



Meeting Minutes  
Library Board

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Tuesday, November 16, 2021

4:30 PM

City Hall, 6th Floor A/B

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1. Call meeting to order

President Nancy Scheuerman called the meeting to order at 4:31 pm

2. Roll call of membership

**Others Present:** Owen Anderson, Nicole Casner, Ann Cooksey, Robert Edwards, Darrin Glad, Adriana McCleer, Colleen Rortvedt, Tasha Saecker, Maureen Ward

**Present:** 9 - Hartjes, Kellner, Exarhos, Scheuerman, Mann, Nett, Van Zeeland, Keller and Brozek

**Excused:** 1 - Looker

**Others :** 1 - Sivasamy

3. Approval of minutes from previous meeting

[21-1598](#)

October 19, 2021 Meeting Minutes

**Attachments:** [October 19 2021 Meeting Minutes.pdf](#)

Mann moved, seconded by Exarhos, that the October 19, 2021 Meeting Minutes be approved. Voice Vote. Motion Carried. (9-0)

4. Public Participation and Communications

**Establish Order of the Day**

President Scheuerman called for a motion to place Action Items 21-1599, 21-1600, 21-1601, 21-1603, 21-1604 on a Consent Agenda.

Exarhos moved, seconded by Mann that Action Items 21-1599, 21-1600, 21-1601, 21-1603, 21-1604 be place on a Consent Agenda. Voice Vote. Motion Carried. (9-0)

5. Action Items

Mann moved, seconded by Hartjes that Consent Agenda Items 21-1599, 21-1600, 21-1601, 21-1603 and 21-1604 be approved. Voice Vote. Motion Carried. (9-0)

[21-1599](#)

Bill Register October 2021

**Attachments:** [Oct 2021 Bill Register.pdf](#)  
[Oct 2021 Library Budget report.pdf](#)  
[3Q Friends Oct 2021.pdf](#)

This Report Action Item was approved

[21-1600](#)

November 2021 Budget Amendment

**Attachments:** [Budget Amendment Request-102021.pdf](#)

This Report Action Item was approved

[21-1601](#)

Report of the Personnel & Policy Committee

**Attachments:** [Personnel & Policy Committee Meeting Minutes 10-29-2021.pdf](#)

This Report Action Item was approved

[21-1603](#)

2022 Library Board Meeting Schedule

**Attachments:** [APL Board Meeting Schedule 2022.pdf](#)

This Report Action Item was approved

[21-1604](#)

Proposed 2022 Library Closure Dates

**Attachments:** [Proposed Closures 2022 revised.pdf](#)

This Report Action Item was approved

## 6. Information Items

### A. Administrative Report

[21-1602](#)

Report of the Planning Committee

**Attachments:** [Planning Committee Meeting Minutes 11-15-2021.pdf](#)

[21-1605](#)

Library Building Project Update

**Attachments:** [Building Project Update November 2021.pdf](#)

[21-1606](#)

City of Appleton and Library 2022 Budget Process Update

[21-1607](#) 2021 3rd Quarter Statistics - July, August, September

**Attachments:** [JULY 2021.pdf](#)  
[AUGUST 2021.pdf](#)  
[SEPT 2021.pdf](#)

[21-1608](#) 3rd Quarter 2021 Friends Grant Funded Program Summaries

**Attachments:** [Friends Grant Funded Program Summaries 3rd Quarter 2021 FINAL.pdf](#)

[21-1609](#) APL Hiring Processes

B. President's Report

[21-1610](#) Trustee Training: Trustee Essentials Chapter 14 - Open Meeting Laws

**Attachments:** [Trustee Training - Open Meetings Laws.pdf](#)

C. Staff Updates

[21-1611](#) Children's Program Updates

[21-1612](#) Community Partnerships Updates

**Closed Session**

7. Adjournment

Exarhos moved, seconded by Hartjes that the meeting be adjourned. Voice Vote. Motion Carried. (9-0)

The meeting was adjourned at 5:20 pm