



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, December 9, 2019

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Alderperson Coenen called the meeting to order at 4:31 p.m.*

2. Roll call of membership

**Present:** 5 - Croatt, Coenen, Martin, Williams and Firkus

3. Approval of minutes from previous meeting

[19-1871](#)

Minutes from November 11, 2019

**Attachments:** [Minutes from November 11, 2019.pdf](#)

**Croatt moved, seconded by Martin, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Croatt, Coenen, Martin, Williams and Firkus

4. **Public Hearings/Appearances**

5. **Action Items**

[19-1886](#)

Request to rescind approval for "The Collective" sculpture within the E. College Avenue and N. Catherine Street right-of-way.

**Attachments:** [The Collective log of public dialogue-.pdf](#)

*Item 19-1886 held until January 13, 2020.*

**Martin moved, seconded by Williams, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Coenen and Williams

**Nay:** 2 - Martin and Firkus

[19-1594](#)

R/B-Approve proposed changes to Municipal Code Section 19-90 related to parking violation forfeitures.

**Attachments:** [Changes to Muncipal Code Section 19-90.pdf](#)

Croatt moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1872](#)

Approve Resolution regarding the jurisdictional transfer of CTH KK (John Street to western WIS 441 ramps) from Outagamie County to City of Appleton, and corresponding Intermunicipal Agreement.

**Attachments:** [Resolution-John Street to western WIS 441 ramps.pdf](#)

Croatt moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1873](#)

Request from Winsome Rentals LLC for a permanent street occupancy permit to keep their dumpster in the Harp Alley street right-of-way.

**Attachments:** [2411 E Peter St.pdf](#)

Croatt moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1876](#)

Approve Erb Street Vacation as shown on Exhibit "A".

**Attachments:** [Erb Street Vacation.pdf](#)

Croatt moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Martin and Williams

Nay: 1 - Firkus

[19-1877](#)

Approve amended Street Name Sign Distribution Policy.

**Attachments:** [Street Name Sign Policy.pdf](#)

Croatt moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1878](#)

Approve second amendment to the 2019 Materials Testing Contract (M-19) with OMNNI Associates, Inc. from an amount not to exceed \$170,000.

**Attachments:** [2019 Materials Testing Contract \(M-19\) 2nd amendment.pdf](#)

Martin moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1879](#)

Award of 2020 Materials Testing Contract (M-20) to OMNNI Associates, Inc. in an amount not to exceed \$125,000.

**Attachments:** [2020 Materials Testing Contract \(M-20\).pdf](#)

Croatt moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1880](#)

Award 2020 Contract for Operation, Maintenance, and Monitoring at the Closed City of Appleton Landfill to SCS Engineers, in an amount not to exceed \$96,754.

**Attachments:** [Closed City of Appleton Landfill-2020 Contract.pdf](#)

Martin moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1881](#)

Request from Kip Golden for a Street Occupancy Permit for the following at 823, 825 and 827 W. College Avenue:

- \*Signs to project 2'0" with 8'0" clearance
- \*Light fixtures to project 8" with 7'0" clearance
- \*Facade to project 1'4" with 14'0" clearance
- \*Canopy to project 3'0" with 10'0" clearance

**Attachments:** [Kip Golden-Street Occupancy Permit.pdf](#)

Croatt moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1882](#)

The Municipal Services Committee will go into closed session according to State Statute 19.85 (1)(e) for the purpose of discussions of real estate negotiations for the former Conway site and reconvene into open session.

Croatt moved, seconded by Coenen, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1419](#)

R/B-Resolution #11-R-19 regarding the creation of a parking lot on the former Blue Ramp Conway site.

**Attachments:** [Resolution #11-R-19.pdf](#)  
[Resolution #11-R-19\(#2\).pdf](#)  
[Conway Parking Lot Agreement TERMS.pdf](#)

*Item 19-1419 held until January 13, 2020.*

**Croatt moved, seconded by Williams, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

Aye: 4 - Croatt, Coenen, Martin and Williams

Nay: 1 - Firkus

[19-1883](#)

Approve 2-hour time limit parking in the new Jones Park Parking Lot per Section 19-112 of the Municipal Code.

**Attachments:** [Jones Park Parking Lot.pdf](#)

*Amend item 19-1883 from 5 AM to 11 PM. No Parking from 11PM to 5 AM.*

**Martin moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1907](#)

Approve 2020 Sole Source Purchase Request for various traffic equipment and technologies.

**Attachments:** [2020 Sole Source Purchase Request.pdf](#)

**Martin moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1908](#)

Approve proposed parking changes on the 400 block of N. Linwood Avenue, west side south of Packard Street.

**Attachments:** [Parking changes on Linwood Ave and Packard St.pdf](#)

**Martin moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

**6. Information Items**

[19-1884](#)

Inspections Division Permit Summary Comparison Report for November, 2019.

**Attachments:** [Inspections Division Permit Summary Report-Nov 2019.pdf](#)

**7. Adjournment**

Croatt moved, seconded by Coenen, that the meeting be adjourned at 6:13 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus