



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Fox Cities Transit Commission

Tuesday, December 13, 2022

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

In person attendees: Chairperson Dearborn, Vice-Chair Thao, Detienne, Dexter, Patza, Torrance, VandeHey, Wurdinger, Yang

Virtual attendees: Kasimor, Lendrum

Present: 11 - Kasimor, Dexter, VandeHey, Chairperson Dearborn, Wurdinger, Detienne, Thao, Patza, Torrance, Yang and Lendrum

Excused: 1 - Del Toro

3. Approval of minutes from previous meeting

[22-1557](#)

Approval of minutes from previous meeting

Attachments: [MeetingMinutes 25-Oct-2022.pdf](#)

Commissioner Torrance moved, seconded by Commissioner Detienne, that the Minutes be approved. Voice Vote. Motion Carried.

4. Public Hearings/Appearances

[22-1558](#)

Public Participation on Agenda Items

No public participation on agenda items.

5. Action Items

[22-1560](#)

Approve Sole Source Purchase from Cellcom for In-Vehicle Network System

Attachments: [Award Recommendation Doc_Cellcom.pdf](#)

Commissioner Thao moved, seconded by Commissioner Dexter, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[22-1561](#) Approve Sole Source Contract for IMEG Corporation for Professional Services

Attachments: [2022 Valley Transit Remodeling Commissioning.pdf](#)

Commissioner Detienne moved, seconded by Commissioner Torrance, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[22-1562](#) Approve the Intermunicipal Agreement with Outagamie County for Specialized Transportation Services for 2023, Contingent on Outagamie County Approval

Attachments: [Outagamie Contract - 2023.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner VandeHey, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[22-1565](#) Approve the Intermunicipal Agreement with Winnebago County for Specialized Transportation Services for 2023, Contingent on Winnebago County Approval

Attachments: [Winnebago Contract - 2023.pdf](#)

[Winnebago Contract - 2023 Amended.pdf](#)

Recommended for approval as amended. Typo corrected on page 3, estimated Federal funding for Heritage program.

Commissioner VandeHey moved, seconded by Commissioner Detienne, that the Report Action Item be recommended for approval as amended. Voice Vote. Motion Carried.

[22-1566](#) Approve the Intermunicipal Agreement with Calumet County for Specialized Transportation Services for 2023, Contingent on Calumet County Approval

Attachments: [Calumet Contract - 2023.pdf](#)

Commissioner Torrance moved, seconded by Commissioner Thao, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[22-1568](#) Approve the Intermunicipal Agreement with the City of Neenah and the Village of Fox Crossing for the Northern Winnebago Dial-A-Ride Service for 2023, Contingent on City of Neenah and the Village of Fox Crossing Approval

Attachments: [NW Dial-A-Ride - 2023.pdf](#)

Commissioner Detienne moved, seconded by Commissioner Thao, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

6. Information Items

[22-1559](#)

Approval of Payments

Attachments: [October 2022 Payments.pdf](#)

This action item was moved to information items.

Commissioner Wurdinger moved, seconded by Commissioner VandeHey, that the Report Action Item be approved. Voice Vote. Motion Carried.

[22-1569](#)

VTII Service Update

Justin Running presented.

This Presentation was presented.

[22-1570](#)

Financial Report

Attachments: [Monthly Income Statement October 2022.pdf](#)

This Presentation was presented.

[22-1572](#)

Ridership Report

Attachments: [FCTC Monthly FR - Oct 2022.pdf](#)

[FCTC Monthly DR - Oct 2022.pdf](#)

This Presentation was presented.

[22-1573](#)

Offer to Purchase 222 N. Oneida Street with Contingencies

Attachments: [222 N Oneida Accepted OTP 11-17-22.pdf](#)

This Presentation was presented.

[22-1574](#)

Request for Future Agenda Items

This Presentation was discussed.

7. Next Meeting Date & Time

- December 27, 2022, 3:00 PM - Cancelled
- January 10, 2023, 3:00 PM - Cancelled
- January 24, 2023, 3:00 PM

8. Adjournment

A motion was made by Commissioner Patza, seconded by Commissioner Thao, that this meeting was adjourned. The motion carried unanimously.