



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, August 7, 2023

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Firkus called the meeting to order at 5:30pm

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

4. Approval of minutes from previous meeting

[23-0957](#)

7/24/23 & 8/02/23 Finance Committee Minutes

Attachments:

[MeetingMinutes Jul-24-2023.pdf](#)

[MeetingMinutes Aug-02-2023.pdf](#)

[MeetingMinutes Jul-24-2023 Amended.pdf](#)

Croatt moved, seconded by Fenton, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

5. Public Hearing/Appearances

[23-0958](#)

Brad Viegut with Baird - Presentation of the 2023 General Obligation Notes Sale

Attachments:

[2023 Baird Finance Presentation 08.07.23.pdf](#)

This Appearance was presented

6. Action Items

[23-0959](#)

Request for Finance Director to sell \$20,200,000 of General Obligation Promissory Notes

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[23-0960](#)

Request to Award the 2023 Lundgaard Park Development Project contract to Vinton Construction Company in the amount of \$911,177.70 with a 15% contingency of \$137,000 for a project not to exceed \$1,048,177.70.

Attachments: [Lundgaard Park Development Project Finance Memo .pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[23-0969](#)

Request to approve Dental Associates, Manos Holding North Appleton LLC request for partial refund of 2021 and 2022 real estate property taxes in the amount of \$21,326.18 for 2115 E Evergreen Dr, Appleton, WI (parcel 31-1-6510-39)

Attachments: [8-2-23Dental Associates Summary Memo.pdf](#)

Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

7. Information Items

[23-0961](#)

2023 Facilities and Construction Management Mid-Year Report

Attachments: [2023 Facilities and Construction Management Mid-Year Report.pdf](#)

This Presentation was presented

[23-0962](#)

2023 Risk Management Mid-Year Report

Attachments: [2023 Risk Management Mid Year Report.pdf](#)

This Presentation was presented

[23-0965](#)

Contract 16-22 was awarded to Vinton Construction Co., Inc. for the 2022 Pierce Park Hardscape Renovation Project in the amount of \$628,036 with a 11% contingency of \$69,084. Change orders were approved totaling \$67,556. Payments to date total \$687,615.13. Request final payment of \$7,977.23.

This Presentation was presented

[23-0966](#)

Contract 51-22 was awarded to Vinton Construction Co., Inc. for the 2022 WW Hardscape in the amount of \$335,602 with a 12% contingency of \$40,273. Change orders were approved totaling \$35,104. Final contract amount is \$370,706 with a contingency of \$5,169. Payments issued to date total \$277,490.50. Request final payment of \$93,215.82.

This Presentation was presented

[23-0968](#)

Update on ARPA Funds

Attachments: [ARPA Funding as of 6-30-2023.pdf](#)

This Presentation was presented

8. Adjournment

Croatt moved, seconded by Hartzheim, to adjourn the meeting at 5:52pm. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland