lynch, City Clerk

Date:

December 6, 2023

Re:

Addition of Fireworks Sales to Chapter 9 of the Municipal

Code

Historically the licensing of fireworks sales vendors has been an on-going practice. Upon review of Clerk's Office license fees this year it was realized that this licensing activity was not codified in our Municipal Code. This proposed ordinance addition seeks to codify the process that we currently follow for the licensing of fireworks sales vendors, including the fee adjustments that were approved earlier this summer.