



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Utilities Committee

Tuesday, June 13, 2023

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

4. Approval of minutes from previous meeting

[23-0418](#) Approval of the April 11, 2023 Utilities Committee Meeting minutes.

Attachments: [April 11, 2023 Utilities Committee Meeting Minutes.pdf](#)

5. **Public Hearing/Appearances**

6. **Action Items**

[23-0654](#) Anticipated award for Unit N-23, Spot Repairs, Protruding Tap and Mineral Deposit Removal (bids to be opened Monday, June 12, 2023).

Attachments: [Unit N-23 Anticipated Award memo.pdf](#)

[23-0655](#) Request Approval of the Electronic Compliance Maintenance Annual Report (eCMAR) for 2022 and Request the following Resolution be presented to the Common Council for approval:

Whereas, the City of Appleton manages, operates, and maintains a sewer collection system and wastewater treatment plant; and

Whereas, the treatment efforts produce a liquid effluent and a biosolids that are returned to the environment; and

Whereas, the State of Wisconsin evaluates wastewater utilities throughout the State of Wisconsin through an electronic Compliance Maintenance Annual Report (eCMAR); and

Whereas, Appleton received the score of 4.00 GPA; and

Whereas, the State of Wisconsin requests the Common Council pass a resolution accepting the eCMAR report;

Now, therefore, be it resolved by the City Council that the City of Appleton:

Article 1. Continue supporting treatment and maintenance programs at the utility

Article 2. Continue planning efforts that will address and promote long term performance results at the facility.

Attachments: [2022 eCMAR Validated.pdf](#)

[23-0432](#) Elect a Vice-Chair for the Utilities Committee.

7. Information Items

[23-0433](#) Confirm Meeting Date and Time for the Utilities Committee to meet.

[23-0434](#) Designate a Contact Person who can answer specific questions about agenda items for the Utilities Committee.

[23-0493](#) Update on Aquahawk Sign-ups

[23-0657](#) AWWTP Polymer Incident Update

[23-0683](#) Appleton Wastewater SARS-CoV-2 Report

Attachments: [SARS CoV-2 Report 060823.pdf](#)

[23-0419](#) Monthly Reports for January, February, and March 2023:
- Wastewater Treatment Plant Synopsis and Receiving Station Revenue Report
- Water Treatment Facility Synopsis
- Water Distribution and Meter Team Monthly Report - March

Attachments: [2023 Q1 Wastewater Plant Synopsis.pdf](#)

[2023 Q1 Receiving Station Revenue Report.pdf](#)

[2023 Q1 Water Plant Synopsis.pdf](#)

[March 2023 Water Main Breaks.pdf](#)

[23-0559](#) Monthly Report for April 2023:
- Water Distribution and Meter Team Monthly Report

Attachments: [April 2023 Water Main Breaks.pdf](#)

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

**We are currently experiencing intermittent issues/outages with our audio/video equipment. Meeting live streams and recordings are operational but unreliable at times. This is due to delays in receiving necessary system hardware components. We continue to look for solutions in the interim and we hope to have these issues resolved soon.*

For questions on the agenda, contact Chris Shaw at 920-832-5945 or Danielle Block at 920-832-6474.