



City of Appleton

Appleton Public Library
200 N. Appleton Street
Appleton, WI 54911

Meeting Minutes Library Board

Tuesday, September 16, 2025

5:00 PM

Appleton Public Library
200 N. Appleton Street
Cornerstone Conference Room

1. Call meeting to order

President Bastia Looker called the meeting to order at 5:02pm

2. Pledge of Allegiance

3. Roll call of membership

Others Present: Mike Alberts, Owen Anderson, Nicole Casner, Ann Cooksey, Darrin Glad, Tina Krueger, Adriana McCleer, Colleen Rortvedt, Tasha Saecker, Missy Sawicki, Bradley Shipps, Kara Sullivan, Maureen Ward

Present: 6 - Looker, Mann, Bunnaw, Lokensgard, Vargas and Smith

Excused: 4 - Scheuerman, Keller, Brozek and Lee

4. Approval of minutes from previous meeting

[25-1076](#)

August 19, 2025 Meeting Minutes

Attachments: [08-19-2025 Library Board Meeting Minutes.pdf](#)

Mann moved, seconded by Smith, that the August 19, 2025 Meeting Minutes be approved. Voice Vote. Motion Carried. (6-0)

5. Public Participation & Communication

Establish Order of the Day

President Looker called for a motion to place Action Items 25-1077 and 25-1078 on a Consent Agenda.

Mann moved, seconded by Smith to place Action Items 25-1077 and 20-1078 on a Consent Agenda. Voice Vote. Motion Carried. (6-0)

6. Action Items

Mann moved, seconded by Smith that the Consent Agenda be approved. Voice Vote. Motion Carried. (6-0)

[25-1077](#) Approve Bill Register - August 2025

Attachments: [Aug 25 Bill Register.pdf](#)
[MTD Aug 25.pdf](#)

This Report Action Item was approved

[25-1078](#) Approve September 2025 Budget Amendment

Attachments: [Sep 25 Budget Amendment.pdf](#)

This Report Action Item was approved

[25-1079](#) Approve Library Board Committees 2025-2026

Attachments: [2025 - 2026 Board Committees 09-2025.pdf](#)
[amended 2025 - 2026 Board Committees 09-2025.pdf](#)

Mann moved, seconded by Vargas that the Library Board Committees 2025-2026 be approved.

Mann moved, seconded by Vargas, that the Library Board Committees 2025-2026 remove Scheuerman from the Planning Committee and add Mann to the Planning Committee be approved as amended. Voice Vote. Motion Carried. (6-0)

7. Information Items

A. Administrative Report

[25-1082](#) APL Hiring Process Update

[25-1086](#) Building Projects Updates

B. Friends Report

[25-1080](#) Friends Program Updates

[25-1081](#) Friends Executive Director Position Update

C. President's Report

[25-1083](#)

Trustee Training: Outagamie Waupaca Library System (OWLS) Services

Attachments: [OWLS Services and Fees 2024.pdf](#)

D. Staff Updates

[25-1084](#)

Children's Program Updates

Attachments: [Planet Imagination \(2\).pdf](#)
[2025 Children's SLP Results.pdf](#)

[25-1085](#)

Community Partnership Updates

8. Adjournment

Mann moved, seconded by Bunnow that the meeting be Adjourned. Voice Vote. Motion Carried. (6-0)

The meeting was Adjourned at 5:56pm